



Board of Trustees

February 27, 2025 - Meeting Packet

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Agenda

- 1. Call to Order
Roll Call of Attendees Oral

- 2. Meeting Minutes
Minutes from January 23, 2025, Meeting (Motion Required) Section A

- 3. Guest Communications (2-minute limit) Oral

- 4. General Manager’s Report Section B

- 5. Committee Reports
 - a. Administration **Did Not Meet**
 - b. Finance (Section C) Scheduled to meet 02/27/2025
 - c. Operations **Did Not Meet**
 - d. Personnel **Did Not Meet**

- 6. Old Business

- 7. New Business
 - Presentation: Transit Development Plan (TDP) / Transit Feasibility Study (TFS)

- 8. Resolutions - Roll Call Approval Required Section D

#2025-02-01 A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AWARDED A CONTRACT TO ALFRED BENESCH & COMPANY, THE MOST RESPONSIVE AND RESPONSIBLE PROPOSER FOR CONDUCTING A TRANSIT FEASIBILITY STUDY AND PREPARING A TRANSIT DEVELOPMENT PLAN FOR A TOTAL PROJECT COST NOT TO EXCEED \$250,000.

- 9. Executive Session, as needed

- 10. Adjournment

Next Regular Meeting:
March 27, 2025 @ 7:00 p.m.



Section A



ARTA
Board of Trustees

Meeting Minutes
&
Attachments

PARTA
PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF TRUSTEES MEETING
MINUTES
January 23, 2025

Board Members Present:

Karen Beck	Debbie Davison	Gave Gynn, President
Mike Lewis, Vice President	R. T. Mansfield	Jack Murphy
Janice Simmons-Mortimer	Frank Vitale	Stacey Wilson
Karen Wise	Marvin Woods, TPO	

PARTA Staff & Legal Counsel (Roetzel & Andress) Present:

Claudia Amrhein	Denise Baba	Kelly Jurisch
Sony Richardson-Gilroy	Rebecca Schrader	Natalie Schulte, Legal
Brian Trautman		

Guests Present:

Pay Gynn

Board Members Not Present:

Victor Baerman (2 nd excused absence)	Virginia Harris (4 th excused absence)
Becky Lehman (1 st excused absence)	

CALL TO ORDER

Mr. Dave Gynn called for a motion to begin the PARTA Board of Trustees meeting early, after determining **a quorum was present**. **Mr. Mike Lewis** made the motion to begin the meeting early and to make adjustments as needed. **Mr. Frank Vitale** seconded the motion. **The motion to begin the meeting early passed.**

Mr. Gynn called the, January 23, 2025, PARTA Board of Trustees meeting to order at 6:51 p.m. He asked for a roll call, after which it was determined that **a quorum was present**.

Mr. Gynn thanked everybody for coming out tonight and stated that he was glad the weather cooperated a little bit.

Mr. Gynn asked for a motion to approve the minutes of November 21, 2025, Board meeting. **Ms. Karen Beck** made a motion to approve the minutes as presented, which were seconded by **Mr. Jack Murphy**. Mr. Gynn asked if there were any questions. Hearing none, he said the **motion to approve the minutes, as presented, passed unanimously.**

GUEST COMMUNICATIONS

Mr. Gynn noted that we have a guest in attendance, but they would not be addressing the board. He then asked Ms. Claudia Amrhein to give the General Manager's report.

GENERAL MANAGER'S REPORT

Ms. Amrhein thanked Mr. Gynn and everyone for coming and coming out early. It is appreciated and it is nice to see everyone after a few months' break.

Ms. Amrhein said the only thing I really want to point out is that we did receive a grant award in November for the Ohio Workforce Mobility Partnership Program, and the amount we were awarded in the packet. A few small projects, but projects that will have impact at PARTA, and what I'm particularly looking forward to are the two studies that we are going to be doing, the Transit Feasibility Study and the Transit Development Plan following that. I feel like I've been talking about this for two years and now it is finally getting off the ground, and we did get grant support for that as well. We hope to bring forward in February a contract award recommendation and that RFP is out on the street right now.

Ms. Amrhein continues with her report saying we will have a busy year, as I've talked about over the past several months. 2025 is a big year. This will be the study year, our 50th anniversary, and really looking forward to our service planning for the next five (5) to ten (10) years. Also noted in the board report that our ridership did exceed 2019 numbers, which was just a huge, huge hill to climb over the last several years. Everything has come together nicely with the new software, with the vehicle procurements, with the driving staff and the operations staff that we have been able to slowly, gradually build back up, increasing service last October, and now we'll be able to do those studies to look at the demographics in our service area and how we can best deploy the resources that we have. It is an exciting time, so we will be bringing that hopefully next month for discussion.

Ms. Amrhein said I'd be happy to answer any questions. She also thanked Mr. R. T. Mansfield for joining the meeting and stated that we started a few minutes early, given the weather.

Mr. Gynn thanked Mr. Mansfield for coming and let him know the only business items he missed was the reading of the minutes and Ms. Amrhein's report, which both were in the packet that you received.

Mr. Marvin Woods said I have one question. Are any of the cities contributing to the feasibility of the transit study?

Ms. Amrhein said we will bring on a vendor, a transit consulting firm that will help to do intake surveys of different community leaders, riders, and staff. That will include getting input from all different areas of the county.

Mr. Gynn asked if there were any other questions. Hearing none he thanked Ms. Amrhein for her report and moved on to committee reports.

ADMINISTRATION COMMITTEE REPORT

Mr. Gynn said the Administration Committee met earlier tonight before the Finance Committee meeting.

Mr. Murphy reported that the Administration Committee met earlier today. The committee had one resolution that was recommended to bring forward to the Board. This resolution is to amend the pay structures for exempt and non-exempt employees and to update their job categories and pay grade designations. This is based on the current occupational data.

Mr. Gynn commented that the committee discussed it quite a bit, and the Chief of Staff [Ms. Kelly Jurisch] had some input into it. He asked if there were any questions. Hearing none he moved on to the Finance Committee report.

FINANCE COMMITTEE REPORT

Mr. Gynn said the Finance Committee also met this evening before the Board meeting. He also noted that almost everybody was here for the Finance Committee meeting making Mr. Lewis's job much easier.

Mr. Lewis said it does, and I will state again, it is nice to have everybody here because we do talk about a lot of things that carry into the other parts of the Board meeting, so it at least puts numbers to the discussion.

Mr. Lewis reported that PARTA is doing really well. I always look at the budget and what is spent year-to-date and look at things that are out of line, and almost everything's in line. Ms. Rebecca Schrader does a great job with budgeting.

Some of the good things, the investment income is going to continue. That is probably going to level out, but it looks like it might stay for a while, and when you're up \$59,000 because of investment income, that is a good thing. The overall surplus for the month was \$202,000, and overall surplus for the year was \$3,289,000. I would mention the expenses, but we talked a little bit earlier about the biggest thing that's under and why that's under, which are the employees and all the related expenses, and everything else is either below or really close by the end of the year to budget.

Mr. Lewis asked if there were any questions specific to the PARTA part of the report.

Mr. Lewis reported that the Kent Central Gateway is pretty simple also. Nothing out of line. The only thing actually that was a little bit above budget is the maintenance, which was a hard time really knowing what's going to break. The surplus for the month was \$5,856, and the surplus for the year is \$80,000, and those that have been around for a while, that was a number that if it was zero, we were happy at that period of time. So, the fact that we have a surplus to budget of \$80,000 is a good thing.

Mr. Lewis asked if there were any questions about the Kent Central Gateway report.

Mr. Lewis reported that the Finance Committee had two resolutions that came before the committee, that we will be talking about in a moment for vote. Both were approved to be moved forward for the full approval of the Board.

Mr. Gynn thanked Mr. Lewis and asked if there were any questions. Hearing none, Mr. Gynn continued with the committee reports.

OPERATIONS COMMITTEE REPORT

Mr. Gynn said the Operations Committee was not scheduled to meet and moved on to the Personnel Committee.

PERSONNEL COMMITTEE REPORT

Mr. Gynn said the Personnel Committee was also not scheduled to meet and moved on to Old Business.

OLD BUSINESS

Mr. Gynn said there was no Old Business and moved on to New Business.

NEW BUSINESS

Mr. Gynn said under New Business he is going to call on Ms. Schrader for the service awards.

Mr. Schrader said here at PARTA, we have a tradition that we pass out service awards for anybody who has worked or served on the board for one-year, three-year, five-year, and then every five years after that. So, for 2024, we have two awards. Both awards are five-year awards, one of them is for Ms. Debbie Davidson and the other is for Mr. Lewis.

Mr. Gynn offered congratulations and thanks from the Board and moved on to Resolutions.

RESOLUTIONS

Mr. Gynn said he would like to introduce Resolution #2025.01.01.

#2025-01-01: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE AWARD OF A CONTRACT TO SUNOCO, LLC DBA GLADIEUX ENERGY, LLC TO PROVIDE DIESEL AND GASOLINE FUEL FOR 2025 AND AUTHORIZING THE GENERAL MANAGER, OR THEIR DESIGNEE, TO SIGN A FEDERAL EXCISE TAX EXEMPTION CERTIFICATE ON BEHALF OF PARTA. THIS IS A JOINT PURCHASING VENTURE WITH AKRON METRO RTA, WESTERN RESERVE RTA, STARK AREA RTA, AND GEAUGA TRANSIT, ET AL.

Mr. Gynn asked for a motion to approve this resolution.

Motion: R. T. Mansfield

Second: Debbie Davison

Mr. Gynn asked if there was any other discussion or anything to add.

Mr. Gynn asked, does this provide all the gas and fuel that we [PARTA] need? Ms. Amrhein responded yes, far as she knows. Mr. Gynn said so, you never have to go elsewhere to get fuel, unlimited whatever you [PARTA] needs. Ms. Amrhein responded unless there is a break or the pumps go down for some reason, then yes.

Mr. Gynn asked if there were any questions, and hearing none, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	EXCUSED	_____	R. T. Mansfield	X	_____
Karen Beck	X	_____	Jack Murphy	X	_____
Debbie Davison	X	_____	Janice Semmons-Mortimer	X	_____
Dave Gynn	X	_____	Frank Vitale	X	_____
Virginia Harris	EXCUSED	_____	Stacey Wilson	X	_____
Becky Lehman	EXCUSED	_____	Karen Wise	X	_____
Mike Lewis	X	_____	Marvin Woods	X	_____

Mr. Gynn said the **resolution was approved unanimously** and moved on to the next resolution.

Mr. Gynn introduced Resolution #2025-01-02.

#2025-01-02: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AUTHORIZING THE GENERAL MANAGER,

OR THEIR DESIGNEE, TO ENTER INTO A FIVE-YEAR AGREEMENT FOR THE PURCHASE OF LOW-FLOOR WHEELCHAIR ACCESSIBLE LIGHT TRANSIT VEHICLES (LOW-FLOOR LTVs) WITH TRANSPORTATION EQUIPMENT SALES CORPORATION (TESCO), AND TO PURCHASE UP TO FIVE (5) LOW-FLOOR LTVs IN 2025.

Mr. Gynn asked for a motion to approve this resolution.

Motion: Karen Beck

Second: Jack Murphy

Mr. Gynn asked if there were any questions or comments. Hearing none, he asked to call the roll.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>EXCUSED</u>	<u> </u>	R. T. Mansfield	<u>X</u>	<u> </u>
Karen Beck	<u>X</u>	<u> </u>	Jack Murphy	<u>X</u>	<u> </u>
Debbie Davison	<u>X</u>	<u> </u>	Janice Semmons-Mortimer	<u>X</u>	<u> </u>
Dave Gynn	<u>X</u>	<u> </u>	Frank Vitale	<u>X</u>	<u> </u>
Virginia Harris	<u>EXCUSED</u>	<u> </u>	Stacey Wilson	<u>X</u>	<u> </u>
Becky Lehman	<u>EXCUSED</u>	<u> </u>	Karen Wise	<u>X</u>	<u> </u>
Mike Lewis	<u>X</u>	<u> </u>	Marvin Woods	<u>X</u>	<u> </u>

Mr. Gynn said the **resolution was approved unanimously** and moved on to the next resolution.

Mr. Gynn introduced Resolution #2025-01-03.

#2025-01-03: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AMENDING PAY STRUCTURES FOR EXEMPT AND NONEXEMPT EMPLOYEES TO UPDATE JOB CATEGORIES, PAY GRADE DESIGNATIONS AND RANGES BASED ON RELEVANT AND CURRENT OCCUPATIONAL WAGE DATA.

Mr. Gynn asked for a motion to approve this resolution.

