



Board & Committee Meeting/Report Packet

Thursday, September 25, 2025

Beginning at 6:30 p.m.

PARTA Administrative Offices, 2000 Summit Road, Kent, OH 44240



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PARTA
**Board of
Trustees**

Agenda

1. Call to Order
Roll Call of Attendees Oral
2. Meeting Minutes – Motion Required
Minutes from August 28, 2025, Meeting Pages 3-12
3. Guest Communications (2-minute limit) Oral
4. General Manager's Report Pages 13-20
5. Committee Reports/Meetings
 - Administration Committee Meeting Page 22-32
Agenda (Pages 22)
 - Finance Committee Meeting Pages 33-40
Agenda (Page 34)
 - Operations No Scheduled Meeting
No Report
 - Personnel No Scheduled Meeting
No Report
6. Old Business
7. New Business
By-Law Revisions – Motion Required Pages 23-32
8. Resolutions - Roll Call Approval Required
9. Executive Session, as needed
10. Adjournment

Next Regular Meeting:**October 23, 2025 @ 6:30 p.m.**

PARTA
PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF TRUSTEES MEETING
MINUTES
August 28, 2025, 2025

Board Members Present:

Victor Baerman (<i>arrived at 6:58pm</i>)	Karen Beck	Julee Cariglio
Debbie Davison	Becky Lehman	Mike Lewis
Jack Murphy	Janice Simmons-Mortimer	Frank Vitale
Stacey Wilson	Karen Wise	Marvin Woods

Board Members Not Present:

Virginia Harris (1 st excused absence)	R.T. Mansfield (1 st excused absence)
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PARTA Staff & Legal Counsel (Roetzel & Andress) Present:

Claudia Amrhein	Kelly Jurisch	Justin Markey, Legal
Sony Richardson-Gilroy	Lita Wiley	

Guests Present:

CALL TO ORDER

Mr. Marvin Woods called the PARTA Board of Trustees, August 28, 2025 meeting to order at 6:50 p.m. and asked for a roll call, after which it was determined that **a quorum was present**.

Mr. Woods asked for a motion to approve the minutes of July 24, 2025, board meeting. **Ms. Karen Beck** made a motion to approve the minutes as presented, which was seconded by **Mr. Jack Murphy**. Mr. Woods asked all those in favor say aye, those opposed say no, he said the **motion to approve the minutes, as presented, passed unanimously**.

GUEST COMMUNICATIONS

Mr. Woods said there were no Guest Communications and moved onto the General Manager's report.

GENERAL MANAGER'S REPORT

Ms. Claudia Amrhein said after meeting with Mr. Woods, since he's now our president, I included in my report upcoming projects that will need review by one of our committees. I understand he's talked to all of you. We really appreciate your willingness to serve, and if you are new or you're not on a committee, we are always happy to have you come and then fill in when we need an alternate. It's great to have everybody here and learn a little bit more about what we do, so we really appreciate you coming early, and as you can see, we have quite a bit going on this year. We've done a lot of construction, and we have quite a few resolutions. I wanted to highlight what I know of and what's coming up, and each committee should have something to talk about in the next four months or so.

Ms. Amrhein continued saying the one thing I do want to bring up is the by-laws to review virtual meeting guidelines. We talked about that a few months back. I wanted to bring it when we had some space to talk about it, but that would also mean that we could look at the by-laws in other areas, if there's anything that anyone wants to change, this would be the time to talk about it. So, in the past we've appointed a by-law committee.

Ms. Amrhein asked Mr. Justin Markey, if there is any reason why we couldn't make the changes through the administration committee?

Mr. Markey responded I think the president of the board has the discretion to decide. So, if they want to make it the administration committee, I think that's okay.

Ms. Amrhein said we can talk a little more about that, but we're looking to bring that forward possibly in September, but that doesn't mean we'd have to vote on anything. We have draft words from our law firm Roetzel for the virtual meeting part, but then just looking over the rest, we can give you time to do that.

Ms. Amrhein said I'd be happy to answer any questions.

Mr. Woods said hearing no questions he thanked Ms. Amrhein and moved on to the committee reports.

ADMINISTRATION COMMITTEE REPORT

Mr. Woods said the Administration Committee met earlier and everyone was here for that meeting so there is no need to recap the meeting and then moved onto the Finance Committee report.

FINANCE COMMITTEE REPORT

Mr. Woods said the Finance Committee also met earlier and there was also no need to recap the meeting since everyone was there and then moved onto the Operations Committee report.

OPERATIONS COMMITTEE REPORT

Mr. Woods said the Operations Committee was not scheduled to meet and moved on to the Personnel Committee.

PERSONNEL COMMITTEE REPORT

Mr. Woods said the Personnel Committee was also not scheduled to meet and moved on to Old Business.

OLD BUSINESS

Mr. Woods said there was no Old Business and moved on to New Business.

NEW BUSINESS

Mr. Woods said I'd like to say I appreciate everybody that came and helped out with the fair for PARTA. I hope everybody enjoyed it. I know I did.

Mr. Woods said we have to reinstate the committees because it's a new year for the board. So far we've talked to everybody, and they're pretty much going to stay on the committees they were on but appreciate everybody who has an interest in the committees and, like Ms. Amrhein said, if we need an alternate, we would appreciate it if you could help us out at that point.

Mr. Woods said hearing no additional New Business he moved to the Resolutions

RESOLUTIONS

Mr. Woods introduced Resolution #2025-08-01.

#2025-08-01: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR SFY 2027 TRANSPORTATION ASSISTANCE GRANTS. THESE GRANTS MAY INCLUDE THE OHIO ELDERLY AND DISABLED (E&D) TRANSIT FARE ASSISTANCE PROGRAM, THE URBAN TRANSIT PROGRAM (UTP), THE OHIO TRANSIT PARTNERSHIP PROGRAM (OTP2), THE SPECIALIZED TRANSPORTATION PROGRAM (SECTION 5310), AND THE OHIO WORKFORCE MOBILITY PARTNERSHIP (OWMP) PROGRAM.

Mr. Woods asked for a motion to approve this resolution.

Motion: Debbie Davison

Second: Janice Simmons-Mortimer

Mr. Woods asked if there were any questions or comments. Hearing none he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>ABSENT</u>	
Karen Beck	<u>X</u>		Jack Murphy	<u>X</u>	
Julee Cariglio	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Debbie Davison	<u>X</u>		Frank Vitale	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Stacey Wilson	<u>X</u>	
Becky Lehman	<u>X</u>		Karen Wise	<u>X</u>	
Mike Lewis	<u>X</u>		Marvin Woods	<u>X</u>	

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2025-08-02.

#2025-08-02: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA), AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FFY 2026 FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23, UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION (FTA).

Mr. Woods asked for a motion to approve this resolution.

Motion: Mike Lewis

Second: Frank Vitale

Mr. Woods asked if there were any questions or comments.

Mr. Frank Vitale asked what are we signing up for?

Ms. Amrhein responded that this is the resolution that we bring forward annually to authorize us to apply for federal grants.

Mr. Vitale asked if those are being frozen? Where are we at with the federal government? And is there stuff that is being held up right now?

Ms. Amrhein replied this is for discretionary grant applications as well as formula funding. When we talk about the 5307, that's an amount of money we get, but you still have to apply for it, and you still have to have a resolution from the board saying that we're going to cover the 20% match. So, every year we do this so that we can apply for the funding that we're eligible for as well as for discretionary grants that might become available. As far as the future, I don't know.

Mr. Woods said, hearing no other question, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSTAINED</u>		R. T. Mansfield	<u>ABSENT</u>	
Karen Beck	<u>X</u>		Jack Murphy	<u>X</u>	
Julee Cariglio	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Debbie Davison	<u>X</u>		Frank Vitale	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Stacey Wilson	<u>X</u>	
Becky Lehman	<u>X</u>		Karen Wise	<u>X</u>	
Mike Lewis	<u>X</u>		Marvin Woods	<u>X</u>	

Mr. Woods said the **resolution was approved**.

Mr. Woods introduced Resolution #2025-08-03.

#2025-08-03: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (*PARTA*) BOARD OF TRUSTEES APPROVING THE PUBLIC TRANSIT AGENCY SAFETY PLAN (PTASP) AND UPDATES TO THE PLAN AS REQUIRED BY THE FEDERAL TRANSIT ADMINISTRATION (FTA).

Mr. Woods asked for a motion to approve this resolution.

Motion: Becky Lehman

Second: Jack Murphy

Mr. Woods asked if there were any questions or comments.

Mr. Vitale asked if the motion is just to update.

Mr. Woods replied that it was the safety plan Ms. Kelly Jurisch gave a presentation on.

Mr. Vitale asked if legal would have to approve the changes.

Ms. Amrhein replied we would accept those changes, file it, and submit it to FTA, but no, legal does not have to approve it.

Ms. Jurisch reviewed that the PTASP has to be approved by our safety committee, which they have already done and then by the board of trustees. Ms. Amrhein commented that she signs off on the PTASP authorizing it.

Ms. Jurisch provided a review of the PowerPoint presentation from the Administration Committee meeting for those who were not present.

Mr. Woods said hearing no more questions he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>X</u>	<u> </u>	R. T. Mansfield	<u>ABSENT</u>	<u> </u>
Karen Beck	<u>X</u>	<u> </u>	Jack Murphy	<u>X</u>	<u> </u>
Julee Cariglio	<u>X</u>	<u> </u>	Janice Simmons-Mortimer	<u>X</u>	<u> </u>
Debbie Davison	<u>X</u>	<u> </u>	Frank Vitale	<u>X</u>	<u> </u>
Virginia Harris	<u>ABSENT</u>	<u> </u>	Stacey Wilson	<u>X</u>	<u> </u>
Becky Lehman	<u>X</u>	<u> </u>	Karen Wise	<u>X</u>	<u> </u>
Mike Lewis	<u>X</u>	<u> </u>	Marvin Woods	<u>X</u>	<u> </u>

Mr. Woods said the **resolution was approved unanimously**.

EXECUTIVE SESSION

Mr. Woods said there is no need for an Executive Session.

ADJOURNMENT

Mr. Woods asked for a motion to adjourn. **Mr. Jack Murphy** motion to adjourn, **Mr. Victor Baerman** seconded.

The board reviewed the meeting format and time for the September Board of Trustees meeting and agreed to meet at 6:30 p.m. with the committee meetings operating within the board meeting.

Mr. Woods thanked everyone and said the board will meet next on Thursday, September 25th at 6:30 p.m.

The meeting was adjourned at 7:27 p.m.

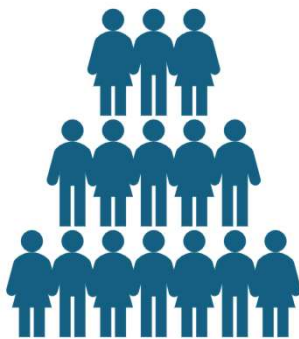
Respectfully submitted,

Sony Richardson-Gilroy
Executive Assistant

PARTA's Public Transportation Agency Safety Plan

February 22, 2024

1



Safety is everyone's responsibility!

- Board of Trustees
- General Manager
- Safety Committee
- Every Employee

2

Appendix D
Risk Assessment Matrix (RAM)

RAM will be completed by the Director of Risk Management DATE: 10-31-2023

Identified Hazard: See page 2

Severity	Consequences			Reputation	Likelihood				
	People	Assets	Environment		1 Practically impossible (never heard of in the industry)	2 Remote, not likely to occur	3 Could occur, or heard of it happening	4 Likely, known to occur or has happened before	5 Common, or occurs frequently
1	First aid or no injury	No/Slight damage	No/Slight effect	No/Slight impact	Low	Low	Low	Low	Medium
2	Slight injury, medical treatment	Minor damage	Minor effect	Limited impact	Low	Low	Medium	Medium	High
3	Serious injury, hospitalization more than 7 days	Moderate damage	Moderate effect	Local area impact	Low	Low	Medium	High	High
4	Permanent total disability, or one fatality	Major damage, unit level	Major effect	Major statewide impact	Low	Medium	High	High	High
5	Multiple fatalities	Major damage, multiple units	Massive effect	Major national impact	Medium	Medium	High	High	High

Risk Value:

Assessed Risk Level: 70

Low Risk, continuous improvement
Medium Risk, monitor and control
High Risk, unacceptable/intolerable, immediately introduce further control measures

Precursors to Safety

- Accidents and serious incidents are preventable and do not occur out of the blue; they are preceded by precursors (events, behaviors, and conditions) that can be identified, assessed, and mitigated through physical, administrative, and behavioral defense strategies.
- Hazard Identification

3

Our Risks

PARTA Identified Risks		
Department	Hazard	Score
Operations	Bus/Bike Collision	9
	Bus/Pedestrian Collision	9
	Bus/Vehicle Collision	8
	Bus/Object Collision	5
	Passenger Fall	5
	Assault on Driver	3
Maintenance	Exposure to Hazmat	2
	Heat Exhaustion	2
	Equipment Malfunctions	3
	Hypothermia	2
	Improper Lifting	8
Administration	Building Fire	4
	Chemical/Gas Leak	4
	Hostile Event	6
		70

4

How do we MITIGATE our RISKS?

