

PARTA
PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF TRUSTEES MEETING
MINUTES
August 27, 2026

Board Members Present:

Karen Beck	Julee Cariglio	Debbie Davison
Becky Lehman	R. T. Mansfield	Janice Simmons-Mortimer
Frank Vitale	Stacey Wilson	Marvin Woods

Board Members Not Present:

Victor Baerman (<i>1st excused absence</i>)	Virginia Harris (<i>1st excused absence</i>)
Mike Lewis (<i>1st excused absence</i>)	Karen Wise (<i>1st excused absence</i>)

PARTA Staff & Legal Counsel (Roetzel & Andress) Present:

Denise Baba	Kylie Calcei	Kelly Jurisch
Justin Markey, Legal	Bryan Pratt	Sony Richardson-Gilroy
Rebecca Schrader	Dan Spaulding	Brian Trautman
Lita Wiley		

Guests Present:

CALL TO ORDER

Mr. Marvin Woods called the PARTA Board of Trustees, August 27, 2026, meeting to order at 6:30 p.m. and asked for a roll call, after which it was determined that **a quorum was present**.

Mr. Woods asked for a motion to approve the minutes of the July 23, 2026, board meeting. **Ms. Debbie Davison** made a motion to approve the minutes as presented, seconded by **Ms. Karen Beck**. Mr. Woods asked all those in favor to say aye; those opposed say no; he said the **motion to approve the minutes, as presented, passed unanimously**.

GUEST COMMUNICATIONS

Mr. Woods said there were no guest communications and moved onto the general manager's report.

GENERAL MANAGER'S REPORT

Ms. Kelly Jurisch thanked everyone for coming out tonight, saying how much it is appreciated.

Ms. Jurisch asked if there were any questions about her report, hearing none she moved on saying I want to start by thanking Ms. Becky Lehman for letting us be here [Portage County Health District] again, this is a wonderful meeting space. As a reminder, we will be here again next month because our renovations are going slower than we expected. We have been assured that we will be back in our own space in October.

Ms. Jurisch introduced Mr. Bryan Pratt, PARTA's new Director of Maintenance.

Ms. Jurisch gave a short presentation highlighting POGO's launch and first rider, and the arrival of the new CNG buses.

Ms. Jurisch mentioned the Portage County fair and how this is our biggest outreach event for Portage County. She also thanked everyone that has and will be volunteering at PARTA's fair booth and continued saying we have spoken with a lot of people at the fair. I wish we could have made a recording of everyone that has come up and said, thank you, or shared their stories of how PARTA has been able to help someone they know or them personally.

Ms. Jurisch asked if there were any questions.

Mr. Woods said, hearing no questions, I'd like to thank Ms. Jurisch for her report and move on to the committee meetings/reports.

COMMITTEE MEETINGS/REPORTS

Administration Committee Meeting

Ms. Stacey Wilson, chair of the administration committee, called the meeting to order at 6:35 p.m. with committee member, Ms. Julee Cariglio, in attendance. The meeting adjourned at 6:37 p.m.

The administration committee reviewed and recommended resolutions #2026-08-01 and #2026-08-02 found on pages 34 and 35 of the August Board & Committee Meeting/Report packet, to the board for consideration.

Finance Committee Meeting

Mr. Frank Vitale chaired the finance committee meeting, calling the finance committee to order at 6:37 p.m. with Mr. Marvin Woods as an alternate member in attendance. The meeting adjourned at 6:51 p.m.

Ms. Rebecca Schrader reviewed the PARTA and Kent Central Gateway monthly financial reports for July. The reports begin on page 25 of the August Board & Committee Meeting/Report packet.

The finance committee reviewed and recommended resolutions #2026-08-03, #2026-08-04, and #2026-08-05 found on pages 36-39 of the August Board & Committee Meeting/Report packet.

Operations Committee Meeting

Ms. Debbie Davison, chair of the operations committee, called the meeting to order at 6:51 p.m. with committee member R. T. Mansfield, in attendance. The meeting adjourned at 7:02 p.m.