Motion: Mike Lewis

Second: Janice Simons-Mortimer

Mr. Gynn asked if there were any questions or comments. The Administration Committee discussed this resolution and recommended it to the Board. Hearing no questions, he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	<u>EXCUSED</u>	<u> </u>	R. T. Mansfield	<u>X</u>	<u> </u>
Karen Beck	<u>X</u>	<u> </u>	Jack Murphy	<u>X</u>	<u> </u>
Debbie Davison	<u>X</u>	<u> </u>	Janice Semmons-Mortimer	<u>X</u>	<u> </u>
Dave Gynn	<u>X</u>	<u> </u>	Frank Vitale	<u>X</u>	<u> </u>
Virginia Harris	<u>EXCUSED</u>	<u> </u>	Stacey Wilson	<u>X</u>	<u> </u>
Becky Lehman	<u>EXCUSED</u>	<u> </u>	Karen Wise	<u>X</u>	<u> </u>
Mike Lewis	<u>X</u>	<u> </u>	Marvin Woods	<u>X</u>	<u> </u>

Mr. Gynn said the **resolution was approved unanimously**.

EXECUTIVE SESSION

Mr. Gynn said there is no need for an Executive Session.

ADJOURNMENT

Mr. Gynn asked does anybody have anything else to add, any comments. Hearing none, Mr. Gynn asked for a motion to adjourn. **Ms. Karen Beck** made a motion to adjourn the meeting, which was seconded by **Mr. Jack Murphy**. Mr. Gynn asked all in favor to signify by saying aye. He asked any opposed to signify with the same sign. Hearing no opposition, the **motion to adjourn passed unanimously**.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Sony Richardson-Gilroy
Executive Assistant



Section B



General Manager

Report
&
Attachments

February 2025



General Manager's Report

Claudia B. Amrhein

A handwritten signature in blue ink that reads "Claudia".

Committee Meetings and Resolutions. The February meeting agenda includes a resolution recommending the award of a contract to perform two transit planning studies. **The finance committee will meet on Thursday, February 27, at 6:15 p.m.** to consider Resolution #2025-02-01, and to review 2024 year-end financial reports.

Presentation. During the February meeting, we'll present an overview of the recommendation for awarding a contract for conducting a Transit Feasibility Study (TFS) and developing a Transit Development Plan (TDP). Please note, the resolution included in this packet remains in draft form. At this time of this writing, we are finalizing the selection of the proposal determined to be the most responsive, responsible, and best value for PARTA.

#2025-02-01: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AWARDED A CONTRACT TO (NAME OF FIRM), THE MOST RESPONSIVE AND RESPONSIBLE PROPOSER FOR CONDUCTING A TRANSIT FEASIBILITY STUDY AND PREPARING A TRANSIT DEVELOPMENT PLAN FOR A TOTAL PROJECT COST NOT TO EXCEED \$250,000.

Recommending Contract for Transit Feasibility Study (TFS) and Transit Development Plan (TDP). Resolution #2025-02-01 (Section D.1) recommends awarding a contract for completing the TFS and TDP, planning studies that will serve as a strategic roadmap for enhancing public transit mobility over the next 10 years.

Five professional transit consulting firms submitted proposals in response to the request for proposals (RFP) issued in December 2024. Team members from operations, administration, human resources, and planning evaluated the proposals and narrowed the field to two firms. This week, we interviewed both firms and gained insight into their technical expertise, understanding of our goals for both the TFS and TDP, and workflow and communication expectations for completing these comprehensive studies.

The TFS will be investigative in nature, assessing the local operating context for service area conditions and transit services, as well as determining the needs and desires of riders, stakeholders, and the public. It will help us understand what we're doing well and generate options for improving service. Solutions to meet the needs identified in the TFS will be developed and prioritized during the TDP. It will phase logical recommendations for improving our services, capital needs, accessible and supportive infrastructure, and technology/sustainability initiatives with guidance for phased implementation and funding.

Ohio Transportation Budget Update. On February 11, I joined members of Ohio Public Transit Association (OPTA) in Columbus to testify before the House Transportation Committee in support of public transit funding in the FY 2026-27 biennial budget. The budget included \$70 million for public transit but did not include funding for the Ohio Workforce Mobility Partnership (OWMP) program, a new funding source authorized at \$15 million annually during 2024-25. OPTA is advocating to increase funding to \$85 million annually and to restore the \$15 million OWMP program funding. Earlier in the day, Kelly and I visited with newly elected State Representative Heidi Workman (R-Rootstown) in her Columbus office, and as well as with State Senator Kristina Roegner (R-Hudson), whose district now includes Portage County.

John Drew, Friend and Former General Manager. We are saddened by the recent loss of John Drew, who served as *PARTA's* second General Manager. John was a dedicated and influential figure in *PARTA's* history, having joined the organization in 1998 to oversee finances. In 2001, John took on the interim general manager role, and in 2002, the board appointed him general manager, a position he held until his retirement in 2013.



Under John's guidance, *PARTA* achieved significant milestones that positively impacted public transit in Portage County. Notably, he spearheaded the successful campaign for voter approval of a sales tax levy to support public transportation, ensuring that the community's transit needs were met for years to come.

Additionally, *PARTA* established a contractual relationship with Kent State University that saw *PARTA* take over operation of the university's campus bus service. He also played a crucial role in the development of the Kent Central Gateway Transit Center which was completed before his retirement in 2013.

John Drew's legacy will be remembered for his unwavering dedication to improving public transit and his commitment to serving the Portage County community. *PARTA* extends sincere condolences to his family and friends. The obituary may be viewed at <https://www.legacy.com/us/obituaries/name/john-drew-obituary?id=57395844> and a copy is included in this packet, Section D.2.

Tracking Federal Actions and Impact on Transit. We are closely monitoring the numerous executive orders, memoranda, directives, and actions issued by President Trump and the U.S. Department of Transportation that directly impact or may affect the public transportation industry. The American Public Transportation Association (APTA) prepared and is regularly updating a very helpful fact sheet to track the actions in real-time. Some of the actions relate to other modes of transportation rather than public transit. The fact sheet may be accessed at <https://www.apta.com/wp-content/uploads/APTA-FACT-SHEET-Executive-Orders-and-Other-Executive-Actions-02-20-2025.pdf> and a copy is included in this packet, Section B.2.

Service Reports. Ridership and Other Key Performance Indicators. Please see the enclosed reports that summarize key performance indicators for total ridership, ADA trips and on-time compliance, and preventative maintenance and road calls, Section B.3.

Total Ridership. Total system ridership in January 2025 increased by 38% as compared to December 2024, with 85,628 trips performed in January as compared to 53,379 trips performed in December 2024. As shown in Figure 2, January continues to be an unpredictable month for overall ridership. *On-Time Compliance. ADA Complementary Paratransit Service.* ADA on-time compliance was 97.15% in January. Of 843 trips, 24 were performed late, with the latest running 20 minutes behind.

Vehicle Preventative Maintenance (PM). On-time compliance with established PM inspection schedules was 100% in January, as compared to 98% in December 2024. Figure 6 shows road calls from year-to-year. In mid-2024, we broadened the types of incidents defined as road calls after submitting 2023 National Transit Database (NTD) annual reports. As a result, we now are recording a higher number of road calls than in recent years.

***PARTA* Turns 50 in 2025.** We are planning to celebrate *PARTA's* 50th Anniversary with an event to be held in June. We hope to finalize the date and event details over the next month.

Thank you for your attention to these matters. If you have any questions prior to the Board meeting, please feel free to contact me by calling (330) 676-6315, or by e-mail at Amrhein.c16@partaonline.org.





EXECUTIVE ORDERS AND OTHER EXECUTIVE ACTIONS THAT IMPACT PUBLIC TRANSPORTATION

February 20, 2025

EXECUTIVE ORDERS AND PRESIDENTIAL PROCLAMATIONS

Executive Order 14148, *Initial Rescissions of Harmful Executive Orders and Actions* (January 20, 2025)

Executive Order 14151, *Ending Radical and Wasteful Government DEI Programs and Preferencing* (January 20, 2025)

Executive Order 14154, *Unleashing American Energy* (January 20, 2025)

Executive Order 14158, *Establishing and Implementing the President’s “Department of Government Efficiency”* (January 20, 2025)

Executive Order 14159, *Protecting the American People Against Invasion* (January 20, 2025)

Executive Order 14162, *Putting America First in International Environmental Agreements* (January 20, 2025)

Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity* (January 21, 2025)

Executive Order 14179, *Removing Barriers to American Leadership in Artificial Intelligence* (January 23, 2025)

Executive Order 14192, *Unleashing Prosperity Through Deregulation* (January 31, 2025)

Executive Order 14193, *Imposing Duties to Address the Flow of Illicit Drugs Across Our Northern Border* (February 1, 2025)

Executive Order 14194, *Imposing Duties to Address the Situation at Our Southern Border* (February 1, 2025)

Executive Order 14195, *Imposing Duties to Address the Synthetic Opioid Supply Chain in the People’s Republic of China* (February 1, 2025)

Executive Order 14197, *Progress on the Situation at Our Northern Border* (February 3, 2025)

Executive Order 14198, *Progress on the Situation at Our Southern Border* (February 3, 2025)

Executive Order 14200, *Amendment to Duties Addressing the Synthetic Opioid Supply Chain in the People's Republic of China* (February 5, 2025)

Presidential Proclamation 10895, *Adjusting Imports of Aluminum Into the United States* (February 10, 2025)

Presidential Proclamation 10896, *Adjusting Imports of Steel Into the United States* (February 10, 2025)

Executive Order 14210, *Implementing the President's "Department of Government Efficiency" Workforce Optimization Initiative* (February 11, 2025)

Executive Order _____, *Ensuring Lawful Governance and Implementing the President's "Department of Government Efficiency" Deregulatory Initiative* (February 19, 2025)

PRESIDENTIAL MEMORANDA

Presidential Memorandum, *America First Trade Policy* (January 20, 2025)

Presidential Memorandum, *Regulatory Freeze Pending Review* (January 20, 2025)

Presidential Memorandum, *Return to In-Person Work* (January 20, 2025)

AGENCY MEMORANDA AND ORDERS

Office of Management and Budget Memorandum (M-25-11), *Guidance Regarding Section 7 of the Executive Order Unleashing American Energy* (January 21, 2025)

Office of Personnel Management Memorandum, *Guidance on Presidential Memorandum Return to In-Person Work* (January 22, 2025)

Office of Management and Budget Memorandum (M-25-13), *Temporary Pause of Agency Grant, Loan, and Other Financial Assistance Programs* (January 27, 2025)

Office of Management and Budget Memorandum (M-25-14), *Rescission of M-25-13* (January 29, 2025)

U.S. Department of Transportation, *Implementation of Executive Orders Addressing Energy, Climate Change, Diversity, and Gender* (January 29, 2025)

U.S. Department of Transportation Order, *Ensuring Reliance Upon Sound Economic Analysis in Department of Transportation Policies, Programs, and Activities* (January 29, 2025)

Federal Highway Administration, *Suspending Approval of State Electric Vehicle Infrastructure Deployment Plans* (February 6, 2025)

Council on Environmental Quality Memorandum, *Implementation of the National Environmental Policy Act* (February 19, 2025)

Figure 1. Total Ridership for all PARTA Service

Total Ridership for Demand Response, SATS, County Fixed Routes, Express Routes, and KSU Fixed Routes.