5

Assessments (Appendices B & C)



MONTHLY
INSPECTIONS



QUARTERLY
INSPECTIONS



ANNUAL
INSPECTIONS

6

Culture of Communication



7

Tools

- Ohio Transit Risk Pool (OTRP) Annual Risk Management Audit (Oversight).
- Safety assessments.
- Toolbox talks/safety meetings.
- Trend monitoring.
- Hazard and incident reporting.
- Safety surveys.
- Safety audits.
- Review of video cameras.
- Evaluating customer suggestions and complaints.
- Standard Operating Procedures (Appendix F).

8

Results (Appendix H)

SPT Category	2021	2022	2023
Fixed Route Fatalities	0	0	0
Demand Response Fatalities	0	0	0
Total Number of Fatalities	0	0	0
Fatality Rate per 100,000 VRM – Fixed Route	0.00	0.00	0.00
Fatality Rate per 100,000 VRM – Demand Response	0.00	0.00	0.00
Total Fatality Rate per 100,000 VRM	0.00	0.00	0.00
Fixed Route Injuries	2	0	1
Demand Response Injuries	2	2	1
Total Number of Injuries	4	2	2
Injury Rate per 100,000 VRM – Fixed Route	0.30	0.00	0.14
Injury Rate per 100,000 VRM – Demand Response	0.51	0.49	0.24
Total Injury Rate per 100,000 VRM	0.38	0.18	0.18
Fixed Route Safety Events	51	57	62
Demand Response Safety Events	29	25	35
Total Number of Safety Events	80	82	97
Safety Event Rate per 100,000 VRM – Fixed Route	7.62	8.48	8.61
Safety Event Rate per 100,000 VRM – Demand Response	7.46	6.17	8.39
Safety Event Rate per 100,000 VRM	7.56	7.61	8.53
Total Number of Major Mechanical System Failures	0	0	0
Annual DR VRM	388,889	404,823	417,277
Annual FR VRM	669,016	672,463	719,702
Annual VRM	1,057,905	1,077,286	1,136,979

9



•Questions?

10



General Manager's Report

September 2025



General Manager's Report

Claudia B. Amrhein

A handwritten signature in blue ink, appearing to read "Claudia", is written over the printed name.

Committee Meetings and Resolutions. I am pleased to report that we have no resolutions to bring forward during the September meeting! Having no resolutions to consider will allow us time to review and discuss proposed revisions to the board's by-laws.

The Board and its Committees. Thank you for your patience and willingness to experiment with us this year with holding finance committee meetings just prior to the board meeting. In the past, our finance committee typically met during lunchtime on Tuesday before the board meeting. Overall, the change has been positive – more board members are attending and achieving a quorum is less of a worry. However, it's become awkward at times when other committees needed to meet just prior to the board meeting.

Last month, we discussed the idea of holding committee meetings as part of the regular board meeting. We also revisited the new provision that allows certain public bodies to hold virtual meetings after adopting policies that ensure public notification and access to the meetings. With this in mind, we have planned the September board and committee meetings with a slightly different approach.

The board of trustees meeting will begin at 6:30 p.m. on Thursday, September 25. Please note the new starting time for beginning the board meeting. The meeting will begin as usual, with 1. the call to order; 2. approval of meeting minutes; 3. guest communications; and 4. general manager's report. The board meeting agenda may be viewed on page 2 of the Board & Committee Meeting/Report Packet.

Agenda item #5 has been renamed, "Committee Reports/Meetings." Committees will either report about a recently held meeting or will conduct a committee meeting during this time. **For September, the administration committee will conduct its meeting to review the proposed by-law revisions, followed by the finance committee to review monthly finance reports.** Each committee will have its own agenda to follow. The administration committee's agenda may be viewed on page 22, and the finance committee's agenda may be viewed on page 34.

After completing the committee meetings, the board will resume its agenda (page 2) with 6. old business; 7. new business: by-laws revisions – motion required; 8. resolutions, if any; 9. executive session, as needed; and 10. adjournment.

We do not anticipate conducting all committee meetings during board meetings. Some matters will require more time to review and may be held on days and times that fit the schedules of the committee members. All committee meetings, whether held separately or within the board meeting, will be advertised and open to all board members and to the public.

Proposed Revisions to the By-Laws of the Board. The draft by-laws revisions include language changes to support committee meetings during the board meeting or separately, as discussed above. A new section, V) Meetings E) Virtual Meetings, sets forth the draft policy for holding virtual meetings.

You may recall that until 2020, public boards were not permitted to meet virtually. Temporary changes to Ohio's Open Meetings Act permitted public bodies to meet virtually instead of in person but expired June 30, 2022. In January, Governor DeWine signed House Bill 257, "to authorize certain public bodies to meet virtually," and under certain conditions, beginning April 9, 2025. PARTA can consider utilizing the new provisions because board trustees are appointed volunteers rather than elected officials and are not

compensated for their service. But first, the board must adopt policies to address the new law's requirements. The proposed revisions to the by-laws may be viewed beginning on page 23.

PARTA Achieves Third Consecutive SOAR Award. Each year, Ohio Transit Risk Pool presents the Safe Operators Award Recognition, or "SOAR" award, to transit authorities in the risk pool that experience the lowest incurred losses. PARTA falls into division II, operating between 1 million and 3 million miles annually.

OTRP calculates losses incurred per 100 miles. The RTA within the division with the lowest loss rate receives the SOAR Award. As of the end of August, PARTA's loss rate per 100 miles was **\$2.52**, compared to the pool average of **\$27.31**. The pool average in 2024 included a policy limits pedestrian claim, which inflated the **\$6.89** pool average without the outlier.



This marks the third consecutive year PARTA has earned this designation – for operating years 2022, 2023, and 2024. A 5-year risk performance snapshot is included on page 16.

Kelly, Brian, and I accepted the award at OTRP's annual retreat, held in Canton September 10-12.

Rescheduling November Board and Finance Committee Meetings. Please note the new November meeting dates below. We are rescheduling meetings due to conflicts with the Thanksgiving holiday and the timing of Ohio Public Transit Association (OPTA)'s annual conference. *Please note the special invitation to join us for the quarterly Citizens Advisory Council lunch meeting, immediately preceding the November finance committee meeting.*

Date	Time	Event	Purpose
Wednesday, November 12	11:30 a.m.	Citizens Advisory Council Lunch Meeting	Join us for lunch and conversation with social service partners and passengers.
Wednesday, November 12	1:00 p.m.	Finance Committee Meeting	Presentation of draft annual budgets for <u>PARTA</u> and KCG, plus annual large purchase resolutions.
Thursday, November 13	6:30 p.m.	Board Meeting	Monthly board meeting with finance committee report on annual budgets and resolutions. Other committee meetings to be held as needed.

Veterans Day Ceremony: Tuesday, November 11. Another important November event is our annual Veterans Day Ceremony at KCG. More information to follow.

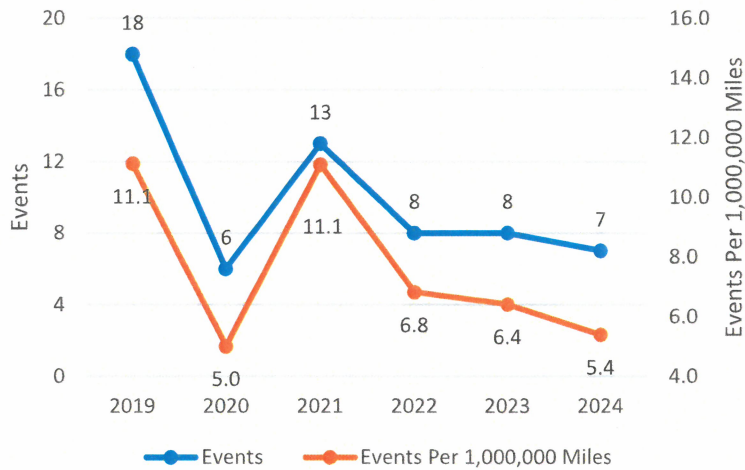
Service Reports. Ridership and Other Key Performance Indicators. Please see performance reports beginning at page 17 that summarize ridership, ADA performance, and maintenance key performance indicators. Figure 1 on page 17 shows a ridership in August nearly equal to August 2024. ADA on-time trip performance and preventative maintenance compliance remained excellent in August. On-time ADA trip performance was 98.58% in August as compared to 99.14% in July. On-time preventative maintenance compliance was 98% in August as compared to 100% in July.

Thank you for your attention to these matters. If you have any questions prior to meetings, please feel free to contact me by calling (330) 676-6315, or by e-mail at Amrhein.c16@partaonline.org.

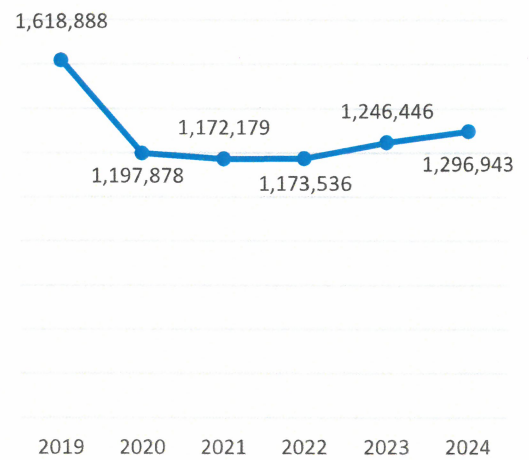
PARTA

OTRP member since 1994

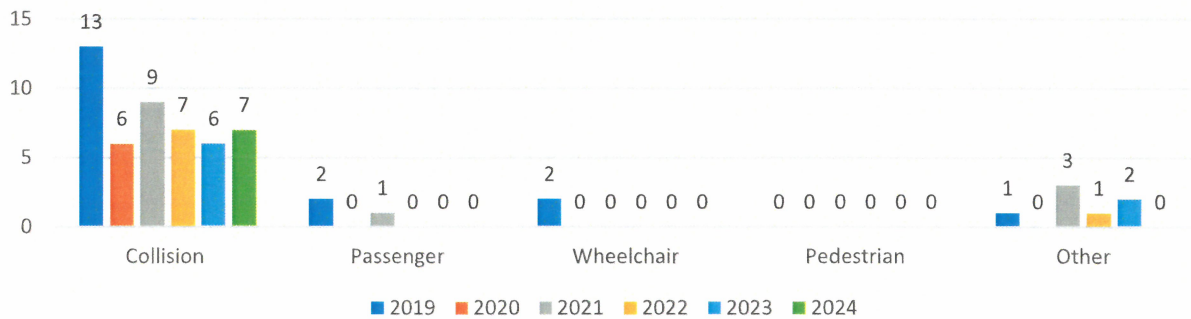
Event Frequency by Year



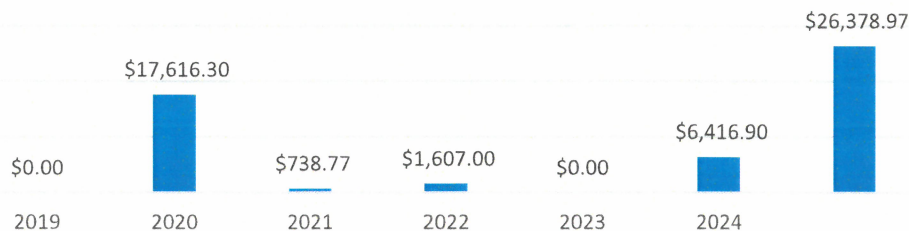
Miles Per Year



Events by Type Per Year



Subro Collections by Year



2019-2024 Subro Collections:

\$26,378.97



Figure 1. Total Ridership for all ***PARTA*** Services

Total ridership for demand response, SATS, county fixed routes, express routes, and KSU fixed routes.

