Board Approved 7/23/2026

PARTA
PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF TRUSTEES MEETING
MINUTES
May 28, 2026

Board Members Present:

Victor Baerman *(arr. 6:33 p.m.)*	Karen Beck	Julee Cariglio
Virginia Harris	Becky Lehman	Mike Lewis
R. T. Mansfield	Janice Simmons-Mortimer	Stacey Wilson
Karen Wise	Marvin Woods	

Board Members Not Present:

Debbie Davison (2nd excused absence)
Jack Murphy (4th excused absence)
Frank Vitale (2nd excused absence)

PARTA Staff & Legal Counsel (Roetzel & Andress) Present:

Claudia Amrhein	Denise Baba	Kylie Calcei
Kelly Jurisch	Justin Markey, Legal	Amy Proseus
Sony Richardson-Gilroy	Rebecca Schrader	Dan Spaulding
Brian Trautman	Lita Wiley	

Guests Present:

CALL TO ORDER

Mr. Marvin Woods called the *PARTA* Board of Trustees, May 28, 2026, meeting to order at 6:29 p.m. and asked for a roll call, after which it was determined that **a quorum was present**.

Mr. Woods asked for a motion to approve the minutes of the April 23, 2026, board meeting. **Ms. Karen Beck** made a motion to approve the minutes as presented, seconded by **Ms. Karen Wise**. Mr. Woods asked all those in favor say aye, those opposed say no, he said the **motion to approve the minutes, as presented, passed unanimously.**

GUEST COMMUNICATIONS

Mr. Woods said there were no guest communications and moved onto the general manager's report.

GENERAL MANAGER'S REPORT

Ms. Claudia Amrhein thanked everyone for coming out tonight before beginning her report. Ms. Amrhein said we have a lot to get through tonight; our operations team is here to talk about microtransit/mobility-on-demand. It's been an initiative we've been talking about and working on for years. We are expecting delivery of nine new LTVs. These are the low-floor style that we started using last year. Four of these will be for the microtransit service expansion that the State of Ohio helped us to acquire. Ms. Amrhein asked if there were any questions.

Mr. Woods said, hearing no questions I'd like to thank Ms. Amrhein for her report and then moved onto the committee meetings and reports.

COMMITTEE MEETINGS/REPORTS

Administration Committee Meeting

Ms. Stacey Wilson, acting chair of the administration committee, called the meeting to order at 6.32 p.m. Committee member Ms. Karen Wise and Ms. Becky Lehman, alternate committee member, were in attendance. The meeting adjourned at 6:36 p.m.

The administration committee met to discuss the consideration of nominees for the board of trustees' officer positions. Mr. Marvin Woods agreed to be considered for president and Mr. Mike Lewis agreed to be considered for vice president. Currently the temporary presiding officer position has no nominees. The committee asked anyone who is interested in being an officer or would like to nominate someone to please let the committee know by the July board meeting.

The committee reviewed and recommended resolution #2026-05-01, found on page 33 of the May Board & Committee Meeting/Report packet to the board for consideration. A copy of the Policies and Standards for Advertising on *PARTA* Property Policy with revisions is available to review in the packet beginning on page 34.

Finance Committee Meeting

Mr. Mike Lewis, chair of the finance committee, and Ms. Virginia Harris were in attendance. Mr. Lewis called the finance committee to order at 6:36 p.m. The meeting adjourned at 6:51 p.m.

Ms. Rebecca Schrader reviewed the *PARTA* and Kent Central Gateway monthly financial reports for April beginning on page 26 of the May Board & Committee Meeting/Report packet.

Operations Committee Report

Mr. Woods said the operations committee did not meet.

Personnel Committee Report

Mr. Woods said Ms. Karen Beck, chair of the personnel committee, will report for the committee.

Ms. Beck thanked all for reviewing the draft general manager's contract over the past three weeks. The final version will be distributed later in the meeting. Ms. Beck asked Mr. Woods to ask for a motion to enter into an executive session during agenda item number eight, New Business, General Manager's Contract.

Mr. Woods thanked Ms. Beck and moved on to old business.

OLD BUSINESS

Mr. Woods said there was no old business and moved on to new business.

NEW BUSINESS

Mr. Woods said under new business the first item is an operations presentation. Ms. Kylie Calcei, Director of Operations for *PARTA*, presented information about POGO.