Total PARTA Ridership	
December	53379
January	85628
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	85628

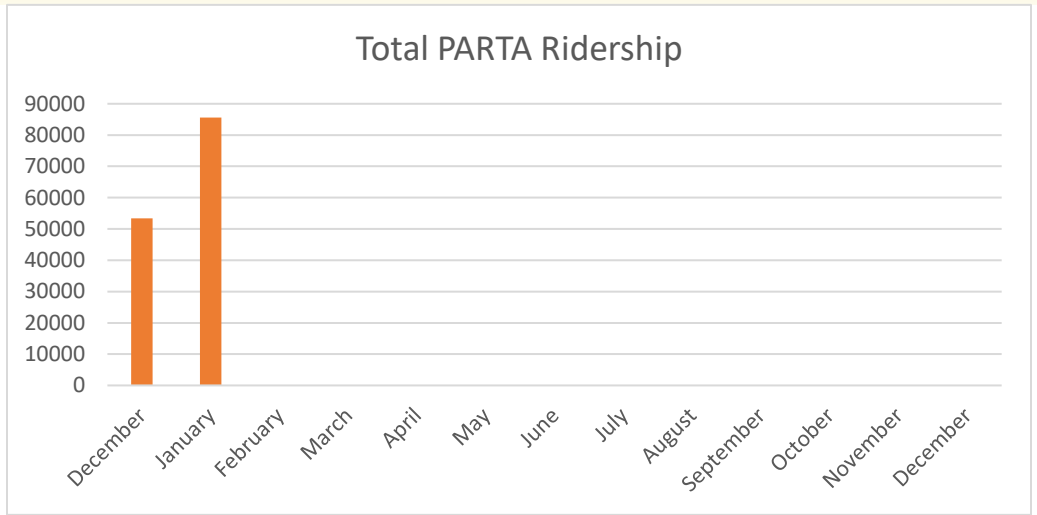


Figure 2. Total PARTA Ridership Year-to-Year

Total Ridership Comparison in 2023, 2024, and 2025

Year	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	61468	85027	73713	76598	39369	30135	23861	75372	118561	115548	100196	105632
2024	140280	193118	150905	129175	43996	23434	24106	77269	123586	123182	95339	53379
2025	85628											

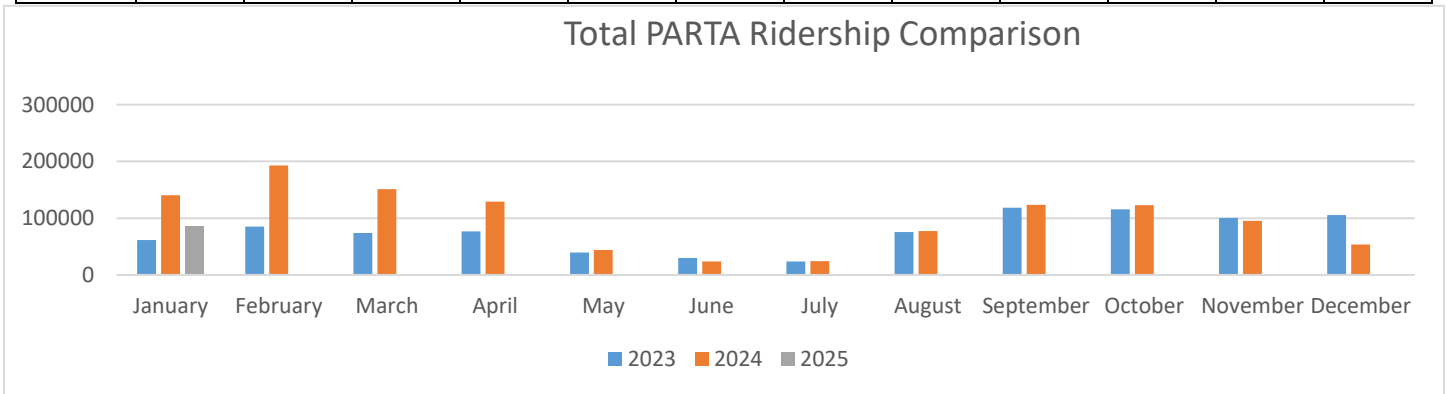


Figure 3. Total ADA Trips Year-to-Year

Total ADA trips in 2020, 2021, 2022, 2023, 2024, and 2025

Year	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	974	939	687	336	399	485	665	675	683	710	617	613
2021	530	530	620	656	609	648	697	628	700	786	721	704
2022	656	688	802	755	830	733	698	708	783	740	679	645
2023	718	696	809	654	772	840	797	808	732	860	713	662
2024	720	713	811	797	816	725	768	822	742	900	852	851
2025	843											

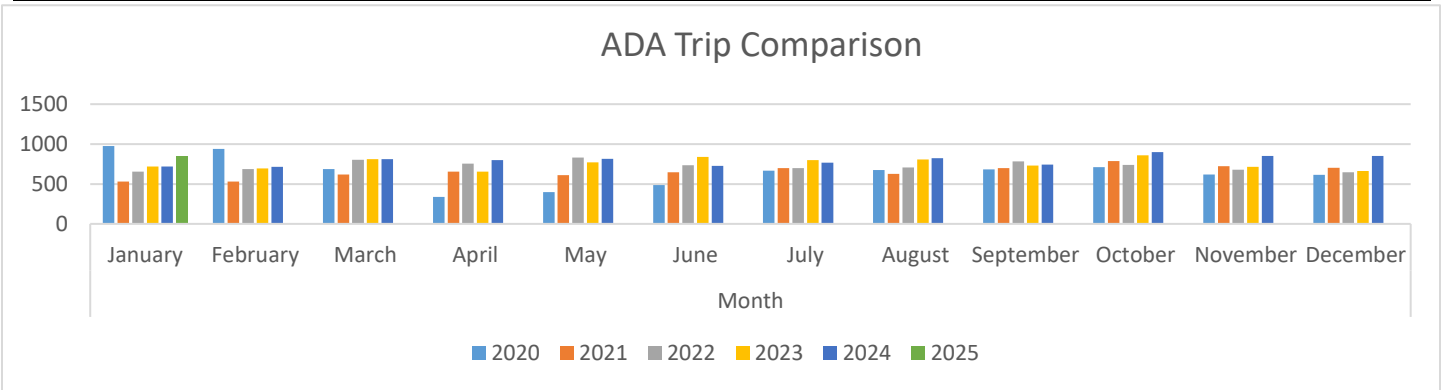


Figure 4. ADA On-Time Percentage Year-to-Year

Total ADA On-Time % Comparison in 2023, 2024, and 2025

Year	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	95.96%	85.34%	95.67%	94.95%	96.76%	96.90%	96.11%	95.54%	93.44%	94.88%	97.05%	96.22%
2024	96.39%	96.77%	96.30%	97.24%	98.53%	98.62%	98.57%	97.81%	98.38%	97.11%	98.24%	99.18%
2025	97.15%											

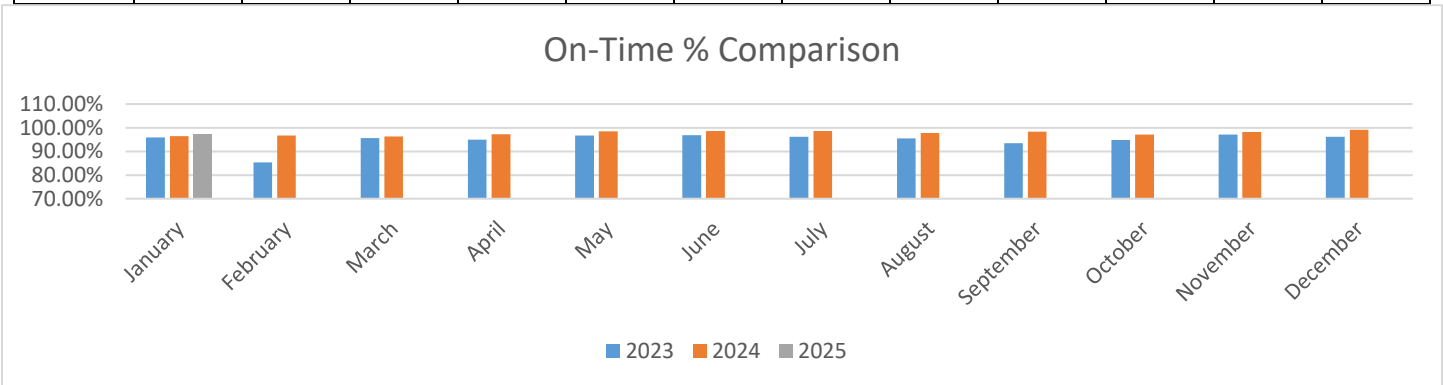


Figure 5. Preventive Maintenance On-Time Compliance Year-to-Year

Total Preventive Maintenance On-Time % Comparison in 2023, 2024, and 2025

Year	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	96%	100%	100%	96%	99%	98%	98%	97%	99%	97%	98%	100%
2024	97%	98%	98%	98%	100%	100%	100%	98%	97%	95%	97%	98%
2025	100%											

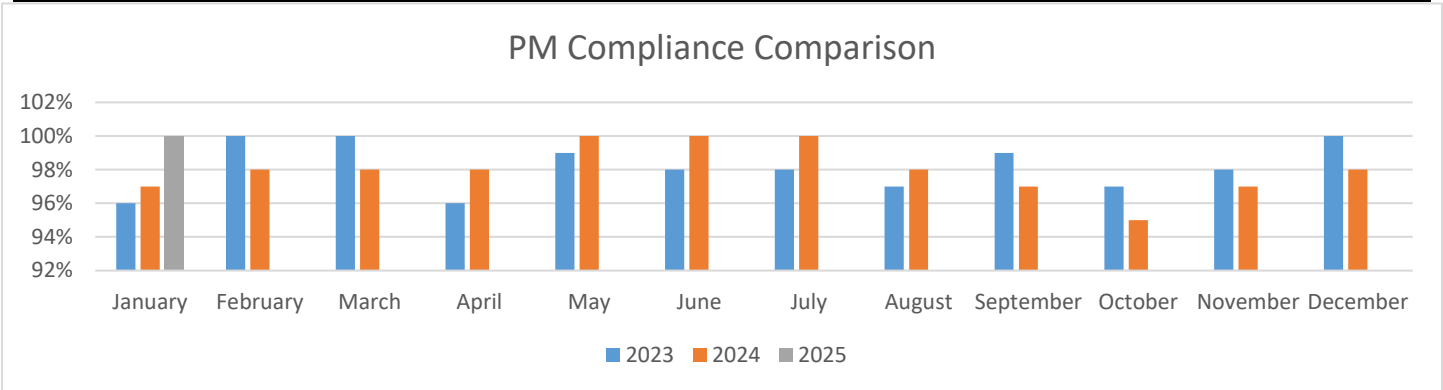
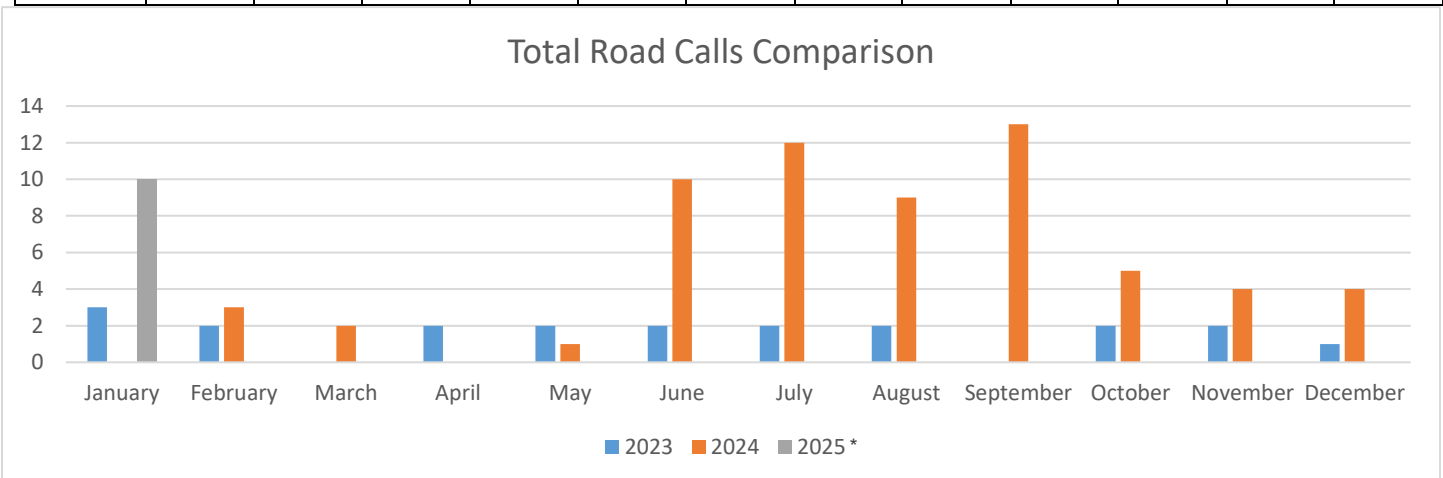


Figure 6. Road Calls Year-to-Year

Total Road Calls Comparison in 2023, 2024, and 2025*.

Year	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	3	2	0	2	2	2	2	2	0	2	2	1
2024	0	3	2	0	1	10	12	9	13	5	4	4
2025*	10											



* New Road Calls reporting compliance standards begin in mid-2024.