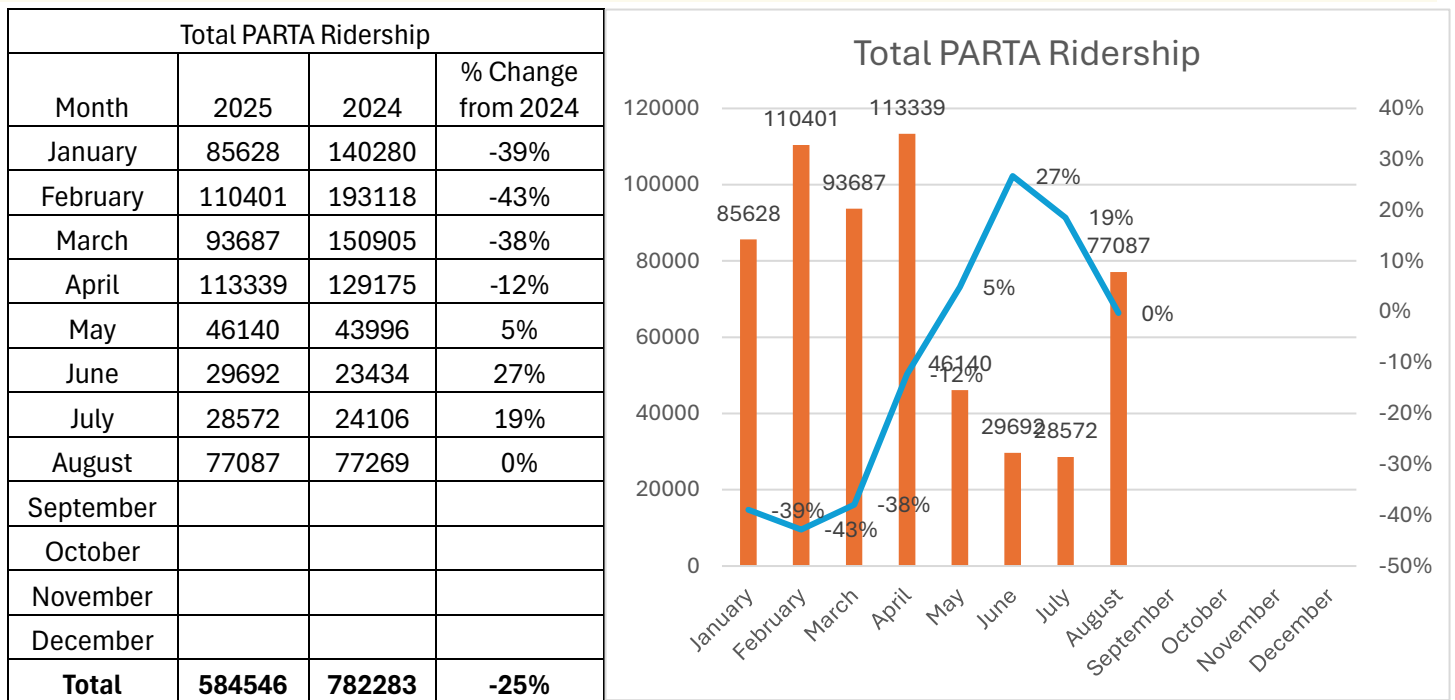


Figure 2. Total PARTA Ridership Year-to-Year

Total Ridership Comparison in 2023, 2024, and 2025

	Month												
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2023	61468	85027	73713	76598	39369	30135	23861	75372	118561	115548	100196	105632	905480
2024	140280	193118	150905	129175	43996	23434	24106	77269	123586	123182	95339	53379	1177769
2025	85628	110401	93687	113339	46140	29692	28572	77087					584546

Total PARTA Ridership Comparison

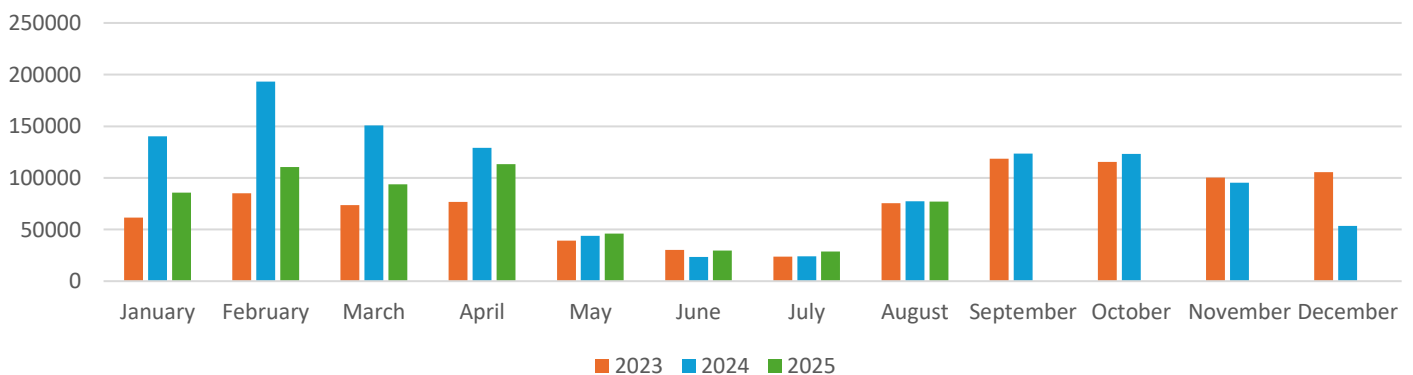


Figure 3. Total ADA Trips Year-to-Year Comparison

Total ADA trips in 2020, 2021, 2022, 2023, 2024, and 2025

	Month												
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2020	974	939	687	336	399	485	665	675	683	710	617	613	7783
2021	530	530	620	656	609	648	697	628	700	786	721	704	7829
2022	656	688	802	755	830	733	698	708	783	740	679	645	8717
2023	718	696	809	654	772	840	797	808	732	860	713	662	9061
2024	720	713	811	797	816	725	768	822	742	900	852	851	9517
2025	843	806	797	793	827	755	811	847					6479

ADA Trip Comparison

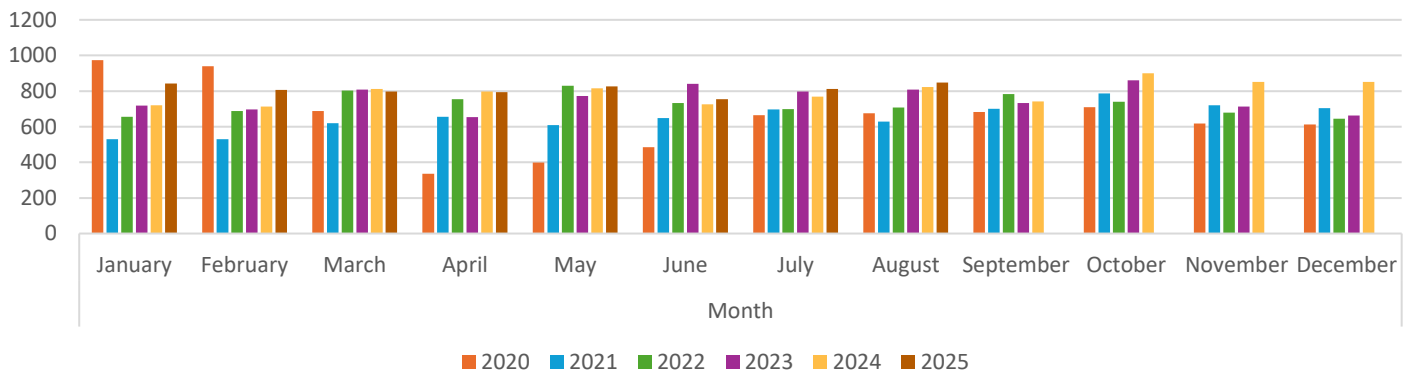


Figure 4. ADA On-Time Percentage Year-to-Year comparison

Total ADA On-Time % Comparison in 2023, 2024, and 2025

	Month												
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average %
2023	95.96%	85.34%	95.67%	94.95%	96.76%	96.90%	96.11%	95.54%	93.44%	94.88%	97.05%	96.22%	94.90%
2024	96.39%	96.77%	96.30%	97.24%	98.53%	98.62%	98.57%	97.81%	98.38%	97.11%	98.24%	99.18%	97.76%
2025	97.15%	97.64%	99.00%	98.14%	98.67%	98.81%	99.14%	98.58%					98.39%

On-Time % Comparison

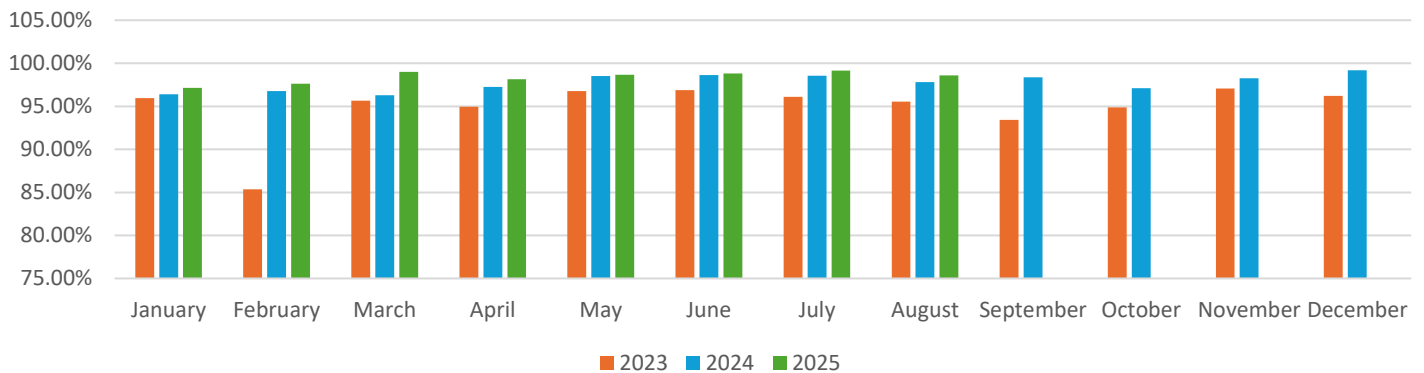


Figure 5. Preventive Maintenance On-Time Compliance Year-to-Year

Total Preventive Maintenance On-Time % Comparison in 2023, 2024, and 2025

	Month												
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average %
2023	96%	100%	100%	96%	99%	98%	98%	97%	99%	97%	98%	100%	98%
2024	97%	98%	98%	98%	100%	100%	100%	98%	97%	95%	97%	98%	98%
2025	100%	100%	100%	100%	98%	99%	100%	98%					99%