Ms. Kelly Jurisch gave a presentation on the FORE! Transit's May 15, 2026, golf outing.

Mr. Woods thanked Ms. Calcei and Ms. Jurisch for their presentations and moved onto the next agenda item the general manager's contract.

Mr. Woods said we would like to go into an executive session to discuss the general manager's contract and asked for a motion to enter into executive session for the purpose of discussing the appointment and compensation of a public employee in accordance with the Ohio revised code section 121.22.

Motion: **Ms. Karen Beck** **Seconded:** **Ms. Virginia Harris**

Mr. Woods asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	X		R. T. Mansfield	X	
Karen Beck	X		Jack Murphy	ABSENT	
Julee Cariglio	X		Janice Simmons-Mortimer	X	
Debbie Davison	ABSENT		Frank Vitale	ABSENT	
Virginia Harris	X		Stacey Wilson	X	
Becky Lehman	X		Karen Wise	X	
Mike Lewis	X		Marvin Woods	X	

Mr. Woods said the motion to enter into an executive session was **approved unanimously**.

The board entered into an executive session at 7:16 p.m. and returned at 7:36 p.m.

Mr. Woods asked for a motion to approve the appointment of Ms. Kelly Jurisch as the general manager and to accept the terms of the general manager's contract with an effective date of July 1, 2026.

Motion: **Ms. Karen Beck** **Seconded:** **Ms. Stacey Wilson**

Mr. Woods asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	X		R. T. Mansfield	X	
Karen Beck	X		Jack Murphy	ABSENT	
Julee Cariglio	X		Janice Simmons-Mortimer	X	
Debbie Davison	ABSENT		Frank Vitale	ABSENT	
Virginia Harris	X		Stacey Wilson	X	
Becky Lehman	X		Karen Wise	X	
Mike Lewis	X		Marvin Woods	X	

Mr. Woods said the motion to appoint Ms. Jurisch as general manager and to accept the general manager's contract was **approved unanimously**.

Mr. Woods said the next order of business we have is resolutions.

RESOLUTIONS

Mr. Woods introduced Resolution #2026-05-01.

#2026-05-01: A RESOLUTION BY THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (*PARTA*) BOARD OF TRUSTEES TO AMEND THE POLICIES AND STANDARDS FOR ADVERTISING ON *PARTA* PROPERTY POLICY.

Mr. Woods asked for a motion to approve the resolution.

Motion: Mr. Victor Baerman **Second: Ms. Janice Simmons-Mortimer**

Mr. Woods asked if there were any questions or comments. Hearing none he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	X		R. T. Mansfield	X	
Karen Beck	X		Jack Murphy	ABSENT	
Julee Cariglio	X		Janice Simmons-Mortimer	X	
Debbie Davison	ABSENT		Frank Vitale	ABSENT	
Virginia Harris	X		Stacey Wilson	X	
Becky Lehman	X		Karen Wise	X	
Mike Lewis	X		Marvin Woods	X	

Mr. Woods said the **resolution was approved unanimously**.

Mr. Woods introduced Resolution #2026-05-02.

#2026-05-02: A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE SECRETARY/TREASURER OF THE PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (*PARTA*).

Mr. Woods asked for a motion to approve the resolution.

Motion: Mr. Mike Lewis **Second: Ms. Stacey Wilson**

Mr. Woods asked if there were any questions or comments. Hearing none he asked for a roll call.

Roll Call:	Yes	No		Yes	No
Victor Baerman	X		R. T. Mansfield	X	
Karen Beck	X		Jack Murphy	ABSENT	
Julee Cariglio	X		Janice Simmons-Mortimer	X	
Debbie Davison	ABSENT		Frank Vitale	ABSENT	
Virginia Harris	X		Stacey Wilson	X	
Becky Lehman	X		Karen Wise	X	
Mike Lewis	X		Marvin Woods	X	

Mr. Woods said the **resolution was approved unanimously**.

EXECUTIVE SESSION

Mr. Woods said there was no need for an additional executive session.

ADJOURNMENT

Mr. Woods asked for a motion to adjourn. **Ms. Stacey Wilson** motion to adjourn, **Ms. Virginia Harris** seconded.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Sony Richardson-Gilroy
Executive Assistant