

TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please let us know.

Complete and return this for to: Customer Service Director, *PARTA*, 2000 Summit Rd., Kent, OH 44240. You may also fax a complaint form to 330-676-6310 or scan and e-mail to customerservice@partaonline.org

1. **Complainant’s Name:** _____

2. **Address:** _____

3. **City, State, Zip Code:** _____

4. **Telephone Number:** _____

5. **Person discriminated against (if someone other than the complainant)**

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

6. **Which of the following best describes the reason you believe the discrimination took place?**

Was is because of your:

a. **Race/Color:** _____

b. **National Origin:** _____

7. **What date did the alleged discrimination take place?** _____

8. In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

9. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court? Yes: _____ No: _____

If yes, place a mark next to each agency that applies:

Federal agency _____ Federal court _____

State agency _____ State court _____ Local agency _____

10. Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

11. Please sign below. You may attach any written materials or other information that you think is relevant to you complaint.

Complainant's Signature

Date