

PARTA

**PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF TRUSTEES MEETING MINUTES
PARTA ADMINISTRATION BUILDING
2000 SUMMIT ROAD
KENT, OHIO 44240**

December 17, 2009

Members Present

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| Rick Bissler – President | Dominic Bellino, VP | Marge Bjerregaard |
| Richard Brockett | Hal Farrier | Brian Gray |
| Virginia Harris | Frances Hernan | Timothy Lassar |
| R.T. Mansfield – TPO | Terri Moldvay | Roy Richards |
| Ken Wolf | | |

Staff Present

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| John H. Drew, Jr. | Lori Life | William Nome, Legal Counsel |
| Claudia Amrhein | Frank Hairston | Rebecca Schrader |
| Bryan Smith | Doug Wagener | Joseph Yensel |

Members Not Present

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| Michael Bogo | Lynn Kelley |
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Observers Present

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| Curtis Baker – AMATS | Jim Deluza |
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CALL TO ORDER

President Rick Bissler called the meeting to order at 7:00 p.m. An oral roll call was done. A quorum was present.

The minutes from the November 19, 2009 meeting were presented for approval. Ms. Bjerregaard made a motion to accept the minutes as presented. Ms. Moldvay seconded the motion. **Motion to approve as presented passed unanimously.**

GUEST COMMUNICATIONS

Mr. Jim Deluza stated that he is a regular passenger (every day) on the Interurban bus from Kent to Ravenna. He stated that he and other passengers are greatly inconvenienced by the change in the Interurban bus schedule. He stated that he had heard the route schedule was changed because a rich man built the Pebblebrook and Campus Pointe housing complexes and asked PARTA to change this route to include stops at both of those housing complexes. He asked what it would take to change the schedule back to the way it was. Mr. Bissler stated that PARTA's front office would be able to tell Mr. Deluza the purpose for the change in this route, but it was not because of a rich man building those housing complexes.

GENERAL MANAGER'S REPORT

Mr. Bissler stated that this report was included in the board packet. Mr. Drew would be glad to answer any questions. Mr. Bellino asked about the large increase in the number of capacity denials. Mr. Drew asked Mr. Yensel to comment. Mr. Yensel stated that requests are received for service that we are not able to provide. If we are not able to provide the service, the request has to be logged. Most generally the request is logged as a capacity denial. Mr. Yensel stated that a monthly average of 30 capacity denials is logged.

Finance Committee Report:

This committee met on Tuesday, December 15, 2009. Mr. Bellino deferred to Mr. Farrier to present this report, as Mr. Farrier chaired the meeting. Mr. Farrier reviewed highlights of the meeting minutes and November's financial reports. He stated that the committee recommends approval of all four (4) resolutions. Mr. Farrier stated that the Finance Committee will not meet in January.

Personnel Committee Report:

This committee did not meet.

Facilities Committee Report:

This committee met on Wednesday, December 2, 2009. Mr. Mansfield stated that there are a couple of construction projects that need to be taken care of quickly. One project involves building a new training facility inside the bus garage. Construction can proceed in the winter, as this facility will be under the current roof system and no environmental considerations are required. Mr. Richards asked if Federal stimulus funds have been approved for these projects. Are architectural designs required to submit for approval? Mr. Smith stated that the Federal stimulus funds have been approved. The architectural plans are in progress, but these funds were awarded in February. Mr. Mansfield stated that these projects are included in the Master Plan that has been provided by DLZ. The other projects listed in this Master Plan will be done as additional funds become available. Mr. Bellino asked what documentation is required in order to draw down those funds. Mr. Smith explained the detailed process required. Mr. Mansfield commended the staff for being as proactive as they have been in the planning process to try to keep out in front of the grant opportunities as they arise. Mr. Smith thanked Mr. Mansfield for his comments, but stated that it is all under Mr. Drew's command in order to locate additional fund sources.

Operations / Planning Committee Report:

This committee did not meet.

Public Records Commission:

This commission did not meet.

OLD BUSINESS

Kent Central Gateway Multimodal Project - Mr. Mansfield deferred to Mr. Smith for comment. Mr. Smith stated that presentations have been made to both AMATS' Policy and Citizen Involvement Committees. A letter of intent has been submitted to apply for up to \$6M in federal funds through AMATS, should we not receive the \$21M requested that is to be awarded in January.

NEW BUSINESS

Mr. Gray stated that he had a conversation with the Treasurer of Brimfield Township, who was curious as to why Brimfield Township does not have a representative on PARTA's Board. Mr. Gray was not sure how to answer this question. Mr. Drew explained that when PARTA was originally formed most of the appointing authorities paid money to support PARTA (before the one-quarter percent sales tax). Brimfield was not one of the original appointing authorities. Mr. Nome stated that with the passage of the one-quarter percent sales tax, the county commissioners were able to make appointments to PARTA's Board. Originally, the county commissioners made appointments from southeast, southwest and northeast Portage County. Northwest Portage County was covered by Aurora and Streetsboro. The county commissioners made a change to their appointments a couple of years ago. Those appointments are now made from northern, middle and southern Portage County so that each portion of the county was represented, although they may not be represented from a specific township. When an appointment for the southern portion of Portage County is available, anyone interested should apply through the county commissioners. Mr. Bissler reminded all Board members that they are not representatives of their specific city, township or village. All Board members are representatives of PARTA. Mr. Mansfield agreed. Mr. Nome explained the possibility of the formation of an advisory board.