PM Compliance Comparison

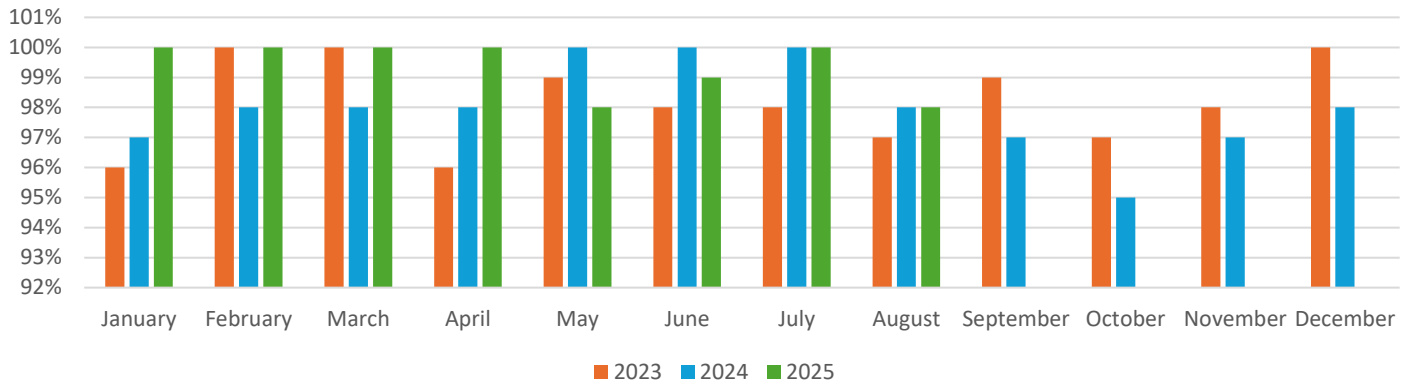


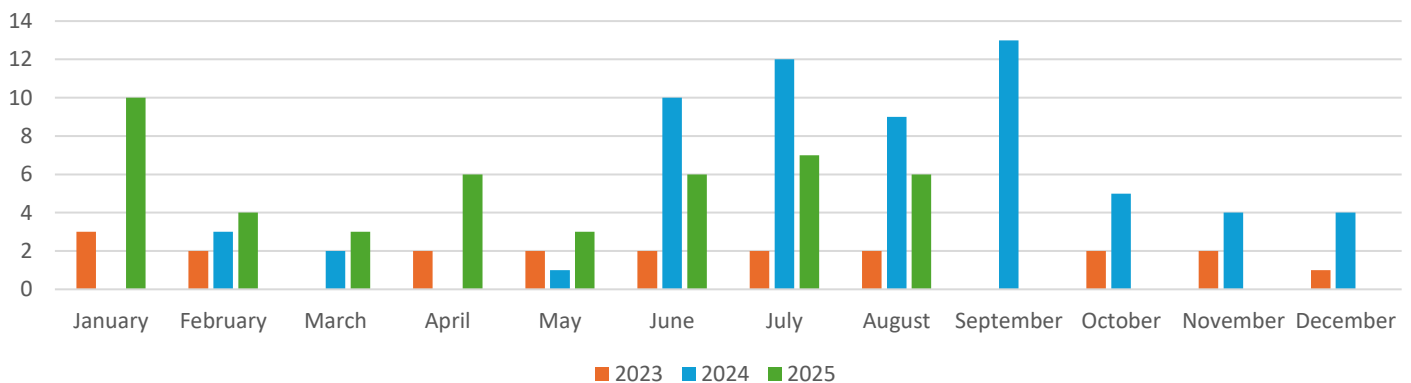
Figure 6. Road Calls Year-to-Year Comparison

Total Road Calls Comparison in 2023, 2024, and 2025. New reporting compliance standards began mid-2024.

	Month												
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2023	3	2	0	2	2	2	2	2	0	2	2	1	20
2024	0	3	2	0	1	10	12	9	13	5	4	4	63
2025	10	4*	3	6	3	6	7	6					45

* Road calls were for fixed route with two (2) major mechanical and two (2) other mechanical.

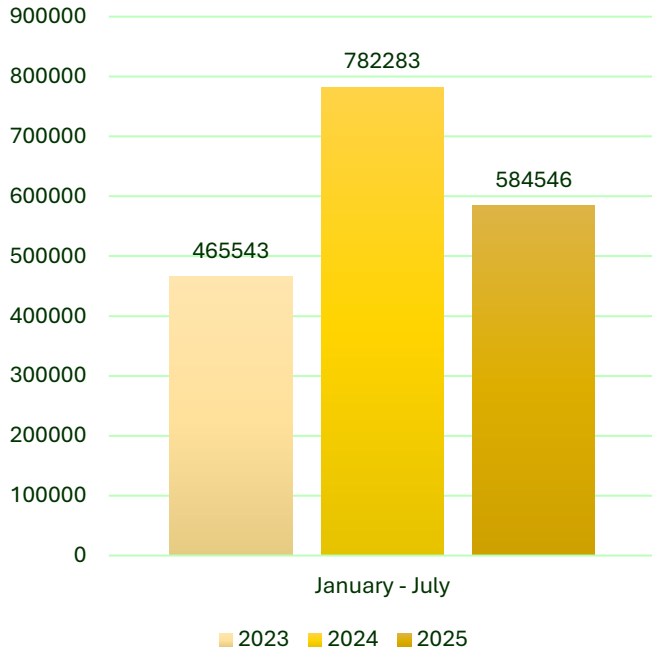
Total Road Calls Comparison



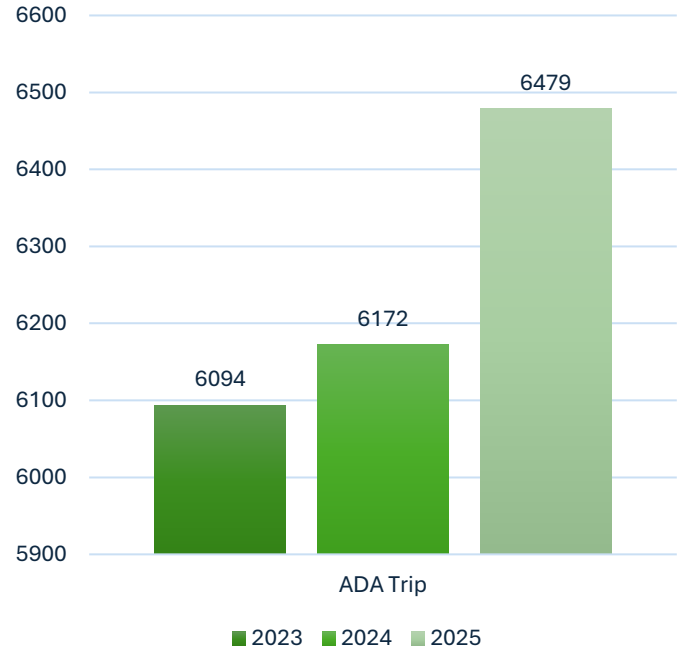
2023-2025 Totals Comparisons

Total Ridership, Total ADA, Total Fixed Route, and Total Demand Response

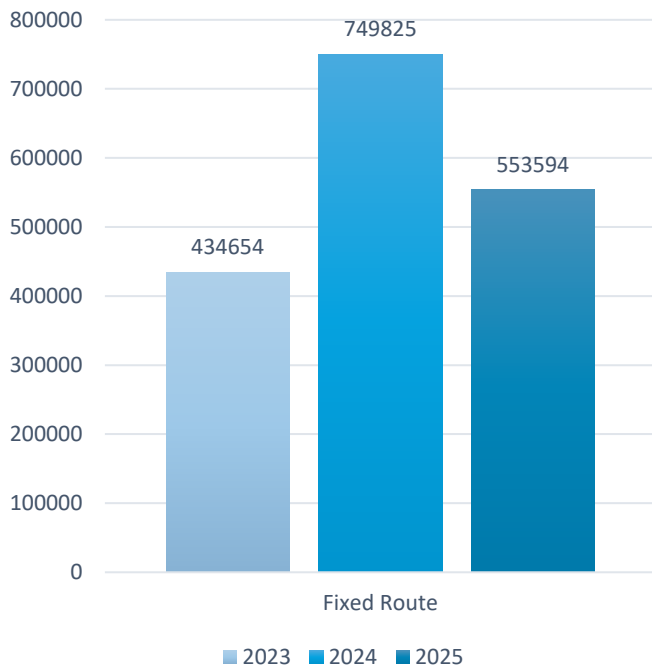
Total PARTA Ridership January - August



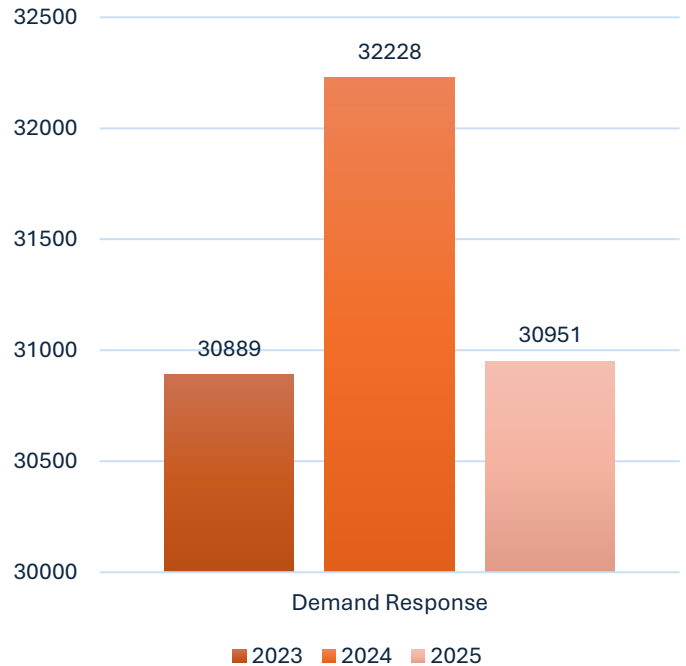
Total ADA Trips January - August



Total Fixed Route Ridership January - August



Total Demand Response January - August





Administration Committee

Agenda

1. Call to Order
Roll Call of Attendees Oral
2. Guest Communications (2-minute limit) Oral
3. Old Business
4. New Business
By-Law Revisions Pages 23-32
5. Resolutions - Motion Required
6. Executive Session, as needed
7. Adjournment

**PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
(PARTA)**

BY-LAWS

Board of Trustees

I) Location of the Main Office

The principal office of PARTA shall be located at 2000 Summit Road, Kent, Ohio.

II) Members

- A) **Appointment and Qualifications:** Members of the Board of Trustees shall be appointed by the political subdivisions creating the authority, pursuant to Ohio Revised Code §306.30, et seq. and the ordinances or resolutions of the participating political subdivisions, as amended from time to time, and shall serve in accordance therewith.
- B) **Terms:** Members shall serve staggered three (3) year terms beginning July 1 of the year appointed, except that any person appointed to fill a vacancy shall be appointed to only the unexpired term.
- C) **Oath:** As required by Ohio Revised Code §306.33, each member of the Board of Trustees, before entering upon the Trustee's official duties, shall take and subscribe to an oath or affirmation that the Trustee will honestly, faithfully, and impartially perform the duties of office and that the Trustee will not be personally interested, directly or indirectly, in any contract let by the regional transit authority. The oath will be administered by the Secretary/Treasurer of the Board or their designee. An oath is attached to these By-Laws as an Addendum.
- D) **Compensation:** Members shall serve without compensation but may receive reimbursement for actual necessary expenses incurred in the performance of their duties.
- E) **Resignation, Removal:** A Trustee may resign by submitting a written resignation to the appointing authority. The appointing authority may, at any time, remove a member for misfeasance, nonfeasance or malfeasance in office. The Board of PARTA may recommend removal of a Trustee for non-excused absences of three (3) meetings during a Board year. Cognizant of schedule conflicts, the Board shall require advanced notice of an absence and a valid reason for the absence. The President will notify the appointing authority if a Trustee has failed to meet the attendance requirements or has otherwise failed to fulfill the duties of a Trustee.
- F) **Ethics and Conflict of Interest:** A Trustee will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub agreements. Business meals of minimal value are excluded. Also excluded are unsolicited gifts of nominal intrinsic value.

No Trustee shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, would be involved. Each Trustee shall comply with all conflict-of-interest laws under Ohio law, including Ohio Revised Code §2921 and §102. Such a conflict may arise when any of the following has financial or other interest in the firm selected for award:

- (1) The Trustee;
- (2) Any member of their immediate family;

- (3) Their partner; or
- (4) An organization that employs, or is about to employ, any of the above.

- G) **Voting:** A majority of the Board of Trustees constitutes a quorum, the affirmative vote of which is necessary for any action taken by the authority. No vacancy in the Board shall impair the rights of a quorum to exercise all rights and perform the duties of the authority.