Section C



Committees

Reports
&
Attachments

PARTA FINANCE REPORT

12/31/2024

Un-Audited

A
100.00%
% BUDGET
SPENT

CURRENT PERIOD	MONTHLY BUDGET	VARIANCE		YTD ACTUAL	YTD BUDGET	VARIANCE	FY 2024 BUDGET	% BUDGET SPENT
REVENUE								
\$ 21,173	\$ 18,750	\$ 2,423	Farebox & Ticket Sales	\$ 255,121	\$ 225,000	\$ 30,121	\$ 225,000	113.4%
\$ 30,677	\$ 25,174	\$ 5,503	Agency Cash Grants and Reimburs.	\$ 400,550	\$ 302,088	\$ 98,462	\$ 302,088	132.6%
\$ 142,929	\$ 176,689	\$ (33,761)	KSU Revenues	\$ 2,120,213	\$ 2,120,271	\$ (58)	\$ 2,120,271	100.0%
\$ 5,452	\$ 6,250	\$ (798)	State Reimbursement (Fuel)	\$ 71,444	\$ 75,000	\$ (3,556)	\$ 75,000	95.3%
\$ 25,075	\$ 20,504	\$ 4,571	State Capital Maintenance Assist	\$ 246,049	\$ 246,049	\$ -	\$ 246,049	100.0%
\$ -	\$ -	\$ -	Elderly & Disabled Fare Assist.	\$ 85,814	\$ 85,814	\$ -	\$ 85,814	100.0%
\$ -	\$ -	\$ -	Federal Capital Maintenance Assist	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 1,100,000	100.0%
\$ -	\$ -	\$ -	Federal Operating (ARPA)	\$ 644,668	\$ 640,280	\$ 4,388	\$ 640,280	100.7%
\$ -	\$ 4,333	\$ (4,333)	Federal Project Mgmt. & Planning	\$ 52,000	\$ 52,000	\$ -	\$ 52,000	100.0%
\$ 67,007	\$ 25,000	\$ 42,007	Investment Income	\$ 852,480	\$ 300,000	\$ 552,480	\$ 300,000	284.2%
\$ 714,382	\$ 637,798	\$ 76,583	Sales Tax Revenues	\$ 7,516,216	\$ 7,653,580	\$ (137,364)	\$ 7,653,580	98.2%
\$ 4,814	\$ 7,808	\$ (2,994)	Other Revenues	\$ 86,988	\$ 83,700	\$ 3,288	\$ 83,700	103.9%
\$ 1,011,508	\$ 922,307	\$ 89,200	TOTAL REVENUES	\$ 13,431,543	\$ 12,883,782	\$ 547,761	\$ 12,883,782	104.3%
EXPENSES								
\$ 143,414	\$ 151,219	\$ 7,804	Operators Salaries and Wages	\$ 1,718,357	\$ 1,965,841	\$ 247,484	\$ 1,965,841	87.4%
\$ 42,558	\$ 42,136	\$ (422)	Students Salaries and Wages	\$ 407,852	\$ 545,430	\$ 137,578	\$ 545,430	74.8%
\$ 68,217	\$ 88,180	\$ 19,963	Maintenance Salaries and Wages	\$ 944,086	\$ 1,146,336	\$ 202,250	\$ 1,146,336	82.4%
\$ 59,244	\$ 70,935	\$ 11,691	Operations Staff Salaries and Wages	\$ 734,544	\$ 922,155	\$ 187,611	\$ 922,155	79.7%
\$ 68,415	\$ 79,426	\$ 11,011	Admin Salaries and Wages	\$ 917,553	\$ 1,032,536	\$ 114,983	\$ 1,032,536	88.9%
\$ 117,821	\$ 121,718	\$ 3,897	Employee Health Insurance	\$ 1,400,564	\$ 1,460,612	\$ 60,048	\$ 1,460,612	95.9%
\$ 125,937	\$ 115,375	\$ (10,562)	Other Fringe Benefits	\$ 1,524,249	\$ 1,597,000	\$ 72,751	\$ 1,597,000	95.4%
\$ 325	\$ 833	\$ 509	Advertising Fees	\$ 13,454	\$ 13,000	\$ (454)	\$ 13,000	103.5%
\$ 19,107	\$ 19,167	\$ 60	Professional/Tech Services	\$ 226,574	\$ 264,000	\$ 37,426	\$ 264,000	85.8%
\$ 21,558	\$ 19,250	\$ (2,308)	Capital Maintenance Service	\$ 283,225	\$ 295,400	\$ 12,175	\$ 295,400	95.9%
\$ 31,659	\$ 14,042	\$ (17,617)	Other Services	\$ 180,677	\$ 186,500	\$ 5,823	\$ 186,500	96.9%
\$ 53,383	\$ 74,917	\$ 21,534	Fuel and Lubricants	\$ 646,958	\$ 899,000	\$ 252,042	\$ 899,000	72.0%
\$ 3,332	\$ 3,083	\$ (249)	Tires and Tubes	\$ 36,634	\$ 37,000	\$ 366	\$ 37,000	99.0%
\$ 23,300	\$ 35,708	\$ 12,408	Other Materials and Supplies	\$ 286,826	\$ 428,500	\$ 141,674	\$ 428,500	66.9%
\$ 15,141	\$ 15,000	\$ (141)	Utilities	\$ 159,368	\$ 180,000	\$ 20,632	\$ 180,000	88.5%
\$ -	\$ 6,000	\$ 6,000	Premium Public Liab/Prop Damage	\$ 303,748	\$ 318,383	\$ 14,635	\$ 318,383	95.4%
\$ 264	\$ -	\$ (264)	Dues and Subscriptions	\$ 31,981	\$ 37,100	\$ 5,119	\$ 37,100	86.2%
\$ 5,697	\$ 1,258	\$ (4,438)	Travel and Meetings	\$ 20,479	\$ 27,500	\$ 7,021	\$ 27,500	74.5%
\$ 2,819	\$ 4,000	\$ 1,181	Advertising/Promotions Media	\$ 20,218	\$ 50,500	\$ 30,282	\$ 50,500	40.0%
\$ 1,540	\$ 908	\$ (632)	Other Misc. Expenses	\$ 9,167	\$ 11,000	\$ 1,833	\$ 11,000	83.3%
\$ 6,201	\$ 6,378	\$ 177	Sales Tax Fees	\$ 74,220	\$ 76,536	\$ 2,316	\$ 76,536	97.0%
\$ 809,932	\$ 869,532	\$ 59,600	TOTAL EXPENSES	\$ 9,940,735	\$ 11,494,329	\$ 1,553,594	\$ 11,494,329	86.5%
\$ 201,576	\$ 52,775	\$ 148,801	Gross Operating Surplus/(Deficit)	\$ 3,490,808	\$ 1,389,453	\$ 2,101,355	\$ 1,389,453	

86.6%

Yearly Comparison
Draft / Un-Audited

	2020 YTD ACTUAL	2021 YTD ACTUAL	2022 YTD ACTUAL	2023 YTD ACTUAL	2024 YTD ACTUAL	Pr. Year Variance
REVENUE						
Farebox	\$ 171,278	\$ 194,017	\$ 197,935	\$ 232,840	\$ 255,121	9.6%
Agency Cash Grants and Reimburs	\$ 194,513	\$ 183,094	\$ 221,218	\$ 270,505	\$ 400,550	48.1%
KSU Revenues	\$ 1,667,751	\$ 1,523,422	\$ 1,863,332	\$ 2,065,243	\$ 2,120,213	2.7%
State Reimbursement (Fuel Tax)	\$ 77,662	\$ 75,607	\$ 69,151	\$ 87,530	\$ 71,444	-18.4%
State Capital Maintenance Assist	\$ 874,773	\$ 222,398	\$ 216,203	\$ 216,175	\$ 246,049	13.8%
State Operating (RCI)	\$ -	\$ 97,445	\$ -	\$ -	\$ -	
Elderly & Disabled Fare Assist.	\$ 139,400	\$ 139,400	\$ 139,400	\$ 117,066	\$ 85,814	-26.7%
Federal Capital Maintenance Assist	\$ 850,438	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,100,000	10.0%
Federal Operating (CARES/CRRSS	\$ 4,097,737	\$ 3,767,454	\$ 659,171	\$ 730,837	\$ 644,668	-11.8%
Mobility Management Grant (NF)	\$ 276	\$ 52,530	\$ 34,883	\$ 68,508	\$ 52,000	-24.1%
Investment Income	\$ 16,122	\$ 6,729	\$ 217,218	\$ 591,880	\$ 852,480	44.0%
Sales Tax Revenues	\$ 5,993,798	\$ 6,947,056	\$ 7,176,247	\$ 7,498,871	\$ 7,516,216	0.2%
Other Revenues	\$ 451,610	\$ 163,077	\$ 108,710	\$ 130,996	\$ 86,988	-33.6%
TOTAL REVENUES	\$ 14,535,359	\$ 14,372,230	\$ 11,903,468	\$ 13,010,452	\$ 13,431,543	3.2%
(Revenues Less CARES/CRRSS	\$ 10,437,622	\$ 10,604,776	\$ 11,244,297	\$ 12,279,615	\$ 12,786,875	4.1%
EXPENSES						
Operators Salaries and Wages	\$ 1,297,149	\$ 1,307,180	\$ 1,412,942	\$ 1,534,953	\$ 1,718,357	11.9%
Students Salaries and Wages	\$ 209,555	\$ 175,461	\$ 315,037	\$ 407,911	\$ 407,852	0.0%
Maintenance Salaries and Wages	\$ 894,332	\$ 854,189	\$ 940,222	\$ 907,379	\$ 944,086	4.0%
Operations Staff Salaries and Wage	\$ 673,785	\$ 611,131	\$ 662,855	\$ 740,088	\$ 734,544	-0.7%
Admin Salaries and Wages	\$ 916,644	\$ 845,948	\$ 857,978	\$ 897,270	\$ 917,553	2.3%
Employee Health Insurance	\$ 1,306,485	\$ 1,306,443	\$ 1,404,153	\$ 1,412,129	\$ 1,400,564	-0.8%
Other Fringe Benefits	\$ 1,210,721	\$ (2,923,549)	\$ 1,525,611	\$ 1,555,659	\$ 1,524,249	-2.0%
Advertising Fees	\$ 11,807	\$ 548	\$ 7,507	\$ 8,446	\$ 13,454	59.3%
Professional/Tech Services	\$ 245,616	\$ 270,525	\$ 266,871	\$ 223,864	\$ 226,574	1.2%
Capital Maintenance Service	\$ 213,464	\$ 221,440	\$ 236,826	\$ 254,716	\$ 283,225	11.2%
Other Services	\$ 104,859	\$ 119,110	\$ 154,605	\$ 138,288	\$ 180,677	30.7%
Fuel and Lubricants	\$ 484,033	\$ 421,680	\$ 550,552	\$ 723,807	\$ 646,958	-10.6%
Tires and Tubes	\$ 36,174	\$ 31,746	\$ 32,217	\$ 30,574	\$ 36,634	19.8%
Other Materials and Supplies	\$ 413,657	\$ 521,723	\$ 347,328	\$ 365,689	\$ 286,826	-21.6%
Utilities	\$ 156,421	\$ 154,904	\$ 165,822	\$ 155,877	\$ 159,368	2.2%
Premium Public Liab/Prop Damage	\$ 284,753	\$ 282,858	\$ 267,404	\$ 286,116	\$ 303,748	6.2%
Dues and Subscriptions	\$ 34,903	\$ 36,511	\$ 32,928	\$ 19,140	\$ 31,981	67.1%
Travel and Meetings	\$ 8,715	\$ 8,918	\$ 20,597	\$ 18,061	\$ 20,479	13.4%
Advertising/Promotions Media	\$ 26,848	\$ 35,971	\$ 28,063	\$ 21,422	\$ 20,218	-5.6%
Other Misc. Expenses	\$ 3,736	\$ 7,273	\$ 8,790	\$ 7,975	\$ 9,167	14.9%
Sales Tax Fees	\$ 58,606	\$ 69,471	\$ 71,646	\$ 74,989	\$ 74,220	-1.0%
TOTAL EXPENSES	\$ 8,592,263	\$ 4,359,480	\$ 9,309,954	\$ 9,784,353	\$ 9,940,735	1.6%
Gross Operating Surplus/(Deficit)	\$ 5,943,096	\$ 10,012,750	\$ 2,593,514	\$ 3,226,099	\$ 3,490,808	
Total Expenses / Total Revenues (Carryover)	59%	30%	78%	75%	74%	