RESOLUTIONS:

#2009-12-01: A RESOLUTION ALLOWING THE GENERAL MANAGER OF THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) TO APPROVE EXPENDITURES FOR WILLIAM A. NOME.

Mr. Richards made a motion to approve this resolution. Mr. Mansfield seconded the motion.

A roll call vote was taken and was as follows:

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| Roy Richards – yes | Marge Bjerregaard – yes | Terri Moldvay – yes |
| Hal Farrier – yes | Dominic Bellino – yes | Ken Wolf – yes |
| R.T. Mansfield – yes | Richard Brockett – yes | Virginia Harris – yes |
| Timothy Lissan – yes | Brian Gray – yes | Frances Hernan – yes |
| Rick Bissler - yes | | |

#2009-12-02: A RESOLUTION GIVING THE GENERAL MANAGER OF THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) AUTHORIZATION TO NEGOTIATE, ENTER INTO, AND SIGN A CONTRACT FOR AN UPGRADED TELEPHONE SYSTEM.

Mr. Farrier made a motion to approve this resolution. Ms. Bjerregaard seconded the motion. Ms. Hernan commented that when she called in recently to schedule a ride, the schedulers have asked her if she had any issues in getting through.

A roll call vote was taken and was as follows:

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| Brian Gray – yes | Hal Farrier – yes | Richard Brockett – yes |
| Marge Bjerregaard – yes | Terri Moldvay – yes | Dominic Bellino – yes |
| Timothy Lissan – yes | Virginia Harris – yes | R.T. Mansfield – yes |
| Roy Richards – yes | Frances Hernan – yes | Ken Wolf – yes |
| Rick Bissler - yes | | |

#2009-12-03: A RESOLUTION GIVING THE GENERAL MANAGER OF THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) AUTHORIZATION TO NEGOTIATE, ENTER INTO, AND SIGN CONTRACTS FOR CONSTRUCTION OF NEW TRAINING OFFICES AT 2000 SUMMIT ROAD.

Ms. Bjerregaard made a motion to approve this resolution. Ms. Hernan seconded the motion.

Discussion was heard.

A roll call vote was taken and was as follows:

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| Dominic Bellino – yes | Frances Hernan – yes | Brian Gray – yes |
| Terri Moldvay – yes | Timothy Lissan – yes | Richard Brockett – yes |
| Ken Wolf – yes | Virginia Harris – yes | R.T. Mansfield – yes |
| Marge Bjerregaard – yes | Hal Farrier – yes | Roy Richards – yes |
| Rick Bissler - yes | | |

#2009-12-04: A RESOLUTION GIVING THE GENERAL MANAGER OF THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) AUTHORIZATION TO NEGOTIATE, ENTER INTO, AND SIGN A CONTRACT FOR AN ADDITIONAL FUEL TANK AND DISPENSER.

Ms. Bjerregaard made a motion to approve this resolution. Mr. Richards seconded the motion.

A roll call vote was taken and was as follows:

Mr. Wolf asked who our fuel supplier is. Mr. Drew stated that we are in the process of receiving bids and that the bids are due on Monday, December 21, 2009.

Discussion was heard.

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| Marge Bjerregaard – yes | Frances Hernan – yes | Dominic Bellino – yes |
| R.T. Mansfield – yes | Terri Moldvay – yes | Roy Richards – yes |
| Timothy Lissan – yes | Richard Brockett – yes | Brian Gray – yes |
| Hal Farrier – yes | Ken Wolf – yes | Virginia Harris – yes |
| Rick Bissler - yes | | |

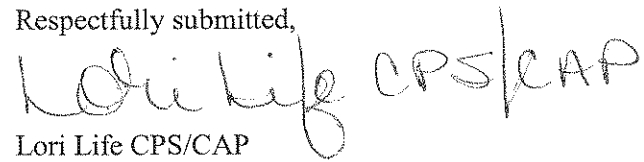
Mr. Bissler asked Mr. Hairston to explain the “Fill The Bus” event. Mr. Hairston stated that we had one LTV bus at the Acme store in Kent and one LTV bus at the Ravenna Wal-Mart. Over \$240 in cash was raised; filled an LTV bus with groceries, which was delivered to the Center of Hope and Change Hunger. A car load of toys was also delivered to Family & Community Services from the “Fill The Bus” event. A \$200 check will also be given to Change Hunger in January along with all non-perishable food that has been collected through the generous giving of PARTA’s employees. Mr. Hairston stated that two Board members volunteered their time: Ms. Frances Hernan and Mr. Richard Brockett. Mr. Bissler presented both of them with ‘Extra Mile’ awards.

Mr. Bissler mentioned the new listing of the Board Meeting dates for 2010. All meetings are on the fourth Thursday of each month except in November and December.

ADJOURNMENT:

Mr. Mansfield made a motion the meeting be adjourned. Ms. Bjerregaard seconded the motion. Motion to adjourn passed unanimously.

Respectfully submitted,


 Lori Life CPS/CAP
 Executive Assistant