III) Officers

- A) **Officers:** The officers of PARTA shall be President, Vice President and Temporary Presiding Officer.
- B) **Terms of Office:** The term of office for the President, Vice President and Temporary Presiding Officer shall be one (1) year and until the successor takes office.
- C) **Nomination:** The administration committee will nominate candidates for the positions of President, Vice President and Temporary Presiding Officer in April to report back to the full Board in May. Nominations shall remain open up to the Annual Meeting. Nominations for President shall be closed and voted on prior to the closing of nominations for Vice President and Temporary Presiding Officer.
- D) **Election:** Officers shall be elected annually at the Annual meeting of the Board and shall take office at the conclusion of the Annual Meeting to preside at the next meeting of the Board. Election of Officers shall take place by written ballot unless otherwise specified by the Board. A tie vote will be settled by a flip of a coin. All voting will be done in open session.
- E) **Resignation:** Any Officer may resign as Officer by giving written notice of resignation to the President of the Board, or the President may resign by written notice to the Vice President. The resignation shall be effective as of the date stated in such resignation, or if there is no such date stated, then as of the date of its receipt by the proper Officer. Notice of the resignation shall be transmitted at the next meeting of the Board by the Officer receiving such resignation.
- F) **Removal:** All Officers shall serve at the pleasure of the Board and shall be subject to removal by the Board at any time.
- G) **Vacancies:** Vacancies in any Officer's position shall be filled by the Board for the remainder of the term, as soon as possible. Vacancies will be filled in the same manner as above in Section (III)(C) and (D), with the administration committee making a recommendation and a vote held in open session.
- H) **Duties of Officers:** The Officers shall have the following duties and responsibilities:
 - 1) **President:**
 - (a) Convene Board meetings and preside over them.
 - (b) Represent PARTA at various meetings.
 - (c) Sign documents or take action on behalf of PARTA as directed by the Board or by law, unless another Officer or employee is directed to take such action.
 - (d) Appoint Chairs and members of Standing Committees and appoint Ad Hoc Committees.
 - (e) Serve as ex-officio member of all committees.

2) **Vice President:**

- (a) Convene Board meetings and preside over them in the absence of the President, or at any time when the President may vacate the chair.
- (b) Perform all duties of the President when the President is absent or unable to perform.
- (c) Assist the President in all duties, as appropriate.

3) **Temporary Presiding Officer:** At any meeting at which both the President and the Vice President are absent or unavailable to preside, the Temporary Presiding Officer shall serve as Presiding Officer. Any meeting at which the President, the Vice President and the Temporary Presiding Officer are absent or unable to preside, the Board, by a majority of those present, may elect a member of the Board to serve as Presiding Officer for that meeting.

IV) Employees, Advisors

A) **General Manager:** The Board shall appoint and fix the compensation of the General Manager, who shall not be a member of the Board. The duties of the General Manager shall include:

- 1) Serve as Chief Executive Officer to carry out all policies of PARTA.
- 2) Attend all meetings of the Board, keep the Board informed of the condition and activities of PARTA and recommend policies to the Board.
- 3) Employ, supervise and discharge employees to such positions as may be authorized by the Board, under the terms and conditions authorized by the Board.
- 4) Fill the duties of Secretary/Treasurer, as provided by Ohio Revised Code §306.33 and §306.42, either directly or by directing an employee(s) to assist in performing those duties.
- 5) Coordinate transit development, maintain and develop facilities, maintain liaison with governmental units and with social service agencies, and develop and implement public relations program.
- 6) Represent PARTA in contract negotiations and in other contexts as the Chief Executive Officer.
- 7) Contract for goods and services necessary for the purposes of PARTA as subject to Ohio Revised Code §306.43.
- 8) Exercise any other duties necessary for the day-to-day operations of PARTA.

B) **Secretary/Treasurer:** The General Manager shall fill the statutory duties of Secretary/Treasurer and shall be the fiscal officer and custodian of PARTA's funds and records, as required under Ohio Revised Code §306.33 and §306.42, either directly or by directing an employee(s) to assist in the performance of those duties.

- 1) Before receiving any monies, the General Manager and employee(s) designated by the General Manager shall each give a surety bond to PARTA, to be conditioned on the faithful performance of the duties of the office of Secretary/Treasurer, to be executed by sureties

satisfactory to PARTA. The amount of the bond shall be determined by the Board of Trustees. The cost of such bond shall be paid by PARTA.

- 2) The Board may also require any other employee to provide a surety bond, under conditions and amounts as determined by the Board. The cost of such bond, if any, shall be paid for by PARTA.
 - 3) The General Manager (Secretary/Treasurer), or employee(s) designated by the General Manager, will deposit funds to the account of PARTA in one or more such depositories as are qualified to receive deposits of PARTA; make disbursements in accordance with the rules and regulations of the Board, maintain accurate records of all transactions; and perform other fiscal duties.
 - 4) The General Manager (Secretary/Treasurer) shall designate an employee to serve as Secretary to the Board. Under the direction of the General Manager, the Secretary shall record and attest the minutes of the proceedings of the Board; maintain all minutes, resolutions, and records of the Board; and handle correspondence of the Board as requested by the President. If the Secretary is absent from any meeting, the presiding member may designate a person as Acting Secretary to record and attest the minutes of the meeting and attest any resolution(s) adopted at such meeting.
- C) **Other Employees:** The Board will authorize employment positions necessary to carry out the work of PARTA, and the terms and conditions of employment. Employees will be appointed and supervised by the General Manager, according to the policies approved by the Board.
- D) **Consultants and Contract Services:** The Board may contract for services necessary for the purposes of PARTA.

V) Meetings

- A) **Place of Meeting:** All meetings of the Board and its committees, held together as one meeting or separately, shall be held either at its principal office, ~~or at~~ virtually pursuant to subsection (E) such other place as designated by the President at a preceding meeting or designated in the notice of the meeting.
- B) **Regular Meetings:** Meetings of the Board shall be held at least once each quarter and may be held monthly, as scheduled by the Board President. The date and time of all regular meetings for the following fiscal year will be determined at the annual meeting.
- C) **Annual Meeting:** The Board shall hold an annual meeting in July of each year. At the annual meeting, the election of officers will occur, as stated in Section (III)(D).
- D) **Special Meetings:** Special meetings of the Board and its committees may be called at any time by the President, the Vice President, or any three (3) members of the Board, providing the notice required in Section (V)(E)(2). The Officer, or members calling the meeting, shall give notice to the other members of the Board of the date, time, place and purpose of the meeting. Such notice may be given in person or by telephone (or facsimile transmission or E-mail) at least 24 hours prior to the meeting. Notice to other Board members may also be given by letter mailed by first class mail at least 48 hours prior to the meeting. Notice of any meeting need not be given to any member of the Board if such notice is waived by the member in writing before, during or after such meeting. A special meeting will only consider business related to the purpose stated in the meeting notice.

~~_____E~~ E) **Virtual Meetings:** The Board and its committees may hold and attend meetings and may conduct and attend hearings by means of video conference or any other similar electronic technology that the Board has established is widely available to the general public, to converse with witnesses, receive documentary testimony and physical evidence, and permit public comment, if applicable, and all of the following apply:

- 1) Any resolution, rule, or formal action of any kind has the same effect as if it occurred during an open meeting or hearing.
- 2) Notwithstanding division (C) of section 121.22 of the Revised Code, members of this Board or any of its committees who attend meetings or hearings by means of video conference or any other similar electronic technology shall be considered present as if in person at the meeting or hearing, shall be permitted to vote, and shall be counted for purposes of determining whether a quorum is present at the meeting or hearing.
- 3) This Board hereby adopts the following policies related to hearings or meetings by the Board or any of its committees by means of video conference or any other similar electronic technology:
 - a. The Board and its committees shall provide notification of meetings and hearings held under section 121.221 to the public, to the media that have requested notification of a meeting, and to the parties required to be notified of a hearing at least seventy-two hours in advance of the meeting or hearing by reasonable methods by which any person may determine the time, location, agenda of the meeting or hearing, and the manner by which the meeting or hearing will be conducted, except in the event of an emergency requiring immediate official action, as defined in this policy. In the event of an emergency, the public body shall immediately notify the news media that have requested notification or the parties required to be notified of a hearing of the time, place, and purpose of the meeting or hearing.
 - i. "Emergency" means an unexpected accident or event which makes the commute impractical.
 - b. The Board and its committees shall provide the public access to a meeting held under this section, and to any hearing held under this section that the public would otherwise be entitled to attend, commensurate with the method in which the meeting or hearing is being conducted, including for example, livestreaming by means of the internet, television, cable, or public access channels, or by means of any other similar electronic technology. The public body shall ensure that the public can observe and hear the discussions and deliberations of all the members, whether the member is participating in person or electronically. The Board and its committees shall have a sufficient internet or other electronic connection to allow the member to be seen and heard clearly, and shall be visible at all times.
 - c. All votes taken in the meeting or hearing shall be taken by roll call vote unless there is a motion for unanimous consent, and the motion is not objected to by a member of the public body. If a vote is taken unanimously, the public body shall provide the public with information on how the Board and its committees voted, including any members who abstained from voting.
 - d. Any member of this Board or its committees who intends to attend a meeting by means of video conference or other similar electronic technology shall notify the Chair of that intent not less than forty-eight (48) hours before the meeting, except in the case of an emergency as defined in Section 3ai, above..

e. No member of the Board and its committees may hold, and no member of the Board and its committees may attend meetings or conduct and attend hearings by means of video conference or other similar electronic technology if any of the following apply:

i. The meeting or hearing involves a vote to approve a major nonroutine expenditure.

1. "Major nonroutine expenditure"

a. means one that includes but is not limited to the approval of draft annual budgets; or

b. means an expense that is not approved in annual budgets that exceeds the financial contracting authority of the General Manager and is not related to supporting uninterrupted service and continuation of operational activities.

ii. The meeting or hearing involves a vote to approve a significant hiring decision, defined as the hiring of the General Manager.

iii. The meeting or hearing involves a purpose to propose, approve, or vote on a tax issue or tax increase.

f. If, upon the notification of an upcoming meeting of the Board or its committees, and not later than forty-eight (48) hours before the meeting, the greater of at least ten (10%) per cent of the members of the Board or its committees, as applicable, or two members of the Board or its committees, as applicable, notifies the Chair of the board that an item in the agenda must be acted upon at a meeting conducted fully in person, upon the Chair's acknowledgment of receipt of the notification, the Board and its committees shall take action on the item of the agenda only at a meeting conducted fully in person.

4) Neither the Board nor its Committees shall hold a hearing, and members of a public body shall not attend a hearing, by means of video conference or other similar electronic technology without the consent of all parties to the hearing.

(F) Public Notice of Meetings:

- 1) **General Notice:** *PARTA* is a public body for purposes of the open meeting law. All meetings of the Board, and of any committee or subcommittee, except as provided in Section (V)(F)(2), shall be open to the public. Any person may determine the time and place of regularly scheduled meetings, and the time, place and purpose of special meetings, by consulting the meeting minutes of the Board, available on the *PARTA* website, or by inquiry to the administrative office of *PARTA*.
- 2) **Notice to News Media:** The time, place and purpose of all special meetings shall be posted on *PARTA*'s website and social media accounts as early as practicable. Additionally, *PARTA* shall provide at least 24 hours' notice of all special meetings to the news media that have requested notification, except in the event of an emergency requiring immediate official action, in accordance with Ohio Revised Code §121.22. In the event of an emergency, the member(s) calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.
- 3) **Special Notice:** Any person may obtain reasonable advance notification of all meetings, upon request and payment of a reasonable fee. Notice shall be provided by mailing the

agenda of meetings. The fee shall be designated by the General Manager and shall be sufficient to cover the cost of mailing and copies of such notices.

FG) Public Meetings:

- 1) **Open Meetings:** All meetings of the Board shall be open to the public in accordance with Ohio Revised Code §121.22. Any formal action must be adopted in an open meeting. Board members shall be present in person, or virtually pursuant to subsection E, at the meeting to be considered present or to vote at the meeting, and for purposes of determining whether a quorum is present, as defined in Section (V)(G)(1).
- 2) **Executive Sessions:** The Board may hold an executive session only at a regular or special meeting and only after a majority of a quorum determines by roll call vote to hold such a session and only for the purpose of consideration of matters permitted by law under Ohio Revised Code §121.22(G). The motion and vote to hold an executive session shall state which one or more of the permitted matters under Ohio Revised Code §121.22(G) are to be considered at the executive session.

GH) Action:

- 1) **Quorum:** A majority of the members of the Board of Trustees shall constitute a quorum.
- 2) **Method of Action:** Action of the Board shall be by resolution or motion. An affirmative vote of a majority of those Board members present shall be necessary for any action taken by the Board, unless a greater number is required by law or these By-Laws. Members must be present to vote in person or virtually as described in subsection E. A resolution, rule or formal action of any kind is invalid unless adopted in an open meeting of the Board in accordance with Ohio Revised Code §121.22.
- 3) **Resolutions:** Resolutions shall be in writing. They shall be numbered with the year, month and consecutive numbers for each month (such as "No. 1996-07-03"). They shall be signed by the member who presided at the meeting and attested by the Secretary.