The operations committee reviewed and recommended resolution #2026-08-06 found on page 40 of the August Board & Committee Meeting/Report packet. Mr. Brian Trautman gave a presentation on the Kent Central Gateway fire suppression system (sprinkler system) and answered questions about the work that will be done on the system.

Personnel Committee Report

Mr. Woods said the personnel committee did not meet and moved on to old business.

OLD BUSINESS

Mr. Woods wanted to remind everyone about the upcoming Akron RubberDucks game on Thursday, September 3, 2026, and that the bus will be leaving PARTA at 5:30 p.m.

Mr. Woods said there was no other old business and moved on to new business.

NEW BUSINESS

Mr. Woods said there was no new business and moved on to resolutions.

RESOLUTIONS

Mr. Woods introduced Resolution #2026-08-01.

#2026-08-01: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES CONSENTING TO THE APPOINTMENT OF A TRUSTEE AND ALTERNATE TRUSTEES TO THE BOARD OF TRUSTEES OF THE HEALTH TRANSIT POOL OF OHIO (HTPO).

Mr. Woods asked for a motion to approve the resolution.

Motion: Mr. R. T. Mansfield

Second: Mr. Frank Vitale

Mr. Woods asked if there were any questions or comments. Hearing none he asked for a roll call

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>X</u>	
Karen Beck	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Julee Cariglio	<u>X</u>		Frank Vitale	<u>X</u>	
Debbie Davison	<u>X</u>		Stacey Wilson	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Karen Wise	<u>ABSENT</u>	
Becky Lehman	<u>X</u>		Marvin Woods	<u>X</u>	
Mike Lewis	<u>ABSENT</u>				

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-08-02.

#2026-08-02: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES CONSENTING TO THE APPOINTMENT OF A TRUSTEE AND ALTERNATE TRUSTEE TO THE OHIO TRANSIT RISK POOL (OTRP).

Mr. Woods asked for a motion to approve the resolution.

Motion: Ms. Karen Beck

Second: Ms. Debbie Davison

Mr. Woods asked if there were any questions or comments. Hearing none, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>X</u>	
Karen Beck	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Julee Cariglio	<u>X</u>		Frank Vitale	<u>X</u>	
Debbie Davison	<u>X</u>		Stacey Wilson	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Karen Wise	<u>ABSENT</u>	
Becky Lehman	<u>X</u>		Marvin Woods	<u>X</u>	
Mike Lewis	<u>ABSENT</u>				

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-08-03.

#2026-08-03: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR SFY 2027 TRANSPORTATION ASSISTANCE GRANTS. THESE GRANTS MAY INCLUDE THE URBAN TRANSIT PROGRAM (UTP), THE OHIO TRANSIT PARTNERSHIP PROGRAM (OTP2), THE SPECIALIZED TRANSPORTATION PROGRAM (SECTION 5310), AND THE OHIO WORKFORCE MOBILITY PARTNERSHIP (OWMP) PROGRAM.

Mr. Woods asked for a motion to approve the resolution.

Motion: Ms. Stacey Wilson

Second: Ms. Julee Cariglio

Mr. Woods asked if there were any questions or comments. Hearing none, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>X</u>	
Karen Beck	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Julee Cariglio	<u>X</u>		Frank Vitale	<u>X</u>	
Debbie Davison	<u>X</u>		Stacey Wilson	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Karen Wise	<u>ABSENT</u>	
Becky Lehman	<u>X</u>		Marvin Woods	<u>X</u>	
Mike Lewis	<u>ABSENT</u>				

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-08-04.

#2026-08-04: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR SFY 2028 TRANSPORTATION ASSISTANCE GRANTS. THESE GRANTS MAY INCLUDE THE URBAN TRANSIT PROGRAM (UTP), THE OHIO TRANSIT PARTNERSHIP PROGRAM (OTP2), THE SPECIALIZED TRANSPORTATION PROGRAM (SECTION 5310), AND THE OHIO WORKFORCE MOBILITY PARTNERSHIP (OWMP) PROGRAM.