REVENUES

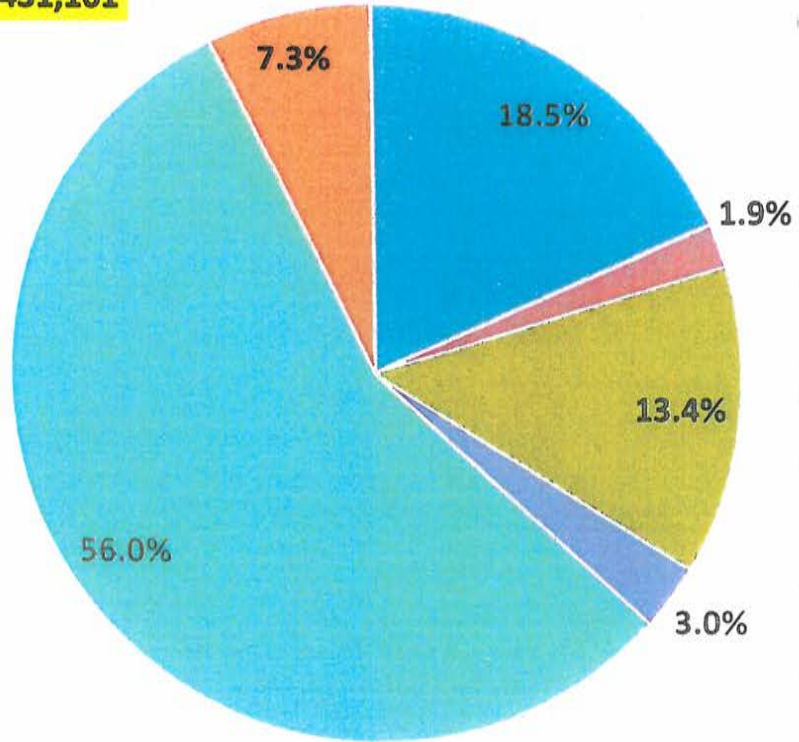
Service Contracts	\$ 2,479,584	18.46%
Farebox	\$ 255,121	1.90%
Federal Grants	\$ 1,796,668	13.38%
State Grants	\$ 403,307	3.00%
Sales Tax Revenues	\$ 7,516,216	55.96%
Other Revenues	\$ 980,647	7.30%
	<u>\$ 13,431,543</u>	

EXPENSES

Labor and Fringe Benefits	\$ 7,647,205	76.9%
Services	\$ 703,931	7.1%
Fuel, Materials and Supplies	\$ 970,419	9.8%
Utilities	\$ 159,368	1.6%
Casualty & Liability Insurance	\$ 303,748	3.1%
Miscellaneous	\$ 156,065	1.6%
	<u>\$ 9,940,735</u>	

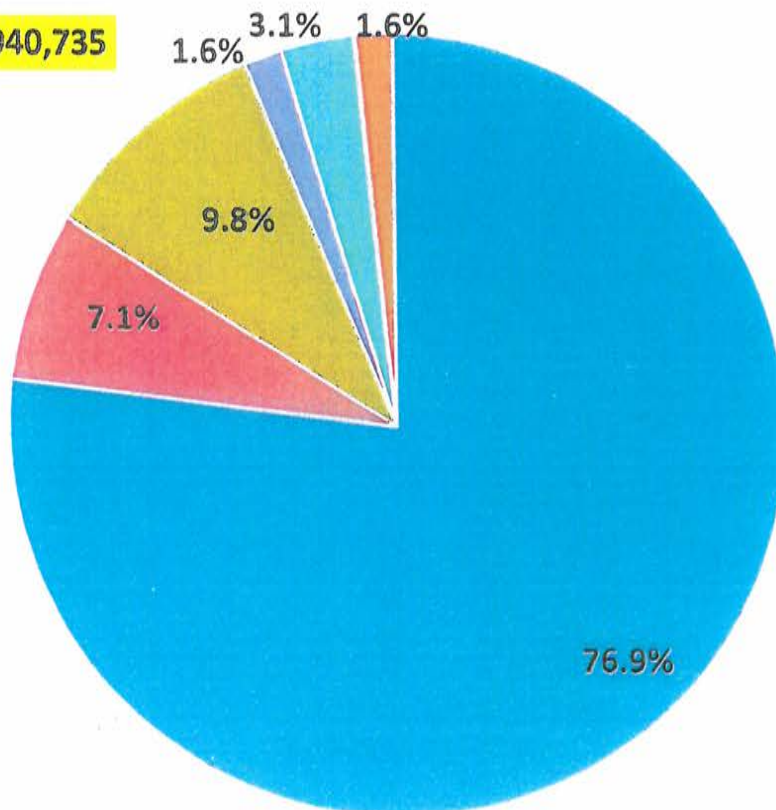
2024 Revenues (Less Capital) \$13,431,161

- Service Contracts
- Farebox
- Federal Grants
- State Grants
- Sales Tax Revenues
- Other Revenues



2024 Expenses (Less Dep.) \$9,940,735

- Labor and Fringe Benefits
- Services
- Fuel, Materials and Supplies
- Utilities
- Casualty & Liability Insurance
- Miscellaneous

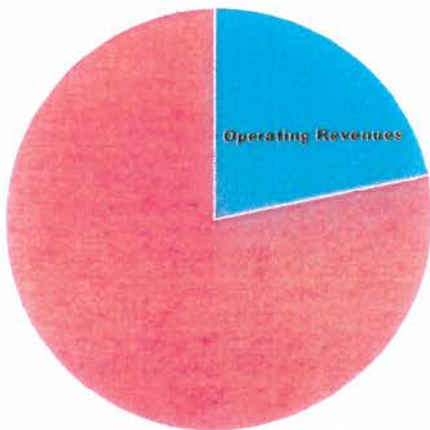


Yearly Comparisons
Un-Audited

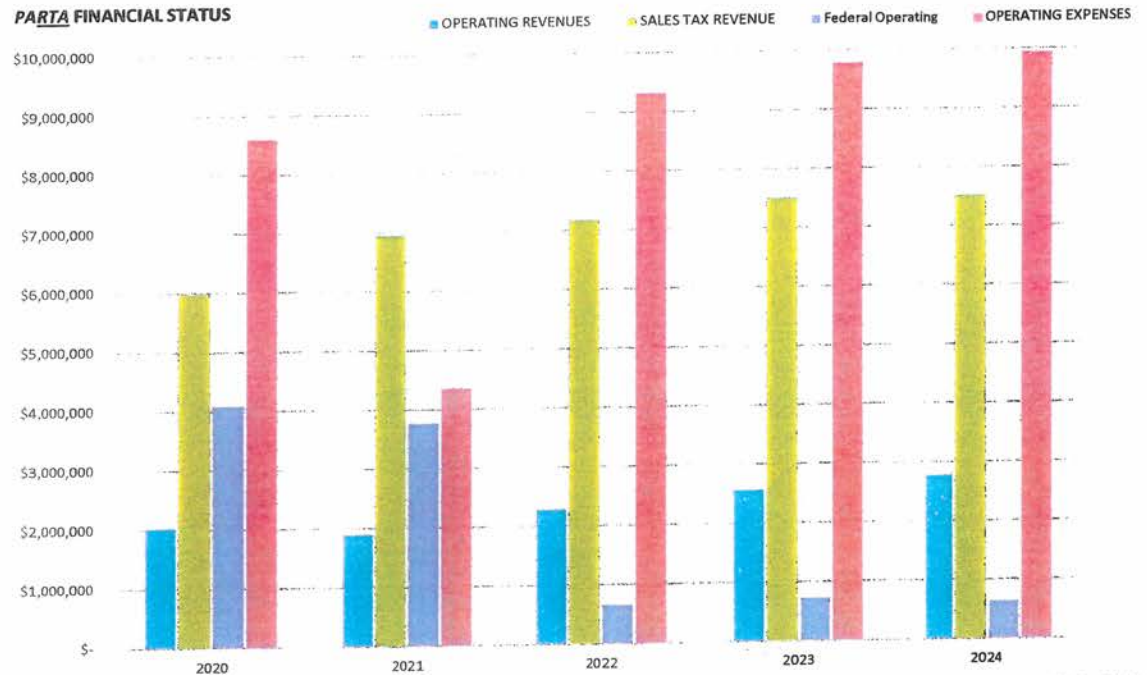
	2020 YTD ACTUAL	2021 YTD ACTUAL	2022 YTD ACTUAL	2023 YTD ACTUAL	2024 YTD ACTUAL	
REVENUE						
Farebox	\$ 171,278	\$ 194,017	\$ 197,935	\$ 232,840	\$ 255,121	
Agency Cash Grants and Reimburs.	\$ 194,513	\$ 183,094	\$ 221,218	\$ 270,505	\$ 400,550	
KSU Revenues	\$ 1,667,751	\$ 1,523,422	\$ 1,863,332	\$ 2,065,243	\$ 2,120,213	
State Reimbursement (Fuel Tax)	\$ 77,662	\$ 75,607	\$ 69,151	\$ 87,530	\$ 71,444	
State Capital Maintenance Assist	\$ 874,773	\$ 222,398	\$ 216,203	\$ 216,175	\$ 246,049	
State Operating (RCI)	\$ -	\$ 97,445	\$ -	\$ -	\$ -	
Elderly & Disabled Fare Assist.	\$ 139,400	\$ 139,400	\$ 139,400	\$ 117,066	\$ 85,814	
Federal Capital Maintenance Assist	\$ 850,438	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,100,000	
Federal Operating (CARES, ARPA)	\$ 4,097,737	\$ 3,767,454	\$ 659,171	\$ 730,837	\$ 644,668	
Mobility Management Grant (NF)	\$ 276	\$ 52,530	\$ 34,883	\$ 68,508	\$ 52,000	
Investment Income	\$ 16,122	\$ 6,729	\$ 217,218	\$ 591,880	\$ 852,480	
Sales Tax Revenues	\$ 5,993,798	\$ 6,947,056	\$ 7,176,247	\$ 7,498,871	\$ 7,516,216	
Other Revenues	\$ 451,610	\$ 163,077	\$ 108,710	\$ 130,996	\$ 86,988	
TOTAL REVENUES	\$ 14,535,359	\$ 14,372,230	\$ 11,903,468	\$ 13,010,452	\$ 13,431,543	3.2%
OPERATING REVENUES	\$ 2,033,542	\$ 1,900,533	\$ 2,282,485	\$ 2,568,588	\$ 2,775,884	8%
Sales Tax % of Total Revenues	41.2%	48.3%	60.3%	57.6%	56.0%	
TOTAL EXPENSES						
	\$ 8,592,263	\$ 4,359,480	\$ 9,309,954	\$ 9,784,353	\$ 9,940,735	
Gross Operating Surplus/(Deficit)	\$ 5,943,096	\$ 10,012,750	\$ 2,593,514	\$ 3,226,099	\$ 3,490,808	
Total Expenses Variance	-5.9%	-49.3%	113.6%	5.1%	1.6%	

% of Operating Revenues to Expenses	24%	44%	25%	23%	28%
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2024 Operating Expense Pie