HI) Minutes: The minutes of any meeting will be recorded, and approved minutes will be filed, maintained and open to public inspection. Minutes will include the date and place of the meeting, the names of the members and guests present, a summary of matters said and done, and a record of each vote taken. Minutes will only reflect the general subject matter of discussions in executive sessions.

IJ) Conduct of Meeting: Meetings of the Board shall be conducted in accordance with the following procedures:

- 1) **Rules of Procedure:** Unless otherwise provided, meetings of the Board shall be conducted under the general principles of Robert's Rules of Order.
- 2) **Order of Business:** The business of regular meetings of the Board of Trustees shall be transacted in the following order, unless otherwise necessary to conduct business:

Call to Order
Roll Call
Meeting Minutes (Approval of minutes of preceding meetings)
Guest Communications
General Manager's Report

Committee Meetings/Reports
Old Business
New Business
Resolutions
Executive Session, as needed
Adjournment

- 3) **Public Attendance and Participation:** The Board may, from time to time, issue or revise guidelines for public attendance, participation and conduct during meetings.

VI) Committees

- A) **Standing Committees:** The President shall appoint three members of the Board to each of the following Standing Committees as committee members or alternates and designate one of the members as Committee Chair. Any Board member can be appointed as an alternate. Board members shall be notified when they need to attend the committee meetings but are welcome to attend voluntarily. At the beginning of the meeting, the Chair of the committee will name the alternate that will be serving as a committee member, should other committee members not be present at the start of the meeting. Unless appointed as an alternate, board members not on the committee are ineligible to vote. The President shall be an ex-officio member of each committee.
 - 1) **Finance:** Review and recommend budget, recommend fiscal policies, and review monthly financial status.
 - 2) **Administration:** Review and recommend policies, review and recommend salary and benefit plans, screen bids for program contracts, and nominate candidates for the offices of President, Vice President and Temporary Presiding Officer.
 - 3) **Personnel:** Screen candidates for General Manager, review annual performance of General Manager, develop annual goals for the General Manager, and work to negotiate contracts for the General Manager.
 - 4) **Operations:** Evaluate and recommend building needs, maintenance, safety, space utilization, evaluate programs and service priorities for transit, parking, fuel station and other operational activities and plan new programs and services.
- B) **Quorum:** A majority of the members of a Standing Committee shall constitute a quorum. In order to form a quorum, the Chair of a Standing Committee may designate any other Board member to that Standing Committee for that particular meeting.
- C) **Other Committees:** The President may, from time to time, create additional Ad Hoc committees and appoint members and a Committee Chair for each committee.
- D) **Committee Meetings:** In the absence of a Committee Chair, a Temporary Chair shall be elected by majority vote of the members present.

VII) Execution of Instruments

- A) **Deeds, Leases, Contracts:** Deeds, leases, contracts, and all other documents, except those referred to below, shall be signed by the Officer specified in any pertinent statute under the Ohio Revised Code. If no statutory requirement exists, such instruments shall be signed by the President, but the Board may, from time to time, designate one or more of its members or any other employee or Officer to execute an instrument on behalf of PARTA.

- B) **Expenditures:** Checks, drafts, notes, bonds, and other instruments representing payment of money shall require two (2) signatures. The Board shall designate three (3) people as authorized signers.
- C) **Bidding:** All purchases will be conducted according to relevant provisions of State and Federal law and competitive bidding will be used as required.

VIII) Construction and Amendment

- A) **Construction and Severability:** These By-Laws shall be construed, if possible, in a manner consistent with the laws of the State of Ohio and the United States. If any provision shall be deemed in conflict with any law, such provision shall be void, but each provision shall be deemed separable from every other provision and its invalidity shall not affect any other.
- B) **Amendment:** These By-Laws may be amended or supplemented by majority vote of the Board of Trustees. The Board members shall be given prior written notice of any proposed amendment prior to the meeting at which it shall be considered.

Approved by Board, 06/27/96

Amended by Board, 06/24/97

Amended by Board, 06/28/07

Amended by Board, 06/24/10

Amended by Board, 07/26/18

Amended by Board, 03/24/22

Amended by Board, _____

ADDENDUM

OATH

I, _____, do hereby swear or affirm, that I will honestly, faithfully and impartially perform the duties of my office; and that I will not be interested, directly or indirectly, in any contract let by the Portage Area Regional Transportation Authority (PARTA).

Signature

State of Ohio :
: SS
County of Portage :

Sworn to and subscribed before me at Kent, Ohio, this ____ day of _____, 20____.

Notary Public



Finance Committee

Agenda

1. Call to Order
Roll Call of Attendees Oral
2. Guest Communications (2-minute limit) Oral
3. Finance Report
PARTA Finance Reports Pages 35-37
KCG Finance Reports Page 38-40
4. Old Business
5. New Business
6. Resolutions – Motion Required
7. Executive Session, as needed
8. Adjournment

Next Regular Finance Committee Meeting:**Thursday, October 23, 2025 @ 6:30 p.m.****Finance Committee Budget Meeting:****Wednesday, November 12, 2025 @ 1:00 p.m.**

PARTA FINANCE REPORT

8/31/2025

Un-Audited

A
66.67%
% BUDGET
SPENT

CURRENT PERIOD	MONTHLY BUDGET	VARIANCE		YTD ACTUAL	YTD BUDGET	VARIANCE	FY 2025 BUDGET	% BUDGET SPENT
REVENUE								
\$ 18,583	\$ 20,833	\$ (2,251)	Farebox & Ticket Sales	\$ 155,562	\$ 166,667	\$ (11,105)	\$ 250,000	62.2%
\$ 30,626	\$ 28,802	\$ 1,824	Agency Cash Grants and Reimburs.	\$ 255,520	\$ 230,415	\$ 25,105	\$ 345,623	73.9%
\$ 101,985	\$ 182,532	\$ (80,547)	KSU Revenues	\$ 1,302,830	\$ 1,460,253	\$ (157,423)	\$ 2,190,379	59.5%
\$ 5,323	\$ 5,833	\$ (510)	State Reimbursement (Fuel)	\$ 44,482	\$ 46,667	\$ (2,185)	\$ 70,000	63.5%
\$ 79,437	\$ 22,917	\$ 56,520	State Capital Maintenance Assist	\$ 208,447	\$ 183,333	\$ 25,114	\$ 275,000	75.8%
\$ 949,203	\$ 100,000	\$ 849,203	Federal Capital Maintenance Assist	\$ 949,203	\$ 900,000	\$ 49,203	\$ 1,100,000	86.3%
\$ -	\$ -	\$ -	Federal Operating (ARPA)	\$ 755,173	\$ 641,843	\$ 113,330	\$ 641,843	117.7%
\$ 40,487	\$ 4,333	\$ 36,154	Federal Project Mgmt. & Planning	\$ 40,487	\$ 34,667	\$ 5,820	\$ 52,000	
\$ 79,339	\$ 41,667	\$ 37,673	Investment Income	\$ 584,391	\$ 333,333	\$ 251,058	\$ 500,000	116.9%
\$ 652,856	\$ 617,760	\$ 35,097	Sales Tax Revenues	\$ 5,022,593	\$ 4,942,078	\$ 80,515	\$ 7,413,117	67.8%
\$ 17,304	\$ 7,167	\$ 10,137	Other Revenues	\$ 88,051	\$ 57,433	\$ 30,617	\$ 86,100	102.3%
\$ 1,975,143	\$ 1,031,843	\$ 943,300	TOTAL REVENUES	\$ 9,406,738	\$ 8,996,689	\$ 410,049	\$ 12,924,062	72.8%
EXPENSES								
\$ 211,815	\$ 228,843	\$ 17,028	Operators Salaries and Wages	\$ 1,264,359	\$ 1,386,393	\$ 122,034	\$ 2,005,530	63.0%
\$ 21,645	\$ 39,893	\$ 18,248	Students Salaries and Wages	\$ 239,871	\$ 319,147	\$ 79,276	\$ 478,720	50.1%
\$ 134,488	\$ 132,291	\$ (2,197)	Maintenance Salaries and Wages	\$ 728,189	\$ 793,744	\$ 65,556	\$ 1,146,520	63.5%
\$ 90,717	\$ 99,378	\$ 8,661	Operations Staff Salaries and Wages	\$ 512,898	\$ 596,265	\$ 83,367	\$ 861,272	59.6%
\$ 119,921	\$ 125,740	\$ 5,819	Admin Salaries and Wages	\$ 656,846	\$ 754,440	\$ 97,594	\$ 1,089,746	60.3%
\$ 111,920	\$ 117,551	\$ 5,631	Employee Health Insurance	\$ 924,704	\$ 940,408	\$ 15,703	\$ 1,410,612	65.6%
\$ 157,362	\$ 175,732	\$ 18,371	Other Fringe Benefits	\$ 989,811	\$ 1,150,379	\$ 160,568	\$ 1,619,000	61.1%
\$ 3,665	\$ 1,000	\$ (2,665)	Advertising Fees	\$ 6,966	\$ 11,000	\$ 4,034	\$ 15,000	46.4%
\$ 4,354	\$ 21,208	\$ 16,855	Professional/Tech Services	\$ 152,792	\$ 188,667	\$ 35,875	\$ 265,500	57.5%
\$ 39,833	\$ 40,717	\$ 883	Capital Maintenance Service	\$ 235,908	\$ 216,383	\$ (19,524)	\$ 313,400	75.3%
\$ 9,581	\$ 13,750	\$ 4,169	Other Services	\$ 120,185	\$ 127,000	\$ 6,815	\$ 183,000	65.7%
\$ 42,753	\$ 62,135	\$ 19,383	Fuel and Lubricants	\$ 391,715	\$ 497,083	\$ 105,368	\$ 745,625	52.5%
\$ 4,097	\$ 5,417	\$ 1,320	Tires and Tubes	\$ 39,077	\$ 43,333	\$ 4,257	\$ 65,000	60.1%
\$ 28,412	\$ 34,458	\$ 6,046	Other Materials and Supplies	\$ 220,344	\$ 275,667	\$ 55,322	\$ 413,500	53.3%
\$ 13,447	\$ 15,000	\$ 1,553	Utilities	\$ 115,101	\$ 120,000	\$ 4,899	\$ 180,000	63.9%
\$ -	\$ -	\$ -	Premium Public Liab/Prop Damage	\$ 265,686	\$ 286,347	\$ 20,661	\$ 357,080	74.4%
\$ -	\$ 1,000	\$ 1,000	Dues and Subscriptions	\$ 34,997	\$ 36,150	\$ 1,153	\$ 36,250	96.5%
\$ 8,205	\$ 1,267	\$ (6,938)	Travel and Meetings	\$ 19,263	\$ 15,633	\$ (3,629)	\$ 31,500	61.2%
\$ 2,157	\$ 3,208	\$ 1,051	Advertising/Promotions Media	\$ 15,003	\$ 26,667	\$ 11,664	\$ 39,500	38.0%
\$ 464	\$ 1,858	\$ 1,395	Other Misc. Expenses	\$ 13,369	\$ 14,967	\$ 1,598	\$ 22,400	59.7%
\$ 6,529	\$ 6,178	\$ (351)	Sales Tax Fees	\$ 50,226	\$ 49,421	\$ (805)	\$ 74,131	67.8%
\$ 1,011,364	\$ 1,126,624	\$ 115,260	TOTAL EXPENSES	\$ 6,997,309	\$ 7,849,094	\$ 851,784	\$ 11,353,286	61.6%
\$ 963,778	\$ (94,781)	\$ 1,058,560	Gross Operating Surplus/(Deficit)	\$ 2,409,429	\$ 1,147,595	\$ 1,261,833	\$ 1,570,776	