Mr. Woods asked for a motion to approve the resolution.

Motion: Mr. Frank Vitalie

Second: Ms. Julee Cariglio

Mr. Woods asked if there were any questions or comments. Hearing none, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>X</u>	
Karen Beck	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Julee Cariglio	<u>X</u>		Frank Vitale	<u>X</u>	
Debbie Davison	<u>X</u>		Stacey Wilson	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Karen Wise	<u>ABSENT</u>	
Becky Lehman	<u>X</u>		Marvin Woods	<u>X</u>	
Mike Lewis	<u>ABSENT</u>				

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-08-05.

#2026-08-05: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA), AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FFY 2027 FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23, UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION (FTA).

Mr. Woods asked for a motion to approve the resolution.

Motion: Ms. Karen Beck

Second: Ms. Debbie Davison

Mr. Woods asked if there were any questions or comments. Hearing none, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>		R. T. Mansfield	<u>X</u>	
Karen Beck	<u>X</u>		Janice Simmons-Mortimer	<u>X</u>	
Julee Cariglio	<u>X</u>		Frank Vitale	<u>X</u>	
Debbie Davison	<u>X</u>		Stacey Wilson	<u>X</u>	
Virginia Harris	<u>ABSENT</u>		Karen Wise	<u>ABSENT</u>	
Becky Lehman	<u>X</u>		Marvin Woods	<u>X</u>	
Mike Lewis	<u>ABSENT</u>				

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-08-06.

#2026-08-06: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AWARDED A CONTRACT FOR THE FIRE SUPPRESSION SYSTEM REHABILITATION AT THE KENT CENTRAL GATEWAY (KCG) TO R.M. RIGGLE ENTERPRISES, LLC.

Mr. Woods asked for a motion to approve the resolution.

Motion: Mr. R. T. Mansfield

Second: Ms. Becky Lehman

Mr. Woods asked if there were any questions or comments.

Mr. Frank Vitale asked about the warranty and what it covers.

Mr. Trautman replied that there is a minimum of at least a one-year warranty on everything the company works on, and the equipment will have its own three-year warranty. The company will give me a submittal of what they are going to put in, and I will have final approval. Mr. Trautman reviewed the information from the presentation showing the extent of the work expected to be completed.

Mr. Vitale asked what the cost of the total contract will be.

Ms. Jurisch replied that we have a not to exceed amount of \$370,000 in the resolution and that amount includes a contingency for time and materials.

Mr. Woods said, hearing no further questions, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>ABSENT</u>	<u> </u>	R. T. Mansfield	<u>X</u>	<u> </u>
Karen Beck	<u>X</u>	<u> </u>	Janice Simmons-Mortimer	<u>X</u>	<u> </u>
Julee Cariglio	<u>X</u>	<u> </u>	Frank Vitale	<u>X</u>	<u> </u>
Debbie Davison	<u>X</u>	<u> </u>	Stacey Wilson	<u>X</u>	<u> </u>
Virginia Harris	<u>ABSENT</u>	<u> </u>	Karen Wise	<u>ABSENT</u>	<u> </u>
Becky Lehman	<u>X</u>	<u> </u>	Marvin Woods	<u>X</u>	<u> </u>
Mike Lewis	<u>ABSENT</u>	<u> </u>			

Mr. Woods said the **resolution was approved unanimously**.

EXECUTIVE SESSION

Mr. Woods said there was no need for an executive session.

ADJOURNMENT

Mr. Woods asked if there were any other items before we adjourn.

Ms. Jurisch said we will be meeting here again next month for our September 24th board meeting at 6:30 p.m. Also, the POGO posters have gone out and everyone here tonight was given a POGO business card with the QR code for the POGO apps.

Mr. Woods asked for a motion to adjourn. **Ms. Julee Cariglio** motion to adjourn, **Ms. Debbie Davison** seconded.

The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Sony Richardson-Gilroy
Executive Assistant