PARTA FINANCIAL STATUS



PARTA CAPITAL FINANCE REPORT

Un-Audited

	PY	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	FY 2024	ACTUAL
														ACTUAL	BUDGET	REMAINING
														REC'D / EXP		
2024 Operating Surplus (From Finance Report)	\$	68,161	\$ 255,376	\$270,423	\$173,140	\$ 1,015,021	\$359,206	\$ 77,178	\$ 62,145	\$442,652	\$ 363,874	\$ 202,056	\$201,576	\$ 3,490,808	\$ 1,344,453	\$3,490,808
Grant Funding																
2022 CMAQ 2-CNG 1-Trolley #			\$ 460,000											\$ 920,000	\$ 920,000	\$ -
2022 OTP2 match (for 2022) #			\$ 115,000											\$ 230,000	\$ 230,000	\$ -
2025- 2 CNG Transit (2021 DERG)														\$ -	\$ 737,164	\$ 737,164
2024- 1 CNG Transit (2021 DERG)			\$ 368,582											\$ 368,582	\$ 368,582	\$ 0
2024- 2 CNG Transit (CMAQ)						\$ 896,141								\$ 896,141	\$ 896,141	\$ -
2024 OTP2 Overmatch GRF (1-CMAQ)			\$ 105,938											\$ 105,938	\$ 105,938	\$ -
2024 OTP2 Overmatch FLEX (for 3-DERG)						\$ 114,749								\$ 114,749	\$ 328,036	\$ 213,287
2025 4- Diesel Transit (5339(b))															\$ 1,514,888	\$1,514,888
Bus Storage Facility (5339) #			\$ 16,874	\$ 90,398										\$ 2,834,078	\$ 2,834,078	\$ -
Utility Vehicles 2024 OPT2 Flex						\$ 30,400								\$ 30,400	\$ 30,400	\$ -
[APC (2024 OPT2 Flex)] + S #						\$ 126,929								\$ 224,464	\$ 241,535	\$ 17,071
2024 & 2025 Maint Equip. OPT2 Flex						\$ 52,250				\$ 83,348				\$ 135,598	\$ 519,254	\$ 383,656
2024 & 2025 Facility Rehab OPT2 Flex						\$ 77,095								\$ 77,095	\$ 336,000	\$ 258,905
TOTAL GRANT FUNDING	# \$	-	\$ 1,066,394	\$ 90,398	\$ -	\$ 1,297,564	\$ -	\$ -	\$ -	\$ 83,348	\$ -	\$ -	\$ -	\$ 5,937,045	\$ 9,062,016	\$3,124,971
Capital Project Costs (Fixed Assets)																
2022 CMAQ 2-CNG 1-Trolley #	\$	(607,402)												\$ (1,296,366)	\$ (1,377,928)	\$ 81,562
2 CNG Transit (2021 DERG)														\$ -	\$ (1,309,000)	\$1,309,000
2024- 1 CNG Transit (2021 DERG)			\$ (607,402)											\$ (607,402)	\$ (607,402)	\$ -
2024- 2 CNG Transit (CMAQ)	\$	(607,402)	\$ (607,402)											\$ (1,214,804)	\$ (1,214,804)	\$ -
2025 4- Diesel Transit (5339(b))															\$ (2,407,220)	\$2,407,220
Bus Storage Facility (5339) #			\$ (77,340)											\$ (3,532,869)	\$ (3,542,600)	\$ -
KCG Utility Vehicle 2024 OP #														\$ (38,255)	\$ (38,000)	\$ (255)
[APC (2024 OPT2 Flex)] + S #						\$ (158,661)								\$ (324,190)	\$ (345,529)	\$ 21,339
2024 & 2025 Maint Equip. OPT2	\$	(5,127)			\$ (60,185)				\$ (68,569)	\$ (35,616)				\$ (169,497)	\$ (575,068)	\$ 405,571
2024 & 2025 Facility Rehab #														\$ (96,369)	\$ (420,000)	\$ 323,631
LOCAL PROJECTS																
Component Rebuilds						\$ (8,141)	\$ (17,850)	\$ (16,231)	\$ (15,717)				\$ (8,865)	\$ (66,805)	\$ (100,000)	\$ 33,195
Facility Improvements														\$ -	\$ (60,000)	\$ 60,000
Misc. Equip.									\$ (7,094)					\$ (7,094)	\$ (10,000)	\$ 2,906
TOTAL CAPITAL PROJECT	#	\$(1,219,931)	\$(1,292,144)	\$ -	\$(60,185)	\$ (166,802)	\$ (17,850)	\$ (23,325)	\$ (84,286)	\$ (35,616)	\$ -	\$ (8,865)	\$ -	\$ (7,353,652)	\$ (12,007,551)	\$4,644,168
BALANCE		\$(1,151,770)	\$ 29,626	\$360,821	\$112,955	\$2,145,783	\$341,356	\$ 53,853	\$ (22,141)	\$490,384	\$363,874	\$ 193,191	\$201,576		\$ (1,601,082)	\$1,971,611
Restricted Balance	\$	15,145	\$ 14,101	\$ 15,068	\$ 14,643	\$ 15,159	\$ 14,724	\$ 15,258	\$ 15,313	\$ 14,518	\$ 14,350	\$ 13,437	\$ 13,502	\$ 175,218	\$ 3,220,560	\$3,395,778
Carry Forward Balance 23/24 #	\$(1,166,915)	\$	15,525	\$345,753	\$ 98,312	\$2,130,624	\$326,632	\$ 38,595	\$(37,454)	\$475,866	\$349,524	\$ 179,754	\$188,074	\$ 9,354,923		

Restricted: Local Match	
2 CNG Transits (2025) 2021 DEF	\$ 358,549
4 Diesel Transits (2025)	\$ 568,718
[APC (2024 OPT2 Flex)] + Schec	\$ 4,268
2025 Maint. Equip. (CNG Gener	\$ 95,915
2025 Facility Rehab (Maint. Roof	\$ 64,726
2025 5 - LTV	\$ 125,000
2026 CNG Transits	\$ 800,318
Future Capital Projects	\$ 1,378,284
	\$ 3,395,778

PART A
STATEMENT OF NET POSITION
12/31/2024
Un-Audited

<u>ASSETS</u>	<u>12/31/2024</u>	<u>11/30/2024</u>	<u>Variance</u>
CURRENT ASSETS:			
Cash & Cash Equivalents	\$ 9,105,732	\$ 8,939,810	\$ 165,922
Receivables:			
RECEIVABLES-A/R Control (Oper)	\$ 229,640	\$ 386,871	\$ (157,231)
Receivables Accrued Sales Tax	\$ 1,945,259	\$ 1,945,259	
Prepaid Expenses	\$ 232,827	\$ -	\$ 232,827
Materials & Supply Inventory	\$ 279,009	\$ 285,477	
TOTAL UNRESTRICTED/CURRENT ASSETS	\$ 11,792,467	\$ 11,557,417	
RESTRICTED ASSETS:			
Special Deposits-Restricted	\$ 8,637,491	\$ 8,611,265	\$ 26,225
Star Ohio Restricted Capital	\$ 3,395,778	\$ 3,382,276	\$ 13,502
TOTAL RESTRICTED ASSETS	\$ 12,033,269	\$ 11,993,541	
PROPERTY FACILITIES, & EQUIP.:			
Land	\$ 160,000	\$ 160,000	\$ -
Land - KCG	\$ 2,027,675	\$ 2,027,675	\$ -
Subscription-Based Intangible Asset	\$ 720,635	\$ -	\$ 720,635
Buildings & Improvements	\$ 15,633,845	\$ 15,633,845	\$ -
Buildings - KCG	\$ 16,887,691	\$ 16,887,691	\$ -
Transportation Vehicles & Equip.	\$ 21,058,938	\$ 22,341,256	\$ (1,282,318)
Computer Hardware & Software	\$ 876,708	\$ 1,560,389	\$ (683,681)
Other	\$ 363,532	\$ 384,753	\$ (21,221)
TOTAL	\$ 57,729,024	\$ 58,995,610	
Less Accumulated Depreciation/Amortization	\$ (30,022,304)	\$ (30,998,913)	
CAPITAL ASSETS (Net of Accum. Dep./Amort)	\$ 27,706,720	\$ 27,996,696	
Deferred Outflow - Pension & OPEB	\$ 4,620,738	\$ 4,620,738	
TOTAL ASSETS & DEFERRED OUTFLOWS	\$ 56,153,194	\$ 56,163,056	
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES:			
Accounts Payable	\$ 174,254	\$ 81,822	\$ 92,432
Advances Payable - KCG	\$ (119,601)	\$ (119,601)	\$ -
Accrued Sales Tax Fee Payable	\$ 20,010	\$ 20,083	
Payroll Liability	\$ 496,927	\$ 491,010	
TOTAL CURRENT LIABILITIES	\$ 571,590	\$ 473,314	
NONCURRENT LIABILITIES:			
Net Pension, OPEB, Sub.-Based Liability	\$ 9,952,606	\$ 9,520,225	
TOTAL NONCURRENT LIABILITIES	\$ 9,952,606	\$ 9,520,225	
Deferred Inflow - Pension & OPEB	\$ 141,368	\$ 141,368	
TOTAL LIABILITIES & DEFERRED INFLOWS	\$ 10,665,564	\$ 10,134,907	
NET POSITION:			
Invested in Capital Assets, Net of Related Debt	\$ 27,706,720	\$ 27,996,696	
Restricted for Capital Assets	\$ 12,033,269	\$ 11,993,541	
Unrestricted Funds Balance	\$ 5,747,641	\$ 6,037,912	
TOTAL NET POSITION	\$ 45,487,630	\$ 46,028,149	
TOTAL LIABILITIES & NET POSITION	\$ 56,153,194	\$ 56,163,056	

PART A
STATEMENT OF NET POSITION
12/31/2024
Un-Audited

C+

<u>ASSETS</u>	<u>12/31/2024</u>	<u>12/31/2023</u>	<u>Variance</u>
CURRENT ASSETS:			
Cash & Cash Equivalents	\$ 9,105,732	\$ 5,813,716	\$ 3,292,016
Receivables:			
RECEIVABLES-A/R Control (Oper)	\$ 229,640	\$ 488,569	\$ (258,928)
Receivables Accrued Sales Tax	\$ 1,945,259	\$ 1,945,259	
Prepaid Expenses	\$ 232,827	\$ 263,182	\$ (30,355)
Materials & Supply Inventory	\$ 279,009	\$ 285,477	
TOTAL UNRESTRICTED/CURRENT ASSETS	\$ 11,792,467	\$ 8,796,203	
RESTRICTED ASSETS:			
Receivables-State Capital Restricted	\$ -	\$ 596,918	
Special Deposits-Restricted	\$ 8,637,491	\$ 8,237,045	\$ 400,446
Star Ohio Restricted Capital	\$ 3,395,778	\$ 3,220,560	\$ 175,218
TOTAL RESTRICTED ASSETS	\$ 12,033,269	\$ 12,054,523	
PROPERTY FACILITIES, & EQUIP.:			
Land	\$ 160,000	\$ 160,000	\$ -
Land - KCG	\$ 2,027,675	\$ 2,027,675	\$ -
Subscription-Based Intangible Asset	\$ 720,635	\$ 720,635	\$ -
Buildings & Improvements	\$ 15,633,845	\$ 15,406,380	\$ 227,466
Buildings - KCG	\$ 16,887,691	\$ 16,887,691	\$ -
Transportation Vehicles & Equip.	\$ 21,058,938	\$ 19,836,228	\$ 1,222,710
Computer Hardware & Software	\$ 876,708	\$ 1,383,877	\$ (507,169)
Other	\$ 363,532	\$ 384,754	\$ (21,221)
TOTAL	\$ 57,729,024	\$ 56,807,240	\$ 921,785
Less Accumulated Depreciation/Amortization	\$ (30,022,304)	\$ (28,393,040)	
CAPITAL ASSETS (Net of Accum. Dep./Amor)	\$ 27,706,720	\$ 28,414,200	
Deferred Outflow - Pension & OPEB	\$ 4,620,738	\$ 4,620,738	
TOTAL ASSETS & DEFERRED OUTFLOWS	\$ 56,153,194	\$ 53,885,664	
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES:			
Accounts Payable	\$ 174,254	\$ 275,384	\$ (101,131)
Advances Payable - KCG	\$ (119,601)	\$ (119,601)	\$ -
Accrued Sales Tax Fee Payable	\$ 20,010	\$ 19,695	
Payroll Liability	\$ 496,927	\$ 538,940	
Unearned Revenue	\$ -	\$ 1,669	
TOTAL CURRENT LIABILITIES	\$ 571,590	\$ 716,087	
NONCURRENT LIABILITIES:			
Net Pension, OPEB, Sub.-Based Liability	\$ 9,952,606	\$ 9,520,225	
TOTAL NONCURRENT LIABILITIES	\$ 9,952,606	\$ 9,520,225	
Deferred Inflow - Pension & OPEB	\$ 141,368	\$ 141,368	
TOTAL LIABILITIES & DEFERRED INFLOWS	\$ 10,665,564	\$ 10,377,680	
NET POSITION:			
Invested in Capital Assets, Net of Related Det	\$ 27,706,720	\$ 28,414,200	
Restricted for Capital Assets	\$ 12,033,269	\$ 12,054,523	
Unrestricted Funds Balance	\$ 5,747,641	\$ 3,039,261	
TOTAL NET POSITION	\$ 45,487,630	\$ 43,507,983	
TOTAL LIABILITIES & NET POSITION	\$ 56,153,194	\$ 53,885,664	