61.0%

PARTA CAPITAL FINANCE REPORT														YTD	YTD	B
Un-Audited														ACTUAL	FY 2025	ACTUAL
	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25		REC'D / EXP	BUDGET	REMAINING
2025 Operating Surplus	\$ (233,238)	\$ 155,811	\$ 632,748	\$ 175,143	\$ 366,014	\$ 348,895	\$ 277	\$ 963,778						\$ 2,409,429	\$ 1,570,776	
(From Finance Report)																
Grant Funding																
2025- 2 CNG <i>Transit</i> (2021 DERG)					\$ 737,164									\$ 737,164	\$ 737,164	\$ -
2024 OTP2 Escalation FLEX (for 2-DERG)					\$ 213,287									\$ 213,287	\$ 213,287	\$ -
2025 4- Diesel Transit (5339(b))					\$ 1,514,888									\$ 1,514,888	\$ 1,514,888	\$ -
<i>ODOT GRF Match</i>						\$ 323,614								\$ 323,614	\$ 323,614	\$ -
2025-3 1/2 Small LTV (5310)								\$ 380,370						\$ 380,370	\$ 380,370	\$ -
2025-1 1/2 Small LTV (5339)								\$ 514,770						\$ 514,770	\$ 514,770	\$ -
5 -5339© CNG Transits (2026)														\$ -	\$ 3,201,270	\$ 3,201,270
APC (2024 OPT2 Flex)														\$ -	\$ 17,071	\$ 17,071
2025 Maint Equip. OPT2 Flex														\$ -	\$ 383,656	\$ 383,656
2025 Facility Rehab OPT2 Flex								\$ 155,252						\$ 155,252	\$ 258,905	\$ 103,653
Transit Improvement Bus Shelters														\$ -	\$ 90,000	\$ 90,000
Miscellaneous Equipment - CNG Fuel Pumps								\$ 34,284						\$ 34,284	\$ 156,000	\$ 121,716
ADP Hardware - Computers, Infotainment Systems								\$ 148,800						\$ 148,800	\$ 148,800	\$ -
Capital Planning - FTS/TDP								\$ 107,029						\$ 107,029	\$ 200,000	\$ 92,971
Rehab/Renovate Facilities - Admin. Restrooms & Floors														\$ -	\$ 80,000	\$ 80,000
Security Equipment - Cameras at KCG & PARTA								\$ 54,000						\$ 54,000	\$ 54,000	\$ -
TOTAL GRANT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,465,339	\$ 323,614	\$ -	\$ 1,394,505	\$ -	\$ -	\$ -	\$ -	\$ 4,183,458	\$ 8,273,795	\$ 4,090,337
Capital Project Costs (Fixed Assets)																
2 CNG <i>Transit</i> (2021 DERG)					\$ (1,317,462)									\$ (1,317,462)	\$ (1,309,000)	\$ (8,462)
2025 4- Diesel Transit (5339(b))				\$ (2,393,168)										\$ (2,393,168)	\$ (2,393,168)	\$ -
2025-5 Small LTV (5310&5339)								\$ (1,123,425)						\$ (1,123,425)	\$ (1,118,925)	\$ (4,500)
5 -5339© CNG Transits (2026)														\$ -	\$ (4,001,588)	\$ 4,001,588
[APC (2024 OPT2 Flex)] + Scheduling Software														\$ -	\$ (21,339)	\$ 21,339
2025 Maint Equip. OPT2 Flex														\$ -	\$ (479,571)	\$ 479,571
2024 & 2025 Facility Rehab OPT2 Flex								\$ (15,000)	\$ (147,033)	\$ (64,065)				\$ (226,098)	\$ (323,631)	\$ 97,534
Miscellaneous Equipment - CNG Fuel Pumps								\$ (42,854)						\$ (42,854)	\$ (195,000)	\$ 152,146
ADP Hardware - Computers, Infotainment Systems				\$ (35,278)				\$ (78,863)	\$ (80,211)					\$ (194,352)	\$ (186,000)	\$ (8,352)
Capital Planning - FTS/TDP				\$ (27,456)	\$ (50,683)	\$ (23,054)	\$ (13,711)	\$ (18,883)						\$ (133,787)	\$ (237,977)	\$ 104,190
Rehab/Renovate Facilities - Admin. Restrooms & Floors														\$ -	\$ (100,000)	\$ 100,000
Security Equipment - Cameras at KCG & PARTA								\$ (68,133)						\$ (68,133)	\$ (67,500)	\$ (633)
LOCAL PROJECTS																
Component Rebuilds				\$ (5,294)	\$ (6,273)		\$ (7,302)	\$ (10,931)						\$ (29,800)	\$ (100,000)	\$ 70,200
Facility Improvements			\$ (7,839)		\$ (22,500)									\$ (30,339)	\$ (60,000)	\$ 29,661
Misc. Equip.	\$ (10,539)													\$ (10,539)	\$ (10,000)	\$ (539)
TOTAL CAPITAL PROJECTS	\$ (10,539)	\$ -	\$ (43,117)	\$ (2,425,918)	\$ (1,396,918)	\$ (159,771)	\$ (1,439,814)	\$ (93,879)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,569,957)	\$ (10,603,699)	\$ 5,033,742
BALANCE	\$ (243,778)	\$ 155,811	\$ 589,631	\$ (2,250,775)	\$ 1,434,436	\$ 512,738	\$ (1,439,537)	\$ 2,264,404	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (759,128)	\$ (943,405)
Restricted Balance	\$ 13,068	\$ 11,745	\$ 12,964	\$ 12,628	\$ 13,048	\$ 12,653	\$ 13,148	\$ 13,185						\$ 102,439	\$ 3,395,778	\$ 3,498,217
Carry Forward Balance 23/24	\$ (256,846)	\$ 144,066	\$ 576,666	\$ (2,263,403)	\$ 1,421,388	\$ 500,085	\$ (1,452,685)	\$ 2,251,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,331,125		
Restricted: Local Match																
5 -5339© CNG Transits (2026)		\$ 800,318														
[APC (2024 OPT2 Flex)] + Scheduling Soft		\$ 4,268														
2025 Maint. Equip. (CNG Generator & HVF		\$ 95,915														
2025 Facility Rehab (Maint. Roof)		\$ -														
OWMP Capital Projects		\$ 73,672														
Future Capital Projects		\$ 2,524,044	\$ 3,498,217													

STATEMENT OF NET POSITION

8/31/2025

Un-Audited

<u>ASSETS</u>	<u>8/31/2025</u>	<u>7/31/2025</u>	<u>Variance</u>
CURRENT ASSETS:			
Cash & Cash Equivalents	\$ 9,897,127	\$ 7,634,655	\$ 2,262,472
Receivables:			
RECEIVABLES-A/R Control (Oper)	\$ 255,497	\$ 274,013	\$ (18,516)
Receivables Accrued Sales Tax	\$ 1,956,136	\$ 1,956,136	
Materials & Supply Inventory	\$ 279,009	\$ 279,009	
Intercompany Transfer	\$ -	\$ (15,684)	
TOTAL UNRESTRICTED/CURRENT ASSETS	\$ 12,387,769	\$ 10,128,129	
RESTRICTED ASSETS:			
Special Deposits-Restricted	\$ 8,906,765	\$ 8,866,053	\$ 40,712
Star Ohio Restricted Capital	\$ 3,498,218	\$ 3,485,032	\$ 13,185
TOTAL RESTRICTED ASSETS	\$ 12,404,982	\$ 12,351,085	
PROPERTY FACILITIES, & EQUIP.:			
Land	\$ 160,000	\$ 160,000	\$ -
Land - KCG	\$ 2,027,675	\$ 2,027,675	\$ -
Subscription-Based Intangible Asset	\$ 720,635	\$ 720,635	\$ -
Buildings & Improvements	\$ 15,913,728	\$ 15,838,732	\$ 74,996
Buildings - KCG	\$ 16,955,824	\$ 16,955,824	\$ -
Transportation Vehicles & Equip.	\$ 26,021,063	\$ 26,021,063	\$ -
Computer Hardware & Software	\$ 992,197	\$ 992,197	\$ -
Other	\$ 507,858	\$ 488,975	\$ 18,883
TOTAL	\$ 63,298,981	\$ 63,205,102	
Less Accumulated Depreciation/Amoritzation	\$ (32,022,304)	\$ (31,772,304)	
CAPITAL ASSETS (Net of Accum. Dep./Amor.)	\$ 31,276,677	\$ 31,432,798	
Deferred Outflow - Pension & OPEB	\$ 3,071,754	\$ 3,071,754	
TOTAL ASSETS & DEFERRED OUTFLOWS	\$ 59,141,182	\$ 56,983,767	
<u>LIABILITIES AND NET POSITION</u>			
CURRENT LIABILITIES:			
Accounts Payable	\$ 94,500	\$ 296,578	\$ (202,078)
Advances Payable - KCG	\$ (119,601)	\$ (119,601)	\$ -
Accrued Sales Tax Fee Payable	\$ 19,985	\$ 19,760	\$ 225
Payroll Liability	\$ 500,455	\$ 250,107	\$ 250,348
Unearned Revenue	\$ 9,748	\$ 8,661	\$ 1,087
TOTAL CURRENT LIABILITIES	\$ 505,087	\$ 455,506	
NONCURRENT LIABILITIES:			
Net Pension, OPEB, Sub.-Based Liability	\$ 8,383,633	\$ 8,383,633	
TOTAL NONCURRENT LIABILITIES	\$ 8,383,633	\$ 8,383,633	
Deferred Inflow - Pension & OPEB	\$ 292,846	\$ 292,846	
TOTAL LIABILITIES & DEFERRED INFLOWS	\$ 9,181,566	\$ 9,131,985	
NET POSITION:			
Invested in Capital Assets, Net of Related Debt	\$ 31,276,677	\$ 31,432,798	
Restricted for Capital Assets	\$ 12,404,982	\$ 12,351,085	
Unrestricted Funds Balance	\$ 6,277,957	\$ 4,067,898	
TOTAL NET POSITION	\$ 49,959,616	\$ 47,851,782	
TOTAL LIABILITIES & NET POSITION	\$ 59,141,182	\$ 56,983,767	

KCG FINANCE REPORT

8/31/2025

Un-Audited

A
66.67%

CURRENT PERIOD	MONTHLY BUDGET	VARIANCE		YTD ACTUAL	YTD BUDGET	VARIANCE	FY 2025 BUDGET	
REVENUE								
\$ 24,542	\$ 21,000	\$ 3,542	Hotel Overnight Parking	\$ 157,490	\$ 145,500	\$ 11,990	\$ 199,000	79.1%
\$ 17,235	\$ 21,890	\$ (4,655)	Monthly Parking Passes	\$ 164,850	\$ 173,620	\$ (8,770)	\$ 262,080	62.9%
\$ 9,586	\$ 10,000	\$ (414)	Daily Parking Revenue	\$ 84,575	\$ 98,000	\$ (13,425)	\$ 142,000	59.6%
\$ 9,298	\$ 8,294	\$ 1,004	Lease Revenue	\$ 67,923	\$ 66,352	\$ 1,571	\$ 99,528	68.2%
\$ 631	\$ 420	\$ 211	Other Revenues	\$ 6,877	\$ 3,320	\$ 3,557	\$ 5,000	137.5%
\$ 61,291	\$ 61,604	\$ (313)	TOTAL REVENUES	\$ 481,714	\$ 486,792	\$ (5,078)	\$ 707,608	68.1%
EXPENSES								
\$ 37,612	\$ 34,447	\$ (3,165)	KCG Salaries and Wages	\$ 207,660	\$ 206,684	\$ (976)	\$ 298,543	69.6%
\$ 4,545	\$ 5,000	\$ 455	Employee Health Insurance	\$ 37,161	\$ 40,000	\$ 2,839	\$ 60,000	61.9%
\$ 9,434	\$ 10,230	\$ 796	Other Fringe Benefits	\$ 65,413	\$ 61,379	\$ (4,034)	\$ 88,658	73.8%
\$ 182	\$ 300	\$ 118	Professional/Tech Services	\$ 1,466	\$ 2,400	\$ 934	\$ 3,600	40.7%
\$ 5,923	\$ 6,250	\$ 327	Contract Maintenance Service	\$ 49,095	\$ 50,000	\$ 905	\$ 75,000	65.5%
\$ 1,476	\$ 1,325	\$ (151)	Other Services	\$ 12,559	\$ 10,600	\$ (1,959)	\$ 15,900	79.0%
\$ 929	\$ 2,500	\$ 1,571	Other Materials and Supplies	\$ 16,492	\$ 20,000	\$ 3,508	\$ 30,000	55.0%
\$ 5,133	\$ 6,000	\$ 867	Utilities	\$ 48,754	\$ 48,000	\$ (754)	\$ 72,000	67.7%
\$ -	\$ -	\$ -	Premium Public Liab/Prop Damage	\$ -	\$ -	\$ -	\$ 7,350	0.0%
\$ -	\$ -	\$ -	Advertising/Promotions Media	\$ -	\$ -	\$ -	\$ 6,000	0.0%
\$ -	\$ -	\$ -	Other Misc. Expenses	\$ -	\$ -	\$ -	\$ 2,400	0.0%
\$ 65,235	\$ 66,052	\$ 817	TOTAL EXPENSES	\$ 438,600	\$ 439,063	\$ 463	\$ 659,451	66.5%
\$ (3,944)	\$ (4,448)	\$ 504	Gross Operating Surplus/(Deficit)	\$ 43,115	\$ 47,729	\$ (4,615)	\$ 48,157	

KCG FINANCE REPORT
2025 Summary

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	FY 2025 BUDGET
REVENUE														
Hotel Overnight Parking	\$ 12,079	\$ 14,077	\$ 17,299	\$18,502	\$21,591	\$23,577	\$25,825	\$24,542	\$ -	\$ -	\$ -	\$ -	\$ 157,490	\$ 199,000
Monthly Parking Passes	\$ 21,171	\$ 21,835	\$ 21,986	\$21,458	\$21,150	\$20,425	\$19,591	\$17,235	\$ -	\$ -	\$ -	\$ -	\$ 164,850	\$ 262,080
Daily Parking Revenue	\$ 7,217	\$ 9,446	\$ 8,910	\$11,917	\$10,969	\$10,649	\$15,881	\$ 9,586	\$ -	\$ -	\$ -	\$ -	\$ 84,575	\$ 142,000
Lease Revenue	\$ 7,796	\$ 7,460	\$ 7,591	\$ 7,860	\$ 7,855	\$10,765	\$ 9,298	\$ 9,298	\$ -	\$ -	\$ -	\$ -	\$ 67,923	\$ 99,528
Other Revenue	\$ 724	\$ 611	\$ 748	\$ 802	\$ 1,100	\$ 1,022	\$ 1,239	\$ 631	\$ -	\$ -	\$ -	\$ -	\$ 6,877	\$ 5,000
TOTAL REVENUES	\$ 48,987	\$ 53,427	\$ 56,534	\$60,539	\$62,665	\$66,438	\$71,833	\$61,291	\$ -	\$ -	\$ -	\$ -	\$ 481,714	\$ 707,608
Parking Revenue	\$ 40,466	\$ 45,357	\$ 48,194	\$51,877	\$53,710	\$54,651	\$61,297	\$51,363	\$ -	\$ -	\$ -	\$ -		
EXPENSES														
KCG Salaries and Wages	\$ 31,862	\$ 23,252	\$ 21,912	\$23,254	\$23,788	\$21,406	\$24,574	\$37,612	\$ -	\$ -	\$ -	\$ -	\$ 207,660	\$ 298,543
Employee Health Insurance	\$ 4,545	\$ 4,678	\$ 4,678	\$ 4,678	\$ 4,678	\$ 4,678	\$ 4,678	\$ 4,545	\$ -	\$ -	\$ -	\$ -	\$ 37,161	\$ 60,000
Other Fringe Benefits	\$ 16,417	\$ 5,691	\$ 6,122	\$ 4,941	\$ 6,287	\$ 9,164	\$ 7,359	\$ 9,434	\$ -	\$ -	\$ -	\$ -	\$ 65,413	\$ 88,658
Professional/Tech Services	\$ 184	\$ 183	\$ 182	\$ 182	\$ 186	\$ 186	\$ 182	\$ 182	\$ -	\$ -	\$ -	\$ -	\$ 1,466	\$ 3,600
Contract Maintenance Service	\$ 4,240	\$ 2,536	\$ 6,244	\$ 7,114	\$ 1,353	\$15,095	\$ 6,590	\$ 5,923	\$ -	\$ -	\$ -	\$ -	\$ 49,095	\$ 75,000
Other Services	\$ 1,071	\$ 1,004	\$ 1,121	\$ 4,477	\$ 1,503	\$ 1,085	\$ 822	\$ 1,476	\$ -	\$ -	\$ -	\$ -	\$ 12,559	\$ 15,900
Other Materials and Supplies	\$ 400	\$ 72	\$ 747	\$ 90	\$ 3,446	\$10,426	\$ 382	\$ 929	\$ -	\$ -	\$ -	\$ -	\$ 16,492	\$ 30,000
Utilities	\$ 6,760	\$ 7,706	\$ 6,798	\$ 5,792	\$ 5,093	\$ 4,687	\$ 6,785	\$ 5,133	\$ -	\$ -	\$ -	\$ -	\$ 48,754	\$ 72,000
Premium Public Liab/Prop Da	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,350
Advertising/Promotions Medi	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Other Misc. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400
TOTAL EXPENSES	\$ 65,478	\$ 45,121	\$ 47,806	\$50,527	\$46,333	\$66,728	\$51,372	\$65,235	\$ -	\$ -	\$ -	\$ -	\$ 438,600	\$ 659,451
Gross Operating Surplus/(D	\$ (16,491)	\$ 8,306	\$ 8,728	\$10,012	\$16,332	\$ (289)	\$20,461	\$ (3,944)	\$ -	\$ -	\$ -	\$ -	\$ 43,115	\$ 48,157
Cummulative Surplus	\$ (16,491)	\$ (8,185)	\$ 543	\$10,555	\$26,887	\$26,597	\$47,059	\$43,115	\$43,115	\$43,115	\$43,115	\$43,115		
HOURS	744	672	744	720	744	720	744	744	720	744	720	744	5,832	
Cost Per Hour	\$ 88.01	\$ 67.14	\$ 64.26	\$ 70.18	\$ 62.28	\$ 92.68	\$ 69.05	\$ 87.68	\$ -	\$ -	\$ -	\$ -	\$ 75.21	
CAR EXITS	6,263	6,942	7,509	8,292	7,165	6,776	7,314	7,712					57,973	
Cost Per Exit	\$ 10.45	\$ 6.50	\$ 6.37	\$ 6.09	\$ 6.47	\$ 9.85	\$ 7.02	\$ 8.46	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 7.57	
Revenue Per Exit	\$ 6.46	\$ 6.53	\$ 6.42	\$ 6.26	\$ 7.50	\$ 8.07	\$ 8.38	\$ 6.66	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 7.02	
Revenue Per Monthly	\$ 4.50	\$ 4.39	\$ 4.14	\$ 3.80	\$ 4.33	\$ 4.27	\$ 3.96	\$ 3.28	\$ -	\$ -	\$ -	\$ -	\$ 4.20	
Revenue Per Daily	\$ 12.38	\$ 11.95	\$ 11.93	\$ 11.50	\$ 14.31	\$ 17.16	\$ 17.60	\$ 13.93	\$ -	\$ -	\$ -	\$ -	\$ 13.83	

Kent Central Gateway
STATEMENT OF NET POSITION
8/31/2025
Un-Audited

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	<u>8/31/2025</u>	<u>7/31/2025</u>	Variance
<u>ASSETS</u>			
Current Assets:			
CHECKING ACCT - KCG	\$ 58,221.31	\$ 90,348.44	\$ (32,127)
CHECKING ACCT - KCG VISA	\$ 17,919.09	\$ 12,253.37	\$ 5,666
POF Change Fund	\$ 2,000.00	\$ 2,000.00	\$ -
RECEIVABLES-A/R Control (Oper)	\$ 24,757.67	\$ 6,031.66	\$ 18,726
RECEIVABLES-Retail Leases	\$ 340,842.00	\$ 340,842.00	\$ -
Total Current Assets	\$ 443,740	\$ 451,475	
Restricted Assets:			
MMAX RESTRICTED	\$ 200,253.29	\$ 180,398.70	\$ 19,855
Total Restricted Assets	\$ 200,253	\$ 180,399	
Fixed Assets:			
Capital Building	\$ 34,200	\$ 34,200	\$ -
Purchase Garage Equipment-KCG	\$ 114,761	\$ 114,761	\$ -
Purchase Computer Hardware	\$ 29,914	\$ 29,914	\$ -
Capital Repair Cost	\$ 9,998	\$ 9,998	\$ -
Parking Control Equipment	\$ 361,995	\$ 361,995	\$ -
Purchase Misc. Office Equip.	\$ 21,221	\$ 21,221	\$ -
Less Accumulated Depreciation	\$ (504,874)	\$ (504,874)	\$ -
Total Fixed Assets	\$ 67,215	\$ 67,215	
Total Assets	<u>\$ 711,208</u>	<u>\$ 699,089</u>	

LIABILITIES AND NET POSITION

Current Liabilities:			
ACCOUNTS PAYABLE	\$ 5,610	\$ 6,731	\$ (1,121)
Deferred Income Student	\$ 1,730	\$ 230	
Accrued Net Payroll	\$ 37,035	\$ 21,351	
Advanced Payable - KCG	\$ 119,601	\$ 119,601	
Refundable Security Deposit	\$ 4,900	\$ 4,900	
Deferred Infolw - Leases	\$ 340,842	\$ 340,842	
Total Liabilities	\$ 509,718	\$ 515,604	
Net Position:			
Invested in Capital Assets, Net of Related [	\$ 67,215	\$ 67,215	
Restricted for Capital Assets	\$ 200,253	\$ 180,399	
Unrestricted Funds Balance	\$ (65,978)	\$ (42,179)	
Total Net Position	\$ 201,490	\$ 205,434	
Profit (Loss) For Period	43,114.73	47,058.63	
Total Liabilities & Net Position	<u>\$ 711,208</u>	<u>\$ 699,089</u>	



Resolutions & Additional Materials



Board of Trustees Contact Sheet

Victor Baerman (Term Expires 6/30/26)

Appointed by City of Aurora
350-4 Hawthorne Drive
Aurora, OH 44202
(Cell) 216-225-3708
vbaerman@yahoo.com

Karen Beck (Term Expires 6/30/27)

Appointed by City of Kent
402 Valleyview Street
Kent, OH 44240
(Home) 330-283-0723
nonni402@hotmail.com

Julee Cariglio (Term Expires 6/30/28)

Appointed by Portage County
Commissioners (Middle Portage)
4743 Porter Road
Ravenna, OH 44266
(Work) 330-296-8090
(Cell) 330-958-4294
jcariglio@portagecommunity.bank

Debbie Davison (Term Expires 6/30/26)

Appointed by City of Ravenna
1145 Woodbend Road
Ravenna, OH 44266
330-608-3806
debbieshares@gmail.com

Virginia Harris (Term Expires 6/30/27)

Appointed by City of Streetsboro
1390 Evergreen Drive
Streetsboro, OH 44241
(Home) 330-626-2918
(Cell) 330-554-7546

Becky Lehman (Term Expires 6/30/27)

Appointed by Portage County
Commissions (Southern Portage)
1138 Martin Road
Mogadore, OH 44260
(Cell) 330-472-9371
(Work) 330-296-9919 x137
blehman@portagehealth.net

Michael Lewis (Term Expires 6/30/28)**Vice President**

Appointed by Ravenna Township
6237 Peck Road
Ravenna, OH 44266
(Work) 330-673-9827
(Cell) 330-842-2504
mlewis@ht.bank

R. T. Mansfield (Term Expires 6/30/28)

Appointed by Franklin Township
6540 South Pleasant Ave
Kent, OH 44240
(Cell) 330-678-4632
rtmars@aol.com

Jack Murphy (Term Expires 6/30/26)
Temporary Presiding Office (TPO)

Appointed by City of Kent
517 Cuyahoga Street
Kent, OH 44240
513-262-4180
jackmurphjhm@mc.com

Janice Simmons-Mortimer (Term Expires 6/30/26)

Appointed by Portage County
Commissioners (Northern Portage)
11818 Alpha Road
Hiram, OH 44234
(Cell) 216-215-8420
janicessimmons@gmail.com

Frank Vitale (Term Expires 6/30/28)

Appointed by City of Aurora
298 Westview Drive
Aurora, OH 44202
(Cell) 216-409-0696
f.vitale4321@gmail.com

Stacey Wilson (Term Expires 6/30/28)

Appointed by City of Kent
341 Majors Lane
Kent, OH 44240
(Home) 330-552-3856
(Cell) 267-625-8851
stacey@othertime.com

Karen Wise (Term Expires 6/30/27)

Appointed by City of Ravenna
713 East Riddle Avenue
Ravenna, OH 44266
(Work) 330-673-5685 X8030
(Cell) 330-289-7689
Karenwise3232@gmail.com

Marvin Woods (Term Expires 6/30/26)**President**

Appointed by City of Streetsboro
9747 Creekside Way
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