KCG FINANCE REPORT

12/31/2024

Un-Audited

CURRENT PERIOD	MONTHLY BUDGET	VARIANCE		YTD ACTUAL	YTD BUDGET	VARIANCE	FY 2024 BUDGET	
REVENUE								
\$ 14,810	\$ 8,400	\$ 6,410	Hotel Overnight Parking	\$ 203,110	\$ 195,000	\$ 8,110	\$ 195,000	104.2%
\$ 21,265	\$ 21,150	\$ 115	Monthly Parking Passes	\$ 253,852	\$ 253,218	\$ 634	\$ 253,218	100.3%
\$ 9,250	\$ 8,000	\$ 1,250	Daily Parking Revenue	\$ 145,119	\$ 142,000	\$ 3,119	\$ 142,000	102.2%
\$ 8,251	\$ 8,091	\$ 160	Lease Revenue	\$ 99,968	\$ 97,088	\$ 2,880	\$ 97,088	103.0%
\$ 1,062	\$ 417	\$ 646	Other Revenues	\$ 9,669	\$ 5,000	\$ 4,669	\$ 5,000	193.4%
\$ 54,638	\$ 46,057	\$ 8,581	TOTAL REVENUES	\$ 711,718	\$ 692,306	\$ 19,412	\$ 692,306	102.8%
EXPENSES								
\$ 23,092	\$ 22,108	\$ (984)	KCG Salaries and Wages	\$ 272,671	\$ 287,398	\$ 14,727	\$ 287,398	94.9%
\$ 4,565	\$ 6,000	\$ 1,435	Employee Health Insurance	\$ 54,038	\$ 72,000	\$ 17,962	\$ 72,000	75.1%
\$ (491)	\$ 6,629	\$ 7,120	Other Fringe Benefits	\$ 91,922	\$ 86,180	\$ (5,742)	\$ 86,180	106.7%
\$ -	\$ 833	\$ 833	Professional/Tech Services	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
\$ 9,134	\$ 4,000	\$ (5,134)	Contract Maintenance Service	\$ 81,201	\$ 42,000	\$ (39,201)	\$ 42,000	193.3%
\$ 1,058	\$ 1,325	\$ 267	Other Services	\$ 15,433	\$ 15,900	\$ 467	\$ 15,900	97.1%
\$ 7,882	\$ 2,100	\$ (5,782)	Other Materials and Supplies	\$ 36,427	\$ 25,200	\$ (11,227)	\$ 25,200	144.6%
\$ 6,109	\$ 6,000	\$ (109)	Utilities	\$ 63,018	\$ 72,000	\$ 8,982	\$ 72,000	87.5%
\$ -	\$ -	\$ -	Premium Public Liab/Prop Damage	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	100.0%
\$ -	\$ -	\$ -	Advertising/Promotions Media	\$ 5,000	\$ 6,000	\$ 1,000	\$ 6,000	83.3%
\$ 53	\$ -	\$ (53)	Other Misc. Expenses	\$ 1,751	\$ 2,400	\$ 649	\$ 2,400	72.9%
\$ 51,401	\$ 48,995	\$ (2,406)	TOTAL EXPENSES	\$ 627,960	\$ 625,578	\$ (2,382)	\$ 625,578	100.4%
\$ 3,237	\$ (2,938)	\$ 6,175	Gross Operating Surplus/(Deficit)	\$ 83,757	\$ 66,728	\$ 17,029	\$ 66,728	

**Yearly Comparison
Un-Audited**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	Prior Year Variance
REVENUE						
Hotel Overnight Parking	\$ 67,901	\$ 155,709	\$ 205,226	\$ 207,931	\$ 203,110	-2%
Monthly Parking Passes	\$ 193,031	\$ 217,742	\$ 251,692	\$ 257,736	\$ 253,852	-2%
Daily Parking Revenue	\$ 56,419	\$ 116,248	\$ 162,919	\$ 158,564	\$ 145,119	-8%
Retail Revenue/ <i>Lease Revenue</i>	\$ 37,500	\$ 72,053	\$ 83,172	\$ 94,701	\$ 99,968	6%
Other Revenues	\$ 2,634	\$ 5,492	\$ 7,459	\$ 9,087	\$ 9,669	6%
TOTAL REVENUES	\$ 357,485	\$ 567,244	\$ 710,468	\$ 728,018	\$ 711,718	-2%
Parking Revenue	\$ 317,351	\$ 489,699	\$ 619,837	\$ 624,230	\$ 602,081	-4%
% of Revenue	89%	86%	87%	86%	85%	
EXPENSES						
KCG Salaries and Wages	\$ 209,518	\$ 194,656	\$ 249,256	\$ 254,156	\$ 272,671	7%
Employee Health Insurance	\$ 70,940	\$ 53,566	\$ 60,412	\$ 45,087	\$ 54,038	20%
Other Fringe Benefits	\$ 65,400	\$ 66,905	\$ 84,521	\$ 96,713	\$ 91,922	-5%
Professional/Tech Services	\$ 1,188	\$ 5,816	\$ 1,724	\$ 6,606	\$ -	-100%
Contract Maintenance Service	\$ 17,403	\$ 17,428	\$ 23,514	\$ 67,042	\$ 81,201	21%
Other Services	\$ 45,091	\$ 53,600	\$ 50,693	\$ 14,755	\$ 15,433	5%
Other Materials and Supplies	\$ 13,282	\$ 19,883	\$ 21,737	\$ 23,669	\$ 36,427	54%
Utilities	\$ 54,909	\$ 57,862	\$ 68,414	\$ 60,417	\$ 63,018	4%
Premium Public Liab/Prop Damage	\$ 9,000	\$ 5,000	\$ 5,000	\$ 6,200	\$ 6,500	5%
Advertising/Promotions Media	\$ 6,550	\$ 5,329	\$ 4,000	\$ 5,500	\$ 5,000	-9%
Other Misc. Expenses	\$ 25	\$ 950	\$ 1,935	\$ 1,927	\$ 1,751	-9%
TOTAL EXPENSES	\$ 493,305	\$ 480,997	\$ 571,206	\$ 582,071	\$ 627,960	8%
Gross Operating Surplus/(Deficit)	\$ (135,820)	\$ 86,247	\$ 139,262	\$ 145,948	\$ 83,757	
Depreciation Exp	\$ 58,546	\$ 59,616	\$ 61,874	\$ 61,241	\$ 50,185	
Gross Operating Surplus/(Deficit) Per E	\$ (194,365)	\$ 26,631	\$ 77,388	\$ 84,707	\$ 33,572	

KCG FINANCE REPORT
2024 Summary

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FY 2024
BUDGET

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
REVENUE														
Hotel Overnight Parking	\$ 12,218	\$ 12,704	\$ 15,755	\$18,590	\$17,375	\$22,761	\$21,911	\$19,859	\$15,188	\$15,768	\$16,176	\$14,810	\$ 203,110	\$ 195,000
Monthly Parking Passes	\$ 21,691	\$ 22,500	\$ 22,318	\$21,681	\$21,787	\$19,759	\$19,090	\$20,278	\$21,028	\$21,127	\$21,328	\$21,265	\$ 253,852	\$ 253,218
Daily Parking Revenue	\$ 7,046	\$ 10,646	\$ 11,712	\$16,223	\$13,218	\$ 9,553	\$19,166	\$10,917	\$16,749	\$10,501	\$10,139	\$ 9,250	\$ 145,119	\$ 142,000
Lease Revenue	\$ 9,742	\$ 7,936	\$ 8,091	\$ 8,244	\$ 8,244	\$ 8,244	\$ 8,244	\$ 8,244	\$ 8,456	\$ 8,251	\$ 8,022	\$ 8,251	\$ 99,968	\$ 97,088
Other Revenue	\$ 911	\$ 659	\$ 638	\$ 716	\$ 724	\$ 1,050	\$ 792	\$ 789	\$ 687	\$ 820	\$ 820	\$ 1,062	\$ 9,669	\$ 5,000
TOTAL REVENUES	\$ 51,607	\$ 54,445	\$ 58,514	\$65,453	\$61,347	\$61,366	\$69,202	\$60,087	\$62,107	\$56,467	\$56,484	\$54,638	\$ 711,718	\$ 692,306
Parking Revenue	\$ 40,954	\$ 45,849	\$ 49,785	\$56,493	\$52,380	\$52,073	\$60,166	\$51,053	\$52,964	\$47,396	\$47,643	\$45,325		
EXPENSES														
KCG Salaries and Wages	\$ 18,274	\$ 21,974	\$ 32,840	\$21,617	\$21,568	\$17,612	\$19,462	\$31,228	\$21,246	\$22,402	\$21,357	\$23,092	\$ 272,671	\$ 287,398
Employee Health Insurance	\$ 4,489	\$ 4,489	\$ 4,347	\$ 4,489	\$ 4,489	\$ 4,489	\$ 4,565	\$ 4,422	\$ 4,565	\$ 4,565	\$ 4,565	\$ 4,565	\$ 54,038	\$ 72,000
Other Fringe Benefits	\$ 12,408	\$ 5,665	\$ 8,575	\$ 6,546	\$ 6,958	\$ 9,673	\$ 8,347	\$10,751	\$ 5,932	\$ 9,917	\$ 7,640	\$ (491)	\$ 91,922	\$ 86,180
Professional/Tech Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Contract Maintenance Serv	\$ 4,591	\$ 7,057	\$ 16,901	\$ 8,236	\$ 4,361	\$ 4,533	\$ 2,698	\$ 8,917	\$ 8,774	\$ 2,643	\$ 3,355	\$ 9,134	\$ 81,201	\$ 42,000
Other Services	\$ 1,339	\$ 767	\$ 1,157	\$ 1,295	\$ 2,140	\$ 880	\$ 1,304	\$ 1,253	\$ 1,115	\$ 1,925	\$ 1,199	\$ 1,058	\$ 15,433	\$ 15,900
Other Materials and Supplies	\$ 3,097	\$ 486	\$ 860	\$ 1,219	\$ 2,939	\$ 4,387	\$ 4,664	\$ 403	\$ 1,405	\$ 7,728	\$ 1,357	\$ 7,882	\$ 36,427	\$ 25,200
Utilities	\$ 6,245	\$ 6,606	\$ 6,246	\$ 5,786	\$ 4,558	\$ 4,475	\$ 4,582	\$ 4,591	\$ 4,751	\$ 4,568	\$ 4,503	\$ 6,109	\$ 63,018	\$ 72,000
Premium Public Liab/Prop D.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ -	\$ -	\$ 6,500	\$ 6,500
Advertising/Promotions Med	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 6,000
Other Misc. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46	\$ -	\$ 1,652	\$ 53	\$ 1,751	\$ 2,400
TOTAL EXPENSES	\$ 50,443	\$ 47,044	\$ 70,926	\$49,189	\$47,013	\$46,048	\$45,622	\$61,565	\$47,833	\$60,247	\$50,628	\$51,401	\$ 627,960	\$ 625,578
Gross Operating Surplus/(T	\$ 1,164	\$ 7,400	\$ (12,412)	\$16,264	\$14,334	\$15,318	\$23,579	\$(1,479)	\$14,274	\$(3,780)	\$ 5,856	\$ 3,237	\$ 83,757	\$ 66,728
Cummulative Surplus	\$ 1,164	\$ 8,565	\$ (3,847)	\$12,417	\$26,751	\$42,069	\$65,649	\$64,170	\$78,444	\$74,664	\$80,520	\$83,757		
HOURS	744	696	744	720	744	720	744	744	720	744	720	744	8,784	
Cost Per Hour	\$ 67.80	\$ 67.59	\$ 95.33	\$ 68.32	\$ 63.19	\$ 63.96	\$ 61.32	\$ 82.75	\$ 66.44	\$ 80.98	\$ 70.32	\$ 69.09	\$ 71.49	
CARS	6,776	7,987	8,342	9,149	7,957	7,032	7,316	8,178	8,220	7,989	7,449	6,481	92,876	
Cost Per Car	\$ 7.44	\$ 5.89	\$ 8.50	\$ 5.38	\$ 5.91	\$ 6.55	\$ 6.24	\$ 7.53	\$ 5.82	\$ 7.54	\$ 6.80	\$ 7.93	\$ 6.76	
Revenue Per Car	\$ 6.04	\$ 5.74	\$ 5.97	\$ 6.17	\$ 6.58	\$ 7.41	\$ 8.22	\$ 6.24	\$ 6.44	\$ 5.93	\$ 6.40	\$ 6.99	\$ 6.48	
Revenue Per Monthly	\$ 5.55	\$ 4.89	\$ 5.35	\$ 4.64	\$ 6.34	\$ 8.24	\$ 7.09	\$ 5.46	\$ 4.92	\$ 4.75	\$ 5.85	\$ 7.23	\$ 5.86	
Revenue Per Daily	\$ 6.71	\$ 6.90	\$ 6.59	\$ 7.78	\$ 6.77	\$ 6.97	\$ 8.88	\$ 6.89	\$ 8.10	\$ 7.42	\$ 6.91	\$ 6.80	\$ 7.23	

Kent Central Gateway
STATEMENT OF NET POSITION
12/31/2024
Un-Audited

	<u>12/31/2024</u>	<u>11/30/2024</u>	<u>Variance</u>
<u>ASSETS</u>			
Current Assets:			
CHECKING ACCT - KCG	\$ 154,712	\$ 91,507	\$ 63,205
CHECKING ACCT - KCG VISA	\$ 19,426	\$ 11,813	\$ 7,613
POF Change Fund	\$ 2,000	\$ 2,000	\$ -
RECEIVABLES-A/R Control (Oper)	\$ 26,283	\$ (1,181)	\$ 27,464
RECEIVABLES-Retail Leases	\$ 340,842	\$ 280,512	\$ 60,330
INTERCOMPANY TRANSFER	\$ 500	\$ -	\$ 500
Total Current Assets	<u>\$ 543,763</u>	<u>\$ 384,650</u>	
Restricted Assets:			
MMAX RESTRICTED	\$ 78,051.91	\$ 152,857.71	\$ (74,806)
Total Restricted Assets	<u>\$ 78,052</u>	<u>\$ 152,858</u>	
Fixed Assets:			
Capital Building	\$ 34,200	\$ 34,200	\$ -
Purchase Garage Equipment-KCG	\$ 114,761	\$ 114,761	\$ -
Purchase Computer Hardware	\$ 29,914	\$ 29,914	\$ -
Capital Repair Cost	\$ 9,998	\$ 9,998	\$ -
Parking Control Equipment	\$ 361,995	\$ 361,995	\$ -
Purchase Misc. Office Equip.	\$ 21,221	\$ -	\$ 21,221
Less Accumulated Depreciation	\$ (504,874)	\$ (433,469)	\$ (71,406)
Total Fixed Assets	<u>\$ 67,215</u>	<u>\$ 117,399</u>	
Total Assets	<u><u>\$ 689,029</u></u>	<u><u>\$ 654,907</u></u>	
<u>LIABILITIES AND NET POSITION</u>			
Current Liabilities:			
ACCOUNTS PAYABLE	\$ 15,624	\$ 3,095	\$ 12,529
Deferred Income	\$ 13,630	\$ -	
Deferred Income Student	\$ 600	\$ 731	
Accrued Net Payroll	\$ 37,035	\$ 42,324	\$ (41,724)
Advanced Payable - KCG	\$ 119,601	\$ 119,601	\$ -
Refundable Security Deposit	\$ 3,550	\$ 3,550	
Deferred Infolw - Leases	\$ 340,842	\$ 280,512	
Total Liabilities	<u>\$ 530,882</u>	<u>\$ 449,813</u>	
Net Position:			
Invested in Capital Assets, Net of Related	\$ 67,215	\$ 117,399	
Restricted for Capital Assets	\$ 78,052	\$ 152,858	
Unrestricted Funds Balance	\$ 12,881	\$ (65,162)	
Total Net Position	<u>\$ 158,147</u>	<u>\$ 205,094</u>	
Profit (Loss) For Period	<u>33,572.64</u>	<u>80,520.03</u>	
Total Liabilities & Net Position	<u><u>\$ 689,029</u></u>	<u><u>\$ 654,907</u></u>	

Kent Central Gateway
STATEMENT OF NET POSITION
12/31/2024
Un-Audited

	<u>12/31/2024</u>	<u>12/31/2023</u>	<u>Variance</u>
<u>ASSETS</u>			
Current Assets:			
CHECKING ACCT - KCG	\$ 154,712	\$ 28,467	\$ 126,245
CHECKING ACCT - KCG VISA	\$ 19,426	\$ 16,828	\$ 2,598
POF Change Fund	\$ 2,000	\$ 2,000	\$ -
RECEIVABLES-A/R Control (Oper)	\$ 26,283	\$ 39,776	\$ (13,493)
RECEIVABLES-Retail Leases	\$ 340,842	\$ 280,512	\$ 60,330
INTERCOMPANY TRANSFER	\$ 500	\$ -	\$ 500
Total Current Assets	<u>\$ 543,763</u>	<u>\$ 367,583</u>	
Restricted Assets:			
MMAX RESTRICTED	\$ 78,051.91	\$ 147,921.24	\$ (69,869)
Total Restricted Assets	<u>\$ 78,052</u>	<u>\$ 147,921</u>	
Fixed Assets:			
Capital Building	\$ 34,200	\$ 34,200	\$ -
Purchase Garage Equipment-KCG	\$ 114,761	\$ 114,761	\$ -
Purchase Computer Hardware	\$ 29,914	\$ 29,914	\$ -
Capital Repair Cost	\$ 9,998	\$ 9,998	\$ -
Parking Control Equipment	\$ 361,995	\$ 340,230	\$ 21,765
Purchase Misc. Office Equip.	\$ 21,221	\$ -	\$ 21,221
Less Accumulated Depreciation	\$ (504,874)	\$ (433,469)	\$ (71,406)
Total Fixed Assets	<u>\$ 67,215</u>	<u>\$ 95,634</u>	
Total Assets	<u><u>\$ 689,029</u></u>	<u><u>\$ 611,138</u></u>	
<u>LIABILITIES AND NET POSITION</u>			
Current Liabilities:			
ACCOUNTS PAYABLE	\$ 15,624	\$ 5,932	\$ 9,691
Deferred Income	\$ 13,630	\$ 7,057	
Deferred Income Student	\$ 600	\$ 600	
Accrued Net Payroll	\$ 37,035	\$ 42,324	\$ (41,724)
Advanced Payable - KCG	\$ 119,601	\$ 146,589	\$ (26,988)
Refundable Security Deposit	\$ 3,550	\$ 3,550	
Deferred Infolw - Leases	\$ 340,842	\$ 280,512	
Total Liabilities	<u>\$ 530,882</u>	<u>\$ 486,563</u>	
Net Position:			
Invested in Capital Assets, Net of Related	\$ 67,215	\$ 95,634	
Restricted for Capital Assets	\$ 78,052	\$ 147,921	
Unrestricted Funds Balance	\$ 12,881	\$ (23,347)	
Total Net Position	<u>\$ 158,147</u>	<u>\$ 124,574</u>	
Profit (Loss) For Period	<u>33,572.64</u>	<u>80,520.03</u>	
Total Liabilities & Net Position	<u><u>\$ 689,029</u></u>	<u><u>\$ 611,138</u></u>	



Section D



**Resolutions
Additional Materials
&
Information**

RESOLUTION #2025-02-01

A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) BOARD OF TRUSTEES AWARDED A CONTRACT TO (NAME OF FIRM), THE MOST RESPONSIVE AND RESPONSIBLE PROPOSER FOR CONDUCTING A TRANSIT FEASIBILITY STUDY AND PREPARING A TRANSIT DEVELOPMENT PLAN FOR A TOTAL PROJECT COST NOT TO EXCEED \$250,000.

WHEREAS, conducting a Transit Feasibility Study (TFS) and establishing a new Transit Development Plan (TDP) with short, midrange, and long-term strategic priorities to guide PARTA over the next 10 years is consistent with PARTA's mission and vision; and

WHEREAS, PARTA issued a Request for Proposals (RFP) on December 16, 2024, for professional transit planning and development plan consulting services; and

WHEREAS, PARTA received and evaluated five (5) proposals submitted by January 27, 2025, in accordance with the formal RFP and has determined that the proposal submitted by and negotiated with (Name of Firm) represents the proposal that is most responsive, responsible, and the best value for PARTA; and

WHEREAS, PARTA now desires to enter into a contract for the professional services preparation of a TFS and TDP for a total one-time project cost not to exceed \$250,000.

WHEREAS, PARTA will utilize Ohio Workforce Mobility Partnership Program (OWMPP) grant funding and local dollars consistent with PARTA's operating budget; and

NOW, THEREFORE, LET IT BE RESOLVED by the Portage Area Regional Transportation Authority (PARTA) Board of Trustees that:

1. A contract be awarded to (Name of Firm), THE MOST RESPONSIVE AND RESPONSIBLE PROPOSER for professional services preparation of a TFS and TDP.
2. The General Manager, or their designee, be authorized to execute a contract for same.

CERTIFICATION:

The undersigned duly qualified Board President, acting on behalf of the Portage Area Regional Transportation Authority (PARTA), certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of Trustees held February 27, 2025.

Date

David Gynn, President
Board of Trustees

Attested



John Henry Drew Jr.

John H. Drew, Jr., 82 of Catawba Island passed away Wednesday, January 22, 2025 at The Toledo Hospital. He was born December 19, 1942 the son of the late John H. and Corrine (Hulbert) Drew, Sr. He served his country in the United States Army. John married Sarah Stouffer on June 12, 1987. He retired in 2013 from PARTA (Portage Area Regional Transit Authority) where he was the General Manager. A Man of God, he enjoyed camping and fishing and enjoyed his cats and dogs. He was a member of the Catawba Island Club.

Surviving are his wife: Sarah; children: Mary (Phil) McSherry of Catawba Island, Marshall (Margaret) Drew of Catawba Island, Kathryn Drew of Brooklyn, NY; grandchildren: Ellis McSherry, Violet McSherry, Eleanor Drew, Madeline Drew; brother: Michael (Jackie) Drew of Kent, OH.

A Celebration of John's Life will be held at a later date this spring. Private family interment will be in Catawba Island Cemetery. Memorial contributions may be given to Humane Society of Ottawa County, 2424 E Sand Rd. [Port Clinton, OH 43452](#). Online condolences may be shared with the family at www.neideckercrosserpriesman.com.



Board of Trustees Contact Sheet

Victor Baerman (Term Expires 6/30/26)

Appointed by City of Aurora
350-4 Hawthorne Drive
Aurora, OH 44202
(Cell) 216-225-3708
vbaerman@yahoo.com

Karen Beck (Term Expires 6/30/27)

Appointed by City of Kent
402 Valleyview Street
Kent, OH 44240
(Home) 330-283-0723
nonni402@hotmail.com

Debbie Davison (Term Expires 6/30/26)

Appointed by City of Ravenna
1145 Woodbend Road
Ravenna, OH 44266
330-608-3806
debbieshares@gmail.com

Dave Gynn (Term Expires 6/30/25)
President

Appointed by Portage County
Commissioners (Middle Portage)
4210 Lancaster Lane
Brimfield, OH 44240
(Cell) 330-389-0915
gynndave@gmail.com

Virginia Harris (Term Expires 6/30/27)

Appointed by City of Streetsboro
1390 Evergreen Drive
Streetsboro, OH 44241
(Home) 330-626-2918
(Cell) 330-554-7546

Becky Lehman (Term Expires 6/30/27)

Appointed by Portage County
Commissions (Southern Portage)
1138 Martin Road
Mogadore, OH 44260
(Cell) 330-472-9371
(Work) 330-296-9919 x137
blehman@portagehealth.net

Michael Lewis (Term Expires 6/30/25)

Vice President
Appointed by Ravenna Township
6237 Peck Road
Ravenna, OH 44266
(Work) 330-673-9827
(Cell) 330-842-2504
mlewis@ht.bank

R. T. Mansfield (Term Expires 6/30/25)

Appointed by Franklin Township
6540 South Pleasant Ave
Kent, OH 44240
(Cell) 330-678-4632
rtmars@aol.com

Jack Murphy (Term Expires 6/30/26)

Appointed by City of Kent
517 Cuyahoga Street
Kent, OH 44240
513-262-4180
jmurph33@kent.edu

Janice Simmons-Mortimer (Term Expires 6/30/26)

Appointed by Portage County
Commissioners (Northern Portage)
11818 Alpha Road
Hiram, OH 44234
(Cell) 216-215-8420
janicemsimmons@gmail.com

Frank Vitale (Term Expires 6/30/25)

Appointed by City of Aurora
298 Westview Drive
Aurora, OH 44202
(Cell) 216-409-0696
f.vitale4321@gmail.com

Stacey Wilson (Term Expires 6/30/25)

Appointed by City of Kent
341 Majors Lane
Kent, OH 44240
(Home) 330-552-3856
(Cell) 267-625-8851
stacey@othertime.com

Karen Wise (Term Expires 6/30/27)

Appointed by City of Ravenna
713 East Riddle Avenue
Ravenna, OH 44266
(Work) 330-673-5685 X8030
(Cell) 330-289-7689
Karenwise3232@gmail.com

Marvin Woods (Term Expires 6/30/26)

Temporary Presiding Officer
Appointed by City of Streetsboro
9747 Creekside Way
Streetsboro, OH 44241
(Home) 216-832-6097
marvinwoo5@gmail.com

STANDING COMMITTEES

Dave Gynn – ex-officio member

Administration Claudia Amrhein
Jack Murphy – Chair
Stacey Wilson
Karen Wise

Finance Becky Schrader
Mike Lewis – Chair
Virginia Harris
Frank Vitale

Operations Brian Trautman
Debbie Davison – Chair
Victor Baerman
R. T. Mansfield

Personnel Kelly Jurisch
Karen Beck – Chair
Janice Simmons-Mortimer
Marvin Woods

LEGAL COUNSEL

Justin Markey (Legal Counsel)
Roetzel & Andress
222 South Main Street, Suite 400
Akron, OH 44308
(Work) 330-849-6632
(Cell) 330-559-9135
jmarkey@ralaw.com

Natalie Schulte (Legal Counsel)
nrothenbuecher@ralaw.com

PARTA CONTACTS

Main Number: 330-678-7745

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Manager/CEO

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(Sony Gilroy, Ext. 102
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Denise Baba, Communications & Public
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Kelly Jurisch, Chief of Staff
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Rebecca Schrader, Director of Finance
Ext. 111 schrader.r38@partaonline.org

Brian Trautman, Chief Operating
Officer
Ext. 137 btrautman@partaonline.org
(Heather Burkholder, Ext. 138
hburkholder@partaonline